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Hon John Day MLA
Minister for Planning, Culture and the Arts

In accordance with Section 61 of the Financial Management Act 2006, and in
fulfilment of obligations imposed on the Board by the Library Board of Western
Australia Act 1957, we hereby submit for your information and presentation to
Parliament the Annual Report of the Library Board of Western Australia for the
year ended 30 June 2014.

This Report has been prepared in accordance with the provisions of the Financial
Management Act 2006, Treasurer’s Instruction 903 and the Annual Reporting
Framework 2013-2014 issued by the Public Sector Commission.

DR MARGARET NOWAK
Chairman
Library Board of Western Australia

CR DEBORAH HAMBLIN
Vice Chairman
Library Board of Western Australia

10 September 2014
2013–2014 ANNUAL REPORT
STATE LIBRARY OF WESTERN AUSTRALIA

125th Anniversary of the State Library

2014 marks the 125th anniversary of the State Library of Western Australia, with the Victoria Public Library having opened to the public on 26 January 1889. To mark this anniversary a year-long program of events was prepared to showcase the Library’s collections and target different cultural segments in the community. To ensure a cohesive approach for Anniversary events and programs, a strong visual identity and branding for all 125th activities was developed. A centrepiece for the celebration was the exhibition Memory House: 125 years of collecting at the State Library which opened in May 2014.

Digitisation for Access and Preservation

To improve processes for the digitisation of important Western Australian collections, a Digitisation Strategy was developed to guide digitisation activity. This included a Capacity Statement to assist with planning and measures, more structure around identification of items for digitisation, and steps to formalise internal communications and staff education. In the past year, 28,358 master digital objects were created and made accessible to the community through the library’s catalogue, including photographs, maps, diaries and journals, as well as heritage audio recordings, and 188 rare and unique films.

Family Literacy

The Library’s award winning Better Beginnings program, which promotes the importance of reading with young children, reached a 10 year milestone in 2014. Since commencing as a pilot program, it has reached over 300,000 families with newborn babies and children aged four and five in Western Australia. In 2013-14, 31,500 reading bags were distributed to 0-3 year olds, and more than 59,000 packs to 4-5 year olds, and more than 59,000 packs to 4-5 year olds, and 59,000 packs to 4-5 year olds. In 2013, 37,900 reading bags were distributed to 0-3 year old kindergartens and pre-primary children. Targeted components of the program include the Read to Me, I Love It! module which now reaches over 120 remote Aboriginal communities, a collaboration with the Department of Child Protection to promote family literacy with inmates, and the Discovery Book Club for foster children with the Department of Child Protection and Family Support.

Storylines Project

The Storylines Project, a new initiative to build and maintain an online database of digitised heritage material relating to Aboriginal history, perspectives and culture, was launched in August 2013 with 10,000 photographs. This new online portal will not only assist in the repatriation of material to Aboriginal communities and families, but also create a mechanism by which the stories and perspectives of Aboriginal people can be captured, preserved and shared. Since the launch more than 700 photographs have been added to the database, along with the identification of 1700 people, 194 places, and dozens of plants, animals and technologies. Elders have assisted in the identification process, with some images repatriated directly to descendants. In addition, a community-controlled database was established in the Mowanjum Community as a trial to house local heritage collections in a secure digital keeping place known as Wurman Storylines.

E-books and more

The provision of e-books throughout the State for public library members has continued to be successful. Clients now have access to 25,000 titles with over 30,000 loans each month. The 200,000th loan was reached on Australia Day 2014. To meet demand, new titles are added each month and the service expanded to include downloadable magazine and audio titles in the near future.

Collecting Western Australia’s Heritage

The Library continued its core role to collect and build unique Western Australian heritage collections. Significant collections obtained this year were:

- the records of the Swan Brewery, an iconic Western Australian company, providing consistent and detailed documentation of a major brewing company over a 100 year period;
- the diaries of Mary Campbell Reading (1871 - 1945), presenting a picture of her busy family and farming life in the Vasse region from 1908 to 1942, and a window into the social history of the times; and
- the nineteenth century diaries of Bishop Matthew Hale, the first Anglican Archbishop of Western Australia, who served in this role from 1837 to 1875, which were copied.

Exhibitions

The Library hosted a number of exhibitions to showcase important Western Australian collections. Majority Rules was an exhibition about elections, campaigns and the history of the State’s political system. It showcased the extensive political ephemera collection, and included materials dating back to 1904. A very popular exhibition was Picture A Story which featured original illustrations from Australian picture books donated by Dr Peter Williams, along with additional artworks, drafts and sketches from the collection. Smaller exhibitions included the display of the Mary Ann Friend journal at the Fremantle Maritime Museum and the Library of Nearly Lost Moments exhibition which highlighted the historical importance of items that may be seen as trivial or ephemeral at their time of use.

Legal Deposit Act 2012

Following stakeholder consultation, the Legal Deposit Regulations 2013 were approved and came into force on the 1 January 2014. Information about the impact of the regulations was made available to the public using various media, and there has been a good response from publishers.

Partnerships

The Library continued to work extensively with our partners to achieve mutually beneficial outcomes and services to the community. The Library’s numerous partnerships include community, arts and history organisations, other government departments, local governments and public libraries across Western Australia, professional associations and the state and national libraries of Australia and New Zealand. (A list of our partners is available in the Appendices).

Library Board of Western Australia Award for Excellence

The Grove Library received the Library Board of Western Australia Award for Excellence for their mobile history applications ‘History in your Pocket’ and ‘The Peppermint Grove History Trail’. These apps utilised existing local history material and presented it in an accessible and interesting way, with the potential to reach new audiences. The Award recognise excellence relating to the provision of library services by any person, library or organisation in Western Australia, and carries prize money of $5,000.

Western Australian Premier’s Book Awards

The winners of the 2012 Western Australian Premier’s Book Awards were announced in September 2013 by the Minister for Culture and the Arts, Hon John Day. The Awards recognise and reward excellence in writing throughout Australia. The Premier’s Prize worth $25,000 was awarded to Michelle de Kretser for her novel Questions of Travel by Allen and Unwin. The complete list of winning titles and authors is available at http://www.shwa.wa.gov.au/about_us/premiers_book_awards.

Annexes

A complete list of winning titles and authors is available in the Appendices.
January 2014 marked the 125th anniversary of the State Library of Western Australia. The Library has taken this opportunity to showcase its 125 year journey with a program of events and the exhibition, Memory House; 125 years of collecting at the State Library. It is important to celebrate that journey and acknowledge the central place of the State Library among Western Australia's cultural institutions.

This is also an appropriate time to look forward in the knowledge that technological innovation is rapidly changing the ways in which our community now accesses its stories and information needs. Continuing technological innovation has opened up many opportunities for the Library to effectively serve the Western Australian community in new and exciting ways. A continuing challenge for the Library Board and Executive Team, in a period of constrained government funding, is to maintain the library’s services and access new resources to respond to the technological challenges and opportunities.

The State Library is committed to entertaining the stories of Western Australia, championing literacy and learning, cultivating creative ideas and leading the development of the public library network...

The State Library is committed to treasuring the stories of Western Australia, championing literacy and learning, cultivating creative ideas and leading the development of the public library network...
### About the State Library of Western Australia

**Responsible Minister**

The Hon John Day MLA (Minister for Planning; Culture and the Arts) is the Minister responsible for the Library Board of Western Australia which manages the State Library of Western Australia.

**Enabling Legislation**

The Library Board of Western Australia is constituted under the authority of the Library Board of Western Australia Act 1991, listed as a statutory authority by Schedule 1 of the Financial Management Act 2006, and is subject to the provisions of the Public Sector Management Act 1994.

The State Library of Western Australia is responsible to the Library Board through the Chief Executive Officer and State Librarian, who is the Executive Officer of the Board. The State Library is also a portfolio organisation within the Department of Culture and the Arts.

**State Library Mission**

The mission of the State Library of Western Australia is:

For the benefit of all Western Australians, the State Library:

- treasures the stories of Western Australia;
- champions literacy and learning;
- cultivates creative ideas; and
- leads the development of the Western Australian public library network.

**State Library of Western Australia Structure**

The State Library’s strategies and outcomes are delivered through five directorates: Client Services; Collection Services; Community, Learning and Discovery; Strategic and Corporate Services.

**Strategic Directions**

In support of our mission, the State Library will work continuously to improve our services and our processes, meet our governance obligations, support our staff as a learning organisation, consult with the community we serve and collaborate effectively with our partners.

In line with the Strategic Directions 2013 – 2017, this Annual Report addresses our achievements for each of the elements above. This document can be found at: [www.slwa.wa.gov.au/about_us/who_we_are/strategic_directions](http://www.slwa.wa.gov.au/about_us/who_we_are/strategic_directions)

**Values**

State Library staff embrace the following values in the way they work and when planning and delivering services:

- Access for all
- Generosity of spirit towards our clients and colleagues
- Cherishing our stories
- Sharing expertise
- Fostering excellence in all that we do
- Embracing learning and knowledge

**Client Services** supports all State Library clients, whether online or visiting the building, meeting their information needs and enhancing their visitor experience with the Library. Additional services include lending and document delivery services and the State Library Shop.

**Collection Services** develops the Library’s collections through the identification, procurement, processing, storage, preservation, digitisation, management, distribution and accessibility of all State Library collections, both physical and digital.

**Community, Learning and Discovery** delivers services and programs to engage and enrich clients’ experiences in connecting with the Library’s resources. These include the Better Beginnings family literacy program and educational and children’s activities. The Directorate also provides support for Western Australian public libraries and specialist reference and research support related to specialist collections.

**Strategic and Corporate Services** support the organisation in the areas of strategic projects, budget planning, information and communication technology, corporate services and building management. Finance and human resource services are provided in collaboration with the Department of Culture and the Arts and the Office of Shared Services.

**Executive Services** manages support services to the Chief Executive Officer, the Library Board of Western Australia and other strategic partners. This includes providing policy advice and research support on issues and trends relevant to the State Library and the Library Board. The internal audit and marketing and communications functions are also managed by the Executive area.
The Library Board of Western Australia

The Library Board of Western Australia Act 1951 states that the Board shall comprise of thirteen members. Eleven Board members are appointed by the Governor for a period of four years and are eligible for renomination at the expiry of their term of appointment. Two Board members are ex officio.

The Chairman of the Library Board is elected by the members annually in accordance with the Library Board (Conduct of Proceedings) Regulations 1955. Dr Margaret Nowak was re-elected as Chairman at the December 2013 meeting.

One new member, Mr Gerard MacGill, was appointed to the Library Board in 2013-14. Ms Marie-Anne Keeffe resigned from February 2014 and Mr Michael Murray resigned in June 2014. Mr Alan Ferris, a member of the Library Board throughout 2013-14, in the position of Acting Director General of the Department of Culture and the Arts, completed his term at the end of June with the appointment of a new Director General, Mr Duncan Ord, from 1 July 2014. The Board met on seven occasions and carried out its responsibilities in line with an approved Code of Conduct for Government Boards and Committees.

Library Board members do not receive remuneration, and the Library Board of Western Australia is not listed on the Register of Government Boards and Committees published by the Department of the Premier and Cabinet.

**Dr Margaret Nowak**

Chairman

Margaret Nowak is a Curtin University Emeritus Professor. An academic economist with research interests in corporate governance and labour market economics, she was the founding Director of the Curtin Graduate School of Business, Curtin University, a position she held from 1993 to 2004.

Margaret has served on several government and community boards and committees including the Princess Margaret Hospital Board in the 1980s, the Lotteries Commission of WA from 1989-94, and Chair of the Gordon Reid Foundation for Youth, 1990-94. From 1991 to 1997 Dr Nowak was Chair of the Management Committee at the Fremantle Arts Centre. Subsequently she was a member of the Health Department of WA Audit Committee from 2003-10 (and Chair from 2007-10), and Chair of the Department of Agriculture and Food Audit Committee from 2009-12. She is a Fellow of the Australian Institute of Company Directors.

Ms Kris Bizzaca

(July 2013)

Kris Bizzaca is a professional historian and has worked as a consultant in Western Australia’s history and heritage industry since 1998. She takes an active role in this community, which is reflected in the positions she has held on various non-profit organisations including two terms as President of the Professional Historians Association (WA).

Ms Bizzaca was a committee member of the Historical Records Rescue Consortium which, with the assistance of a $1 million grant from Lotterywest, completed a significant project to preserve and make accessible at-risk archival material held at the J. S. Battye Library of West Australian History. She was also Chair of the Oral History Records Rescue Group. In 2012, Kris Bizzaca was appointed as a Director of the State Library of Western Australia Foundation.

Councillor Deborah Hamblin

Vice Chairman

Deb Hamblin is a Councillor with the City of Rockingham and manages the Rockingham Regional Campus Community Library. She has worked for Murdoch University, one of the joint-use library partners, since 1978 in a variety of roles including Manager Regional Development and Director Workplace Learning.

Councillor Hamblin is passionate about joint-use libraries and assists other Australian libraries investigate the opportunities that joint-use can offer.

Mr Martin Cbery

(Ex officio)

Martin Cbery is Assistant Executive Director in the Department of Education’s Statewide Services Division. In this role he oversees the curriculum and student needs support services delivered to public schools across the state. He also represents the Department of Education on a variety of inter-agency policy and advisory groups.

Mr Cbery began his career in education as a history and geography teacher in 1990. Until 2005 he worked in secondary schools in both regional and metropolitan locations. Since this time, he has held a variety of professional and curriculum support roles with the Department of Education.

Councillor Janet Davidson

OAM JP

Janet Davidson holds a Master’s Degree in Management, is a Graduate of the Australian Institute of Company Directors (CAICD), a trained teacher and a member of the Australian Institute of Management (AIM). She is a Justice of the Peace and an Ambassador for the Year of the Outback.

Councillor Davidson was elected to the City of Perth Council in 1998 and chairs both the Finance and Budget Committee and the Audit Committee. She was Deputy Lord Mayor in 2009 and 2011-2013. Ms Davidson holds the position of Executive Officer to the WA Regional Office/Committee of The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (WA).

Councillor Davidson is a former Chairman of the Library Board of Western Australia, a member of the Australia Day Council of WA, Local Chambers Perth City Executive Committee, State Councillor on the WA Local Government Association (WALGA) and the Perth Theatre Trust. She is a Board Member and previous National Vice President of ALCWA (Australian Local Government Women’s Association) and sits on the Australian Local Government Association Board as the ALCWA representative.

Ms Imogen Garner

Imogen Garner is the University Librarian at Curtin University and Director of the John Curtin Prime Ministerial Library. She has also worked at The University of Western Australia Library, and for the Department of Education.

Ms Garner has held various positions in the Australian Library and Information Association (ALIA), including President in 2004-05, and Chair of the Board of Education 2000-02. She was made a Fellow of the Association for her record of exceptional achievement and leadership in the field of library and information science in 2006. She is currently Vice President of the International Association of Scientific and Technological University Libraries (IAITU) Board. Her qualifications include a Masters in Education, a Bachelor of Arts and a Graduate Diploma in Management.
Mr Richard Giles

Richard Giles is the General Manager and Planning Director at Adapptor, a creative applications company with offices in Perth and Melbourne who produce useful, playful and powerful apps for mobile devices and the “Internet of Things.”

Richard began his career in technology in 1990 when he worked for a mobile phone company in the UK. After returning to Australia, he began a Bachelor of Commerce degree and ahead of the “internet boom” built corporate websites, lectured about online commerce at Curtin University, and sold corporate Internet connections.

Richard has since worked for Sun Microsystems, authored the Podcasting Pocket Guide and How to Use Flickr: The Digital Photography Revolution, and won awards for podcasting. In 2006 he launched Recommendation Ventures, a cloud based recommendation engine, which was used by a number of major companies.

Ms Sonja Heath

Sonja Heath is a lawyer, with additional qualifications in Finance and Geology. She has worked in legal practice and as an executive in property development and business consultancy companies.

Ms Marie-Anne Keeffe

(JULY 2013 – FEBRUARY 2014)

Marie-Anne Keeffe is a strategic media consultant with extensive experience in television, radio and print. An award-winning journalist, she has worked as a producer and reporter on some of Australia’s top rating programs and become the first female journalist, she has worked as a producer in television, radio and print. An award-winning consultant with extensive experience in genealogy, history, politics, the sciences, technology, music, writing and film-making. Mr Murray has business and accounting qualifications and in an earlier life was a senior executive in the Western Australian mining industry.

Councillor Kaye McGlew

Kaye McGlew is a Youth Connections Officer with Regional Development Australia Wheatbelt, supporting at risk young people in the Northern Wheatbelt to achieve year 12 or equivalent. The role includes regional coordination services to support youth. She has 30 years’ experience as a Secondary School teacher throughout Western Australia, including two years as School Librarian. Presently Kaye is Deputy President of the Shire of Dandaragan, inaugural Chair of the Dandaragan Community Resource Centre, and is passionate about building community and economic capacity in the regions, including social capital. She is a member of the Shire of Dandaragan Audit Committee and is actively involved in a number of working parties and committees. In her spare time Kaye is a volunteer ambulance officer and grows olives and figs in Dandaragan.

Mr Michael Murray

Mike Murray is a former international management consultant specialising in strategy and performance improvement. After two decades of helping a wide range of complex organisations both locally and overseas he now runs a successful genealogical and historical research business. An avid reader and member of a number of local libraries, his interests embrace genealogy, history, politics, the sciences, technology, music, writing and film-making. Mr Murray has business and accounting qualifications and in an earlier life was a senior executive in the Western Australian mining industry.

Executive Management Team

Chief Executive Officer and State Librarian
MS MARGARET ALLEN

Director Collection Services
MS ALISON SUTHERLAND

Director Client Services
MS SUSAN ASHCROFT

Director Community, Learning and Discovery
DR SARAH MCFQUADE

Director Strategy and Corporate Services
MR MARK WOODCOCK

Finance Committee

ROLE
To act on behalf of the Board to assist in the effective discharge of its statutory financial responsibilities and provide strategic advice on key performance measures and financial matters associated with the strategic objectives and operations of the Library. The Committee has the key role of ensuring that a suitable framework is in place in the Library to manage finances appropriately, in accordance with relevant Western Australian Government directives and legislation.

MEMBERS
Michael Murray (Chairman, Board Representative), Margaret Nowak (Board Representative), Janet Davidson (Board Representative), Margaret Allen (Chief Executive Officer, SLWA, Observer), Mark Woodcock (Director, Strategic and Corporate Services, SLWA, Observer), Peter Hawker (Finance Business Manager, Department of Culture and the Arts, Observer).

Audit Committee

ROLE
To act on behalf of the Board to oversee the audit and risk management functions of the Library. In doing so, the Committee has the key role of ensuring that a suitable framework is in place in the Library to manage risk appropriately, in accordance with relevant Western Australian Government directives and Auditing Standards.

MEMBERS
Deb Hamblin (Chairman, Board Representative), Richard Giles (Board Representative), Joe Marino (Board Representative), John Griffiths (Committee Member), Paul Jost (Director, Special Projects, Office of the Auditor General, Observer), Mark Woodcock (Director, Strategic and Corporate Services, SLWA, Observer), Margaret Allen (Chief Executive Officer, SLWA, Observer), Rod Forgus (Audit Manager, SLWA, Observer).

Policy & Legislation Committee

ROLE
To advise the Board on matters affecting Library Board of Western Australia legislation; ensure a suitable framework is in place in the Library to manage policy development; monitor the policy framework; and ensure a systematic review process for State Library policies.

MEMBERS
Imogen Carner (Chairman, Board Representative), Sonja Heath (Board Representative), Kaye McGlew (Board Representative), Margaret Allen (Chief Executive Officer, SLWA, Observer); Julie Ham (Manager Policy and Research, SLWA, Observer)
Legislation and Regulations administered by the Library Board

- Library Board of Western Australia Act, 1951
- Legal Deposit Act, 2012
- Library Board (Conduct of Proceedings) Regulations 1953
- Library Board (Registered Public Libraries) Regulations 1985
- Library Board (State Library) Regulations 1956

Key Legislation

Other Key Legislation impacting on the Authority

In the performance of its functions, the Library Board of Western Australia complies with all relevant State and Commonwealth legislation.

Key Western Australian Acts impacting on the Authority include:
- Auditor General Act, 2006;
- Disability Services Act, 1993;
- Equal Opportunity Act, 1984;
- Financial Management Act, 2006;
- Freedom of Information Act, 1992;
- Occupational Safety and Health Act, 1984;
- Public Interest Disclosure Act 2003;
- Public Sector Management Act, 1994;
- State Records Act, 2000;
- State Superannuation Act, 2000;
- State Supply Commission Act, 1991;
- Workers’ Compensation and Injury Management Act, 1981;

Key Commonwealth Acts impacting on the Authority include:
- A New Tax System (Goods and Services Tax) Act, 1999;
- A New Tax System (Pay as you Go) Act, 1999;
- Copyright Act, 1968;
- Copyright Amendment (Digital Agenda) Act, 2000;
- Disability Discrimination Act, 1992;
- Fringe Benefits Tax Act, 1986;
- Privacy Act, 1988;
- Trade Practices Act, 1974;
- Workplace Relations Act, 1996;

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- Auditor General Act, 2006;
- Disability Services Act, 1993;
- Equal Opportunity Act, 1984;
- Financial Management Act, 2006;
- Freedom of Information Act, 1992;
- Occupational Safety and Health Act, 1984;
- Public Interest Disclosure Act 2003;
- Public Sector Management Act, 1994;
- State Records Act, 2000;
- State Superannuation Act, 2000;
- State Supply Commission Act, 1991;
- Workers’ Compensation and Injury Management Act, 1981;

Key Commonwealth Acts impacting on the Authority include:
- A New Tax System (Goods and Services Tax) Act, 1999;
- A New Tax System (Pay as you Go) Act, 1999;
- Copyright Act, 1968;
- Copyright Amendment (Digital Agenda) Act, 2000;
- Disability Discrimination Act, 1992;
- Fringe Benefits Tax Act, 1986;
- Privacy Act, 1988;
- Trade Practices Act, 1974;
- Workplace Relations Act, 1996;

Relationship to Government Goals

Broad high level government strategic goals are supported at agency level by more specific outcomes. The table to the right illustrates the relationship between the agency’s Strategic Directions and desired outcomes, and the most appropriate Government goals.

More specific achievements against these outcomes are detailed in the State Library’s Performance Report.

Performance Management Framework

GOVERNMENT GOAL

Results-Based Service Delivery
Create focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Stronger Focus on the Regions
Create focus on service delivery, infrastructure investment and economic development to improve the overall quality of life in remote and regional areas.

Social and Environmental Responsibility
Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long-term benefit of the State.

AGENCY DESIRED OUTCOME

- Western Australia’s natural, cultural and documentary collections are preserved, accessible and sustainable (Department of Culture and the Arts Outcomes)
- Treasures the stories of Western Australia
- Leads the development of the Western Australian public library network
- Treasures the stories of Western Australia
- Champions literacy and learning
- Cultivates creative ideas.

Shared Responsibilities with Other Agencies

The State Library is a portfolio organisation within the Portfolio for Culture and the Arts and works with the Department and other portfolio agencies on cross portfolio issues. Financial and Human Resource services are provided by the Department. The Library works with the portfolio agencies where there are synergies in terms of service delivery, such as joint promotion of exhibitions.

The Library continues to provide direct and financial support to the State Records Office of Western Australia including preservation and the use of storage within the State Library building.

Public library services in Western Australia are delivered through a partnership with Western Australian local governments, including Australia’s Indian Ocean Territories. The Better Beginnings program is provided by the State Library of Western Australia, however, the Library acknowledges the assistance of the Department of Health, and specifically the Child and Adolescent Health Service, Child and Adolescent Community Health and WA Country Health Service, for the delivery of the reading packs to families. In addition, representatives from the Departments of Local Government and Communities, Health and Education sit on the Better Beginnings Steering Committee. Pilot programs utilising the Better Beginnings resources and aimed at engaging marginalised families and adults with limited literacy skills have been developed, and are currently being conducted in conjunction with the Departments of Training and Workforce Development (through the Central Institute of Technology), Corrective Services and Child Protection and Family Support.
Chief Executive Officer’s Review

This year marks the 125th year of the State Library of Western Australia. Opening on January 26, 1889 as the Victoria Public Library, the State Library has evolved and developed together with the Western Australian community.

Over those 125 years, the Library has collected the stories of the evolution of our state and nation - the stories of everyday life and everyday people, of community organisations, of companies and industry, of government and events that together shaped Western Australia. 125 years of extraordinary stories!

Whilst there have been many changes over that time, our fundamental mission remains unchanged. The State Library has from its inception existed to support the Australian community.

Once again this year, our Annual Report reflects the achievements of the organisation against that mission. This past year has seen excellent progress on our Strategic Directions and we have continued to find more efficient ways of working and directing our efforts to priority areas.

Whilst there have been many achievements, there are two that I particularly wish to highlight.

In 2014 we celebrate ten years of Better Beginnings - our internationally renowned family literacy initiative. Literacy is such an essential life skill, and without it we cannot reach our full potential. For 10 years, the State Library has worked across Western Australia to engage the community with the importance of reading and books from birth. We have established many partnerships during that 10 years, but Western Australian public libraries and Rio Tinto have been with us from the very start, and I would like to acknowledge their ongoing support and commitment to this important initiative.

Once again the work of Library staff and volunteers is remarkable and I thank them for their commitment and service. I also acknowledge the support and guidance of the members of the Library Board of Western Australia and in particular the Chairman, Dr Margaret Nowak.

MARGARET ALLEN
Chief Executive Officer and State Librarian

We have established many partnerships during that 10 years, but Western Australian public libraries and Rio Tinto have been with us from the very start, and I would like to acknowledge their ongoing support and commitment to this important initiative...
Achievements Against Strategic Directions

PRIORITY AREA 1

The State Library of Western Australia treasures the stories of Western Australia

The continued prosperity of our State and nation depends on a strong connection with the past for the benefit of present and future generations. Our connection with the past is built on documentary, visual and oral heritage which, when preserved, create a record that tells the social, political, economic and cultural history of Western Australia. Across the State, individuals, organisations and communities make important contributions to this collection by recording and sharing their unique perspectives of the past. Developing, managing, preserving and making these Western Australian stories accessible to all supports research, innovation and the creation of new knowledge.

1.1 We will build, preserve and make accessible a comprehensive collection of materials which reflects the many facets of Western Australia’s history and development.

The Library continues to build its collections through purchase, deposit and donation. We collect books, journals and other published documents, sound, film and oral histories, digital and web based materials, private archives, photographs, maps, and ephemera. This variety of materials reflects and represents the documentary heritage of Western Australia.

Significant Collection Acquisitions

Roger Carwood and Trish Ainslie collection of photographs

A large collection of colour transparencies from well-known Western Australian photographers Roger Carwood and Trish Ainslie, representing twenty five years’ work, was purchased this year. These high quality images capture a range of Western Australian subjects and locations, with some of the images used in publications such as Fremantle – Life in the Port City, Chook on Sundays: A Celebration of the Centenary of the Eastern Goldfields, and Tim Winton’s Land’s Edge.

Ken Wildy papers.

A portfolio of original stained glass commissioned works was a welcome addition to the Library’s collection of Ken Wildy papers. Wildy (born in 1943) spent 34 years working with stained glass in Western Australia, collaborating with stained glass artist Ian Frith, and running a stained glass studio in Myaree. His latest donation includes watercolour designs to scale, working documents with measurements and costings, locations of completed stained glass commissions in architectural settings throughout Western Australia and overseas, photographs, and correspondence.

Harold Benjamin Hayles papers and photographs

A digital copy of an interesting journal and photograph album belonging to Harold Hayles (1884 - 1958) was acquired. Hayles was Secretary to the Royal Commission to Investigate, Report and Advise upon Matters in Relation to the Condition and Treatment of Aborigines. While travelling with Magistrate H. D. Moseley in 1934, Hayles kept a journal of his personal impressions of the north-west, describing various means of transport, the weather, and the hospitality offered at remote stations. Hayles particularly admired the skills of the boatmen. “too much praise cannot be extended to the half-caste skipper and the natives for the excellent manner the ship was handled. The skipper was also chief engineer, steward and cook. He cooked all the meals for us and was most kind and thoughtful in every way. It was really amazing the way he sailed the boat at night-time among the numerous islands and reefs, especially considering the strong currents running on this coast” (Wed 1st August).

Swan Brewery records

The records of the Swan Brewery, an iconic Western Australian company, provide consistent and detailed documentation of a major brewing company, as well as several associated companies, over a 100 year period. Dating from 1887, this comprehensive collection provides information about commercial practices, hotels throughout the State, beers made and distributed, and the demand for and consumption of alcohol. The photographs, negatives, films and videos in this collection provide a visual component to the written documents, some of which are so large as to be curiosities in themselves.

Bishop Hale diaries

A serendipitous conversation in London between the Chief Executive of Rio Tinto, Mr Sam Walsh, and Ms Sophie Hale resulted in the nineteenth century diaries of Bishop Mathew Hale being lent for copying. Bishop Hale was the first Anglican Archbishop of Western Australia, and served in this role from 1832 to 1839. He took a particular interest in missionary work with Aboriginal people, opened Hale School and introduced syndy to Western Australia. While on lean the diaries were treated for mould, while the letters that had been sealed in envelopes were extracted, repaired and flattened so they could be digitised.

Janina Pas Collection

This bi-lingual collection of 37 letters in Polish, to which an English introduction has been provided, is a valuable first hand perspective from a post-war displaced person who settled in Western Australia. The letters are read by their author, Mrs Janina Pas (nee Kulawiek), a Polish immigrant to Western Australia who arrived in 1950. The letters span the years 1941-1958. As well as Mrs Pas’ personal observations of the Second World War, displaced persons camps and her varied Australian experiences, the collection tracks the practical and emotional history of Mr Pas who became a victim of asbestos.

Hand painted lithograph: Nouvelle Hollande: Baie des Chiens-marins, Presqu’ile Peron: Entrevue Avec Les Sauvages

This hand painted lithograph (1818) of an encounter between the Aborigines and a party of French explorers from the Freycinet expedition, is one of the earlier representations of such an event. The friendly exchange gestures, backed up by a show of weaponry, capture what can be imagined to be a wary enthusiasm to make contact with the unfamiliar for each party. This lithograph complements the existing Freycinet images held by the Library.

Portrait of William Burges c1840s

An impressive portrait of William Burges, a well-established, land-owning settler and resident magistrate, was acquired. He was one of three brothers who arrived in the colony from Ireland in 1830, and with his brothers Samuel and Lockier, he founded ‘Tipperary’, a large sheep property at York.

The skipper was also chief engineer, steward and cook. He cooked all the meals for us and was most kind and thoughtful in every way. It was really amazing the way he sailed the boat at night-time among the numerous islands and reefs, especially considering the strong currents running on this coast...
John Hutchinson

birdsong collection

This comprehensive collection of bird song was professionally recorded in the field between 1962 and 1987 across Western Australia. It is a unique record of the State’s wildlife and will be of great scientific and environmental interest for researchers. The recordings are accompanied by detailed field notes.

Western Australian New Music Archive

The Western Australian New Music Archive (WANIMA) is a three-year funded Australian Research Council (ARC) Linkage Project to produce a digital repository of heritage materials relating to new/experimental music by Western Australian composers, covering 1970 to the present. For this project the Library has partnered with the Western Australian Academy of Performing Arts (WAAPA) at Edith Cowan University (ECU), and the Perth organisation Tura New Music. ABC Classic FM and the National Library of Australia are also contributing to the project.

PANDORA

PANDORA (Preserving and Accessioning Networked Documentary Resources of Australia) is the National Library’s web archive dedicated to the preservation of and long term access to significant Australian websites.

Legal Deposit Act 2012

Following stakeholder consultation, regulations for the deposit of physical items were drafted and made available for further consideration. The Legal Deposit Regulations 2003 were approved and came into force on 1 January 2014. An information campaign was launched to provide detailed information about the requirements of the regulations for the public including brochures, the Library’s website and social media. There has been a good response from publishers, who have embraced the preservation of Western Australia’s published documentary heritage. Preparation for further stakeholder consultation on the development of regulations for digital publications available on the internet was undertaken.

Digitising significant Western Australian heritage material

Digitising significant Western Australian heritage material ensures increased access to, and preservation of, the Library’s valuable collection. Researchers throughout Australia, and indeed the rest of the world, can access relatively scarce, and in some cases physically vulnerable materials, in a way not previously possible. In the past year 28,298 master digital objects were created through the Library’s catalogue.

Audio Digitisation

To complete the digitisation of the Library’s oral history collection, the heritage audio recordings on obsolete formats were digitised, funded by the late Lindsay Peet, from a variety of collections. The public consultation on the development of regulations for digital publications available on the internet was undertaken.

National Newspaper Plan

The Library continued to supply the National Library of Australia with microfilmed Western Australian newspapers to make them accessible online via the Australian digitised newspaper website.

Digital Image Service

The promotion and production of digital images from the Library’s collections for the public is a service that continues to be well utilised, with clients requesting copies from a variety of collections. The public orders team supplied 2356 digital images, 3 films on DVD, 42 oral history CDs and 374 reels of microfilm. The revenue raised from copying charges contributes to meeting the ongoing cost of this service.
In addition, a special project was undertaken with over 53,873 pages of Western Australian Microfilming Program digitisation throughput in the coming years. This will greatly assist the Library in increasing structure around identification of items. Significant outcomes include more education were completed.

Microfilming Program

The Library’s microfilming program to preserve vulnerable newspapers continued with over 53,873 pages of Western Australian newspapers microfilmed including:
- Monier Post, 1 April 1855-17 June 1856
- Blackwood Times, 3 May 1905-26 November 1920
- Swan Express, 1 December 1900-26 March 1920
- Nor-West Echo, 15 June 1912-27 December 1919
- Southern Cross Times, 27 October 1900-18 December 1920
- Nanogin Observer, 26 August 1905-28 December 1918.

In addition, a special project was undertaken with funding from the City of Nedlands to microfilm The Post (1955-96).

Exhibitions

Exhibitions showcase and stimulate interest in the Library’s collections and resources, and raise the profile of the Library as a custodian of Western Australian stories. They play a key role in community engagement and reaching audiences beyond those who might normally visit the library. They are curated on diverse themes which have currency and relevance to local audiences. In 2013-14 the following exhibitions were held.

MAJORITY RULES!
The Majority Rules exhibition was about elections, campaigns and the history of the State’s political system. The exhibition showcased the Library’s large political ephemera collection, and included materials dating back to 1904. The ephemera collection consists of transitory, everyday objects that are created for a specific purpose but generally discarded after use. In this exhibition ‘How to vote cards’, pamphlets and posters were featured, to highlight how campaigning has changed over time, but also how the main issues tend to remain the same. Visitors were given the opportunity to vote in a mock-referendum about the future of compulsory voting in State elections, with over 800 people taking part. The majority voted that compulsory voting should be retained.

SEVEN WEEKS IN THE SWAN RIVER COLONY: THE JOURNAL OF MARY ANN FRIEND

The Mary Ann Friend journal (purchased in 2012) provides one of the earliest accounts of the Swan River colony. The unpublished journal recounts Mary-Ann’s voyage with her husband, Matthew Curling Friend (Captain of the Wanstead), which visited the Swan River in early 1830. They remained in the fledgling colony for just under seven weeks where she recorded in this single bound volume an interesting account of life in the early days of the Colony, as well as a number of water colour paintings that illustrate the various places she visited.

Extensive conservation work was undertaken on the journal, which allowed it to go on public exhibition at the Western Australian Museum’s Shipwreck Galleries at Fremantle from 12 November 2013 to 3 March 2014. A successful series of floor talks was held in conjunction with the exhibition. As well as the conservation work, the journal was digitised to provide wide access to this interesting story.

PICTURE A STORY

The Picture e Store exhibition featured original illustrations from Australian picture books donated by Dr Peter Williams, along with additional artworks, drafts and sketches from the collection. The launch in November celebrated both the depth and diversity of this extraordinary collection, and the conferring of a Library Board Fellowship on Dr Williams. At the end of the celebration Dr Williams donated several more artworks to the collection.

Following the launch a Family Day was held for the public with an interactive story-time and illustration workshops. A range of interactive activities were developed for educational programs that proved popular with visiting school groups. To engage with young children, a mascot was developed using James Foley’s dog Wolverine from the book The Last Viking by Norman Jorgensen. The exhibition ran from November 2013 to February 2014, with about 4000 people visiting the exhibition.

MEMORY HOUSE

The Memory House exhibition was the centrepiece of the celebrations for the 125th Anniversary of the State Library. It featured treasured items from the heritage collections grouped according to the five senses. Visitors were invited to see, touch, smell, hear and imagine tasting, unique objects that convey Western Australian memories and stories of exploration, settlement, migration, mining, education and its indigenous culture. The exhibition opened in May 2014 for a period of four months and attracted almost 6000 visitors in its first two months. During this time, members of the public were invited to contribute their own special stories of the sights, sounds, tastes, textures and smells of Western Australia via postcards available at the State Library and at regional libraries around the state.

WESTERN AUSTRALIAN PRESS PHOTOGRAPHER OF THE YEAR AWARDS

This exhibition provided a different perspective on news events and made accessible to the community the best in each of the nine categories displayed. The Western Australian Press Photographer of the Year Awards is organised by individual photographers from The West Australian, Sunday Times and Community Newspaper Group.

We will highlight the importance of Western Australia’s documentary heritage and its value to society.

To highlight the importance of Western Australia’s documentary heritage and its value to society, a range of public events and activities were undertaken to engage the community with the collections, and promote the value of the State’s history and documentary heritage.

125th Anniversary of the State Library

From its modest beginnings in 1889, the State Library of Western Australia has grown into a rich repository of memories of Western Australia from colonial to modern times. Celebrating its 125th anniversary in 2014, a year-long program of events was developed to showcase the Library’s journey. They reflect the Library’s journey as an institution and target different cultural segments in the community. On May 14 2014 the Minister issued a Statement to Parliament in recognition of this milestone.

A strong visual identity and branding for all 125th activities was developed and, following market testing, the theme Growing the Future: Celebrating 125 years of the State Library emerged as the overarching title for the celebrations.

As part of the 125th Anniversary celebrations it was decided to open the Library on WA Day (2 June) in conjunction with the other Cultural Centre agencies and attractions, bringing over 3600 visitors to the Library.

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Education Program

A menu of excursion programs freely available to schools has been developed, with 2930 students attending in 2013-14. ‘Digging Up The Past’ was a particularly successful program, working with historical narratives such as Mark Greenwood’s ‘The Legend of Moondyne Joe’, and engaging Year 5 students in researching primary source material such as photographs and newspaper articles. A new program being trialled is ‘Sourcing the Swan River Colony’ which has been developed in partnership with the Western Australian Genealogy Society (WAGS) volunteers.

National Family History Month 2013 was celebrated with a series of seminars, tours and training over three days, with approximately 800 participants. The varied topics included exploring your house history, using maps and plans, researching Anzacs, apps for family history, British migration during the 1960s and the Samson family. A series of ‘Lunchchats’ was also held giving people the chance to chat to an expert on a particular topic over lunch. Attendees rated this event highly.

Throughout the year, the Library’s Family History Subject Specialists answered over 600 specialist enquiries and the Genealogy Centre Volunteers from WAGS answered almost 5000 enquiries. Presentations to approximately 1400 people were provided at the State Library and in regional and metropolitan areas, including Lake Grace, Kwinana, Clergyand and Osborne Park.

Family History

The Genealogy Centre was relocated to the third floor in September 2013, bringing together Western Australian and other Australian and overseas family history resources to create a single service point for family historians. The move was undertaken in consultation with representatives from the Western Australian Genealogy Society (WAGS) volunteers.

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Preservation and Conservation Workshops

Workshops for the public on how to produce digital recordings and how to edit and manage sound files were targeted towards oral historians currently recording, and people wanting to start recording, oral histories to international sound preservation standards. Presentations on the conservation process undertaken for the Mary Ann Friend Journal also generated interest.

A talk on “Preparing for the Ultimate: disaster preparedness for libraries” was delivered to the East Pilbara regional librarians meeting in Newman. It provided an insight on how a disaster can effect collections, risk analysis, prevention strategies, prioritising items in the collection and how to prepare a Disaster Response Plan.

Handmade ‘hot dog’ books help children understand the storytelling process

![Handmade ‘hot dog’ books help children understand the storytelling process](image)

2013–2014 ANNUAL REPORT
and implemented by other DPCFS districts

special events and promotion of services

the relationship with foster carers through

libraries have the opportunity to extend

to five year old children. Local public

Better partnerships between carers, schools and

the development of positive reading

initiative that aims to support

resources were distributed to fifteen prison

Better Beginnings

available to families outside prison.

support services facilitate the distribution of

Better Beginnings reading packs to families of prisoners, ensuring inmates have access to the same reading packs and services available to families outside prison.

The Discovery Book Club is a new reading initiative that aims to support the development of positive reading relationships and literacy skills for children coming into care, and to build upon partnerships between carers, schools and allied community organisations. Developed by the Department of Child Protection and Family Support (DPCFS) in early 2013, Better Beginnings have arranged for reading packs to be distributed to foster carers of newborns to five year old children. Local public libraries have the opportunity to extend the relationship with foster carers through special events and promotion of services available to families at the library. The Discovery Book Club model is being adapted and implemented by other DPCFS districts and has so far reached over 450 families.

The Place

The Place is the State Library's learning and activity centre for children, providing children and their carers with a relaxing space to share stories, use e-resources and engage in imaginative play. Regular Storytime and Rhyme Time sessions continue to attract high numbers.

Special events for children

Australian Children's Laureate Jackie French visited the Library in March, singing, reading and dancing her way through an interactive Rhyme Time session. She returned to present an inspiring evening talk to teacher librarians and public librarians about the importance of books in children's lives and finding the 'magic book'.

Beach Reads' supported the Metropolitan Redevelopment Authority's 'Urban Beach' in the Cultural Centre. A trolley of 'Beach Reads' was made available for the community to browse while they enjoyed the sun and sand. Two outdoor Storytime sessions were held under the tree and enjoyed by a large group of families.

Once again the Library participated in the Perth Writer's Festival Family Day where a book making workshop, Books-To-Go, was held and over 200 folded books created and published by children and families.

2.2 We will maintain a profile as a key player on state and national literacy agendas and be recognised as a valued partner in literacy services.

Literacy framework

The development of a Literacy Framework will enable the Library to extend its proactive role as a key player on state and national literacy agendas, and promote libraries as valued partners in literacy services. The Framework will identify the unique role and contribution of the State Library and public libraries in enhancing literacy throughout Western Australia and inform future strategies in the literacy area.

Consultation commenced with key organisations, including libraries, academic institutions, businesses, not-for-profits and other government organisations on needs, opportunities and challenges in the literacy arena in Western Australia. A public forum was held with guest speaker Tanya Ha, social researcher and author, followed by an afternoon of facilitated discussion with invited stakeholders intended to foster innovation and future interagency collaboration on literacy projects.

2.3 We will work in partnership with Aboriginal people to collect and restore community memory, and create literacy and learning opportunities.

Storylines Project

The Storylines Project is a new initiative to build and maintain an online database of digitised heritage material from the Library's collections relating to Aboriginal history, perspectives and culture. This online portal is designed to not only repatriate material (including photographs, oral histories, documents and video) directly to Aboriginal communities and families in Western Australia, but also to create a mechanism by which the stories and perspectives of Aboriginal people can be captured, preserved and shared. The system allows people, places, plants, animals and technology to be tagged and linked together to form vast knowledge profiles reflecting the long and rich history of Aboriginal people around Western Australia.

Since the launch of the system in August 2013 with 1000 photographs, more than 700 photographs have been added to Storylines, along with 1700 people, 194 places, and dozens of plants, animals and technologies identified. Elders have assisted staff to identify a number of unidentified pho- tographs, with some images repatriated directly to descendents.

A community-controlled database was set up in the Mawanjum Community to house local heritage collections such as photographs, video footage and sound recordings in a secure digital keeping place known as Wumun Storylines. Library staff visited Mawunjum to install the system and provided training to a number of community members who are now adding content to the archive. Additional community controlled instances will be rolled out to three pilot sites that will operate independently of the Library's Storylines instance, adhering to local cultural protocols regarding access, content and language.

To support and inform the process of the Storylines project an Aboriginal Reference Group has been established. This group will provide advice and assistance to the project team, and guide the development of Storylines as the project progresses.

Aboriginal Family History

Assisting Aboriginal and Torres Strait Islander clients with family history research, particularly in regards to navigating family trees, mission records and old photographs, is a key activity of the family history service. There has been a substantial increase in the number of Aboriginal clients utilising the Library with groups and individuals regularly accessing services. Training in information literacy, research skills and use of the library systems has been conducted with diverse groups including parents and teachers from Armadale and Narrogin, community service organisations such as the Champion Centre, and a number of health and welfare providers.

A joint project with the North Metropolitan Health Service, involved ten three-hour training sessions at the State Library with a group of Noongar men from the Stirling area who were keen to explore their family trees and learn more about the resources the Library could offer. Following the sessions, each of the participants had completed a family tree, obtained a library card, and gained thirty hours of experience navigating the collections and learning research skills. The program gave participants the confidence to use the Library in their own time, and provided vital information regarding their families enabling some of the men to connect with family members for the first time.

Photographs and Aboriginal Histories

In August 2013, the successful Photographs and Aboriginal Histories lecture was held in the State Library Theatre. The lecture focused on the different meanings historical images might have, particularly during the process of repatriation. It featured Donna Ozenham (University of Western Australia), Julie Gough (Tasmania), Angela Warahalla (Otago University, New Zealand), Christopher Morton (Pitt Rivers Museum, United Kingdom) and Damien Webb (SLWA) as speakers. The lecture was attended by nearly 200 people including more than fifty elders and community representatives. Feedback from the event was unanimously positive.

Clint Bracknell, J.S. Battye Fellow, gave a lecture in 2014 titled Koora koorliny, maya dalgaliny (journeying back, chasing sound). It focused on the work he has undertaken in his role as Fellow, and showcased a number of Noongar songs reconstructed from the unpublished notes of Daisy Bates held by the State Library. The event was attended by more than 60 community members, including elders and artists.
We will make the State Library a hub for the development, discussion and dissemination of innovation and ideas. Seeking to inspire creativity and innovation, the Library undertook a year-long program of public events and activities featuring key thinkers, authors and community leaders.

James Sykes Battye Memorial Fellowship
Clint Bracknell was appointed the J.S. Battye Memorial Fellow for 2013-14. He is an outstanding scholar and musician and represents the first Indigenous Western Australian to receive the fellowship since its inception in 2006. The fellowship was established to promote the J.S. Battye Library of Western Australian History as a centre of original research and scholarship in Western Australia by encouraging the use of the unique collections held in the Battye Library for new research, publications and presentations. The focus of his work is the reconstruction and translation of old Noongar songs, from the unpublished manuscript notes of Daisy Bates. More than fifty songs have been identified and linked to the original informants, creating a series of profiles of prolific and talented Noongar singers and composers from the early 1900s. Bracknell’s work offers insights into the resilience of Noongar singing traditions, and may be vital in augmenting present community language maintenance activities and invigorating continued intergenerational transmission of Noongar language.

Jeff Speck
The Walkability Mandate – A public forum with Jeff Speck was held in October 2013 at the State Theatre Centre. He explored the theories in his most recent book and shared his practical and jargon-free insights on how vibrancy, liveability, and a pedestrian-friendly city are achievable. Over 300 people attended this event.

James Sykes Battye Internship
This year marked the inaugural J.S. Battye Internship program, which was established to create a three month internship for an honours level student to undertake research relating to the Library’s current projects. Debra Morley was accepted as the first recipient of the internship and she has focused on the Storylines Project. Her research involved a cultural analysis and audit of the collections relating to the Mowanjum Community, examining the meanings attributed to photographs during the process of reparation to communities and individuals, evaluating the impact and community reception of the pilot project, and situating the Storylines Project within a wider comparative context. This work will not only form part of her honours thesis, but will also inform the Storylines Project pilot as it continues to expand to include new photographs, communities and stories.

Travelling Sketchbook Exhibition
Through a partnership with Propel Youth Arts WA the ‘Travelling Sketchbook Exhibition’ was developed. The sketchbooks were created by young people aged from twelve to twenty-five through the Propel Youth Arts WA Grow Your Own Sketchbook project for National Youth Week. They were displayed at the State Library and toured public libraries, including Donnybrook, Toodyay, Harvey, Australind, Geraldton, Mandurah, High Wycombe, Willagee and Belmont. Filled with illustrations, collage, artwork, poems, songs and words, the sketchbooks were well received by hosting libraries and their communities. In 2014, new sketchbooks will visit fifteen public libraries across Western Australia through this partnership.

Film and Television Institute
The Film and Television Institute (FTI) have moved into accommodation in the State Library Building occupying office space and a classroom area that will be used jointly for education and training purposes. FTI provide pathways to the film and television industry through education, equipment and production resources. This relationship will not only assist the Library offset some overhead costs, but also provide opportunities for collaboration in relation to film collection and preservation, education programs, and even potential service delivery offerings such as a potential creative hub in film and media.

Box City
This intergenerational activity run in partnership with the Australian Institute of Architects, turns The Place into a city made from creativity, imagination and cardboard boxes.

We will re-imagine and develop a new model for reference and information services through the State Library.

Information Kiosks
Six new information kiosks were installed on the ground, first and second levels of the Library in June 2014. The kiosks utilise an innovative software application that provides quick answers to frequently asked questions about services and equipment, interactive maps of the Library and an easy to use, electronic method to call for staff assistance whenever it is required. The information kiosk service is an exciting addition to the Library’s range of client service technologies and has shown a high level of engagement from Library clients since it went live in June 2014.

Ask a Librarian online enquiry service
The Ask a Librarian service enables clients to easily submit their information requests to reference staff online and engages with the Library’s services both locally and from afar. Consistent and detailed responses are provided to clients within five days, ensuring that clients’ needs are efficiently met. The Ask a Librarian service has been extensively utilised by clients, with 3,412 requests submitted, an increase of 20 per cent.

This service attracts queries on a broad range of subjects, with Western Australian history and family history continuing to be very popular. Other interesting requests have included a query from a client residing in France about a particular item in the heritage collection, and several enquiries about pursuing a career at the Library.
Electronic resources from home

Electronic resources play an increasing role in delivering access to current publications to support the Library’s reference and information services.

Access to the e-Book Library (EBL) collection of over 205,000 downloadable nonfiction e-books provides a new direction for reference services. Rather than purchase particular books for the collection, the Library pays for the actual books that clients have found useful. It is available for home access by State Library members, with over 3500 unique clients downloading 23,145 books.

The top categories of books borrowed were business/management, fine arts, medicine and computer science. It complements the collection of downloadable fiction e-books provided through the Western Australian Public Library Digital Media Collection (WAPLDMC) through the State’s public libraries. Technical support is provided to clients to set up their mobile devices and the software apps to checkout and read these books.

To meet the changing needs of clients, the usage of digital subscriptions is closely monitored resulting in some subscriptions being upgraded to fuller versions of popular resources and others cancelled due to poor usage.

### Western Australian Magazine Premier’s Book Awards

The Western Australian Magazine Premier’s Book Awards recognise and reward excellence in writing throughout Australia. There were 575 titles entered in the 2012 competition, a small decrease on the previous year. The Awards presentation was in September 2013 where the Minister for Culture and the Arts, Hon John Day, presented award recipients with their certificates and prize money.

The Judging Panel was chaired by Dr Rose Lucas with panel members Beverley Jacobson, Chloe Mauger, Dr Tama Leaver, Rosemary Cameron, Dr Wendy Were, Professor Brian Dibble, Dr Delys Bird, Michael Campbell, Ken Kelso, Polly Low, Dr Charlie Fox, Susan Hart, Brigid Lowry and Cathy Corbitt.

#### CATEGORY WINNERS FOR THE 2012 AWARDS WERE:

- FICTION
  - Michelle de Kretser for Questions of Travel published by Allen & Unwin.
- NON-FICTION
- STATE LIBRARY OF WESTERN AUSTRALIA WA HISTORY AWARD
  - Kurkumanyi: We came from the Desert published by Aboriginal Studies Press.
- CHILDREN’S BOOKS (JOINT WINNERS)
  - Steven Herrick for Pookie Alexa Is Not My Boyfriend published by University of Queensland Press
  - Peter Macinnis for Australian Backyard Naturalist published by the National Library of Australia.
- YOUNG ADULTS
- SCRIPTS
  - Ingle Knight for The Fremantle Candidate published by Prickly Pear Playscripts.
- DIGITAL NARRATIVE
  - David P Keiter for My Planets Reunion Memoir published by IP (Interactive Publications).
- PEOPLE’S CHOICE AWARD
  - Deborah Forster for The Meaning of Grace published by Vintage Australia.
- THE PREMIER’S PRIZE
  - Won by Michelle de Kretser for Questions of Travel published by Allen & Unwin.

3.3 We will celebrate and support writing, reading and ideas.

### State Library Shop

The State Library Shop remains a popular destination for those with an interest in acquiring items relating to Western Australia, family history or browsing a large and carefully selected range of children’s books and giftware. It focuses on promoting locally published books and gift products, and continues to develop a close alliance with self-published authors.

### PRIORITY AREA 4

The State Library of Western Australia leads the development of the WA public library network

Public libraries in Western Australia provide crucial services for all citizens delivered through a partnership between state and local governments. Central to this partnership is a shared vision that our public libraries shall be connected, well resourced and free, serving as hubs of community life. As technology creates new and changing community expectations, public library services will change and embrace new opportunities.

The network of public libraries ensures that, through coordinated and shared activity, public library services can be offered sustainably, and effectively, balancing local community and wider social needs.

4.1 We will meet our legislative and agreed responsibilities under the Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia.

#### Framework Agreement

Public library services in Western Australia operate under the Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia. This Agreement sets out a shared vision for Western Australia’s public library service as a sustainable and responsive network of vibrant and connected public libraries, and establishes a process for joint decision making between the State Government and local governments in the future.

The Agreement was due to expire on 30 June 2014, however, it is proposed to extend the Agreement to June 2015 to allow the Western Australian Local government Authority (WALGA) and the Library Board to seek a broader review of the governance process and create a new vision for the relationship.

The Strategic Library Partnership Agreement Steering Committee (SLPASC), the body which oversees the relationship, is currently suspended until the outcomes of the review are known. However, WALGA, the State Library and Public Libraries Western Australia are consulting and attending workshops to inform the review of the governance process, together with creating a future vision for public libraries.

#### Structural Reform of Public Library Services

A number of important projects identified under the structural reform agenda are ongoing:

- **EXCHANGES REVIEW**
  - Due to a lack of resources from all parties, little progress has been achieved following the review of the exchange system. A working group has been reformed to work on the project which involves a complex series of decisions and actions. Subsequent changes to the exchange system will be implemented in the coming year.

- **REGIONAL MODEL**
  - The new Regional Model was implemented in 2012–13, providing greater clarity to all parties of the level of support provided to regional and remote public libraries. A key feature of the new model is the preparation of Activity Plans by the Regional Libraries, detailing the support provided to the smaller libraries in the region. In the absence of a regional library in the Goldfields and Central regions the State Library is supporting the libraries in those regions. An internal review of the Regional Model is currently underway.

- **SINGLE LIBRARY MANAGEMENT SYSTEM**
  - Initial work was undertaken by a working group to investigate the feasibility of implementing a single library management system for public libraries throughout Western Australia. This was identified by the State Library as a possible consideration by the State Government’s Inquiry into Microeconomic Reform in late 2013 and a submission was prepared. A small working group is investigating the feasibility of developing a business case for a shared library management system.
This valuable service ensures library clients from around Western Australia continue to have access to a regular supply of new and used library materials, delivered to their local public library. In 2013–14, 437,659 new items were delivered to public libraries.

In addition to physical stock items, public library members have access to a range of digital resources. The e-resources are licensed under a statewide agreement and all except the Ancestry Library Edition are available for use from home by public library members. The e-resources include Ancestry Library Edition, Australia/New Zealand Reference Centre, Britannica Library, Busythings, Cochrane Library, Health and Wellness Resource Centre, Literacy Planet, Novelist, Popular Magazines and TumbleBooks.

Discarded materials are collected twice weekly from the State Library or sent direct from public libraries to the Foundation. This arrangement has meant that external storage of discarded materials is no longer required. Those country libraries that had previously hosted book sales in their community are able to retain their discarded books to sell or donate within their local community. More than 440,000 discarded items were donated to the Foundation in 2013–14.

Services to Public Libraries

Services to public libraries are a priority and to enhance the delivery of those services an online help desk is maintained. This service is incorporated into the Public Libraries Online website and directs all incoming enquiries from public library staff to the correct business area at the Library. Public Libraries Online continues to be the primary communications website for public library and State Library staff. It includes useful library and contact information, procedures, a noticeboard, as well as providing access to functions such as the compilation of statistical and financial information from local government, and the online selection of public library materials.

Public Library Network Development

During 2014, a project to enable a small remote library in the Upper Gantheaume Junction shire to use the State Library’s library management system was established. This project will facilitate ongoing management of library stock for this shore and provide increased library services for people living in this remote area of WA.

Public Library Staff Training

The way in which training is provided to public library staff in Western Australia has changed and it is now provided via the use of an e-learning software platform. The Moodle training platform provides a number of advantages for users, including an asynchronous format which allows library staff to complete training units at a time and pace that suits, a variety of learning tools including lessons and videos, and inclusion of a quiz at the end of each course. Eight units are currently available to public library staff including information about exchanges, Better Beginnings, online resources and inter library loans, with further units identified for production. Public library staff completed over 700 courses within the first year of availability.

Inter-library Lending Service

The Inter-library Lending Service enables library members throughout the State to access over 5 million items from the statewide collection, as well as books and copies from around Australia and overseas. This year public libraries generated 275,133 requests. The demand for items from State Library collections and libraries outside the public library network is increasing, with 17,591 requests supplied compared with 15,683 for the same period last year.

The Interlibrary Resource Sharing Group continues to focus on improving the speed and efficiency of the inter-library loan service through continuous improvement and ensuring the inter-library loan software is used to its full potential.

We will explore future opportunities for public library services in Western Australia so as to ensure future capability and ongoing sustainability.

Library Seminar

The 2013 Library Seminar focused on the theme Leadership in times of change with keynote speakers challenging attendees to take leadership roles in their communities through seeking opportunities from social, economic and environmental change.

One hundred library professionals attended the seminar which featured three speakers and a panel discussion involving all speakers and representatives from the local government sector. Allison Dobbie, Manager, Libraries and Information with New Zealand, CEO and State Librarian of Victoria, discussed leadership within the information profession. Her address reflected on her experience of leading significant organisational change at the State Library of Victoria with an emphasis on change driven by audience engagement. The Director of Community Development with the Department of Regional Development, Deborah Rice, played a key leadership role in the transition of Telecentres to Community Resource Centres. She explored the shared interest of Community Resource Centres and Libraries in her presentation, with a view to inspiring development of positive partnerships.
The strategic culture of the State Library of Western Australia

In support of our mission, the State Library will work continuously to improve our services and process, meet our governance obligations, support our staff as a learning organisation, consult with the community we serve and collaborate effectively with our partners.

5.1 We will demonstrate our commitment to our mission and goals through our services, actions and outcomes.

Workforce Plan

The State Library’s Strategic Workforce Plan was completed in June 2013 and sets out a range of strategies to support the Library’s Strategic Directions 2013-2017 and ready the organisation to meet future challenges and changing community expectations. This includes strategies to address the workforce skills required into the future, attraction and retention of these skills, and the associated changes in the processes to deliver the services people want.

Graduate Program

The Library continues to value graduates as a way of bringing new skills and attitudes to the organisation. In 2013 the program was altered to appoint two graduates to targeted positions based on their skills. During the year they undertook a wide ranging program, gaining an understanding of the library as a whole, while contributing in their specific positions. Both graduates were appointed to their positions at the end of the program, reinforcing the success of the more targeted approach to recruitment. In 2014 a different approach was taken and a Graduate Librarian pool was established. This will enable graduates to be appointed to suitable positions as they arise over eighteen months.

Volunteers

The Library’s volunteers are a valuable and diverse team, working alongside staff to add value to services. There was a pool of ninety-eight volunteers, plus an additional seventeen volunteers from the Western Australian Genealogical Society. Some people volunteered for a single event such as the Picture a Story exhibition, the Perth Writers’ Festival, Western Australia Day, the Awesome Festival for Bright Young Things and school holiday activities, while others have contributed many years of regular service. Throughout the year, volunteers donated a total of 9391 hours, a 2.7 per cent decrease on 2012-13. With volunteering valued at $28.59 per hour (source: Volunteering WA) the estimated value of time donated was $275,144.

Justice of the Peace Signing Centre

A Justice of the Peace Signing Centre was established in partnership with the Royal Association of Justices of WA (Inc.). Justices of the Peace are available in the Signing Centre to all members of the community from Monday to Friday for witnessing and signing documents. This service is an example of how the Library operates as a community hub providing an essential service.

Homeless outreach in the Library

From late 2013, an Outreach Counsellor from Medicare Local has visited on a weekly basis to assist those homeless people using the Library. While the primary objective of the counsellor is to ensure that homeless people have access to health services, they also provide information about which Library services homeless people are using so that their needs can be met.

5.2 We will ensure our services meet community expectations and our building provides a safe and welcoming environment.

Understanding Our Clients

Since January 2013, the Visitor 360 market research and cultural segmentation program offered by Morris Hargreaves McIntyre has provided a better understanding of the Library’s audiences. The information obtained from the program will continue to be referenced in order to develop services and programs that appeal to existing clients and, importantly, attract new audiences.

Client Feedback

The annual Client Satisfaction Survey provides valuable feedback on services and facilities. Overall satisfaction levels remain high, with 90.8 per cent of respondents answering that they were satisfied. Staff performance also remained high with an average of 80.6 per cent satisfaction with the knowledgability and friendliness of staff. The friendly demeanour and broad knowledge of the staff at the Welcome Desk on the ground floor of the Library in particular was recognised, with friendliness rated at 89 per cent and knowledge at 89.6 per cent.

The survey also provides information on the most utilised services and facilities and highlights where improvements are needed. The survey shows that study rooms, wireless internet and computers are the most popular services, and the ground floor Discovery Lounge is the most visited area. Results from the 2014 Client Satisfaction Survey will be made available to the public in coming months.

Borrow Direct and Get_it!

The Borrow Direct service enables clients to borrow items from the Library’s collections. This year, clients borrowed 31,920 items, an increase of 1.3 per cent.

Where members require access to items held in the statewide public library collection, or to items outside of the Western Australian Library network, they can use the Get_it! Service. Access to items within the network are free, with external items attracting a small fee. The service continued to be well-utilised with 1528 items supplied, an increase of 7.3 per cent over last year.

Changes to State Library Regulations

The Regulations for the Conduct of the State Library were enacted in 1956, when the State Library was located in Hackett Hall (now part of the Museum), and when it was an institution dedicated mainly for scholars and researchers using print materials. While some of the regulations are important and delegate to the State Librarian the necessary powers to regulate the Library and its services, most were no longer appropriate (e.g. children under 14 were not allowed in the Library). For some time the Library Board had been concerned that current library practice was contrary to some of the regulations in force and so, following a review of the regulations and the implementation of an appropriate policy and procedure framework, most of the regulations were repealed and the regulations renamed the Library Board (State Library) Regulations 1956.

Building Improvements

The State Library building is the most used cultural venue in Western Australia with over one million visitors using the collections and services. However, it is now over twenty-nine years old and requires considerable maintenance. Funding was obtained to replace the roof, which was deteriorating, with leaks during wet periods posing a major risk to valuable collections on the upper floors. The first two stages of the project to replace the roof sheeting are complete, with stage three, the replacement of the roof membrane and pavers, estimated for completion in August 2014. Another major project was the replacement of the Low Voltage Supply Main Circuit Breakers, which had been operational for a significant time period beyond their functional design life. The replacement of the circuit breakers was completed in early 2014 and will provide protection for the building for 15 to 20 years.

The main building fire indicator panel and associated systems have also been identified as requiring replacement due to their age, a lack of spare parts and a lack of spare zones on the panel to accommodate additional specialised fire protection systems. Preparation for this work has been undertaken and will be completed by November 2014.

The creation of a new heritage storage facility was completed in February 2014 to safely house the Library’s most precious items and collections. A new room was constructed with a separate air-conditioning system, environmental controls and early warning fire and suppression protection systems. Staff facilities had languished for many years and were in need of brightening and refurbishment. The removal of some walls, painting, an upgrade to kitchen benches and the purchase of new chairs, tables and lounges were undertaken on a limited budget to improve staff amenity.

Risk management and occupational safety

The Library has taken steps to improve the risk and occupational safety and health (OSH) culture across the organisation. An updated Risk Management Framework was developed and associated processes implemented to ensure risk assessment processes become a standard tool within the daily work environment. There was an updated Risk Policy, regular monitoring of risks by organisational wide committees and communications to staff.

Following an audit of occupational safety and health procedures, a project was approved to develop an OSH management system to ensure all OSH practices are aligned to the Worksafe Plan. As a large public service provider, a proactive approach is taken to helping staff manage their health and approximately 130 employees took part in annual flu vaccinations. Due to the numbers and diverse demographic of clients visiting the State Library building, two defibrillators are available on site and the Library partners with St John Ambulance in their First Responder Program.

5.3 We will ensure our technology administrative systems and processes are appropriate and efficient.

Information Technology Systems

The use of information technology to deliver valued solutions is critical for the future delivery of services. Accordingly, an
Information Communications Technology (ICT) Strategy has been developed which aligns to the Library’s Strategic Directions. A key theme of the ICT Strategy is to simplify, upgrade and add resilience to the existing ICT infrastructure. Simplification begins by virtualising the hardware as much as possible, and can include application servers, storage, and even desktops. An upgrade to the Library’s virtual server environment was completed, providing off-site replication of data with automated failover of services in the event of a disaster recovery situation.

Upgrading all Staff PCs from Windows XP and Microsoft Office 2003 to Windows 7 and Microsoft Office 2010 was also completed. This was the first major PC and software upgrade for many years and involved the replacement of approximately 150 PCs and the upgrade of a further 40 machines. An update to the records management system and training for all staff was also completed.

Storing our collections

In 2012 the Library commenced the Collection Storage Improvement Plan, a five year project encompassing a comprehensive review of the current collections in the Library, rearrangement of the collections into more logical sequences, improved collection storage standards and planning for future storage requirements. In the past year significant progress has been made in the State to meet these objectives resulting in better management of the physical collections.

To meet the Library’s growing heritage storage needs, a new rare materials room was built and new compactus shelving added in the heritage stacks. In total, 1,806 linear metres of shelving was installed in the heritage stacks, a 24 per cent increase in storage capacity for the growing heritage collections. The first stage of a project to house the artworks collection saw the installation of 100 square metres of hanging attractor storage.

Transferring the rare collections from five locations into the new rare materials room, has provided an opportunity to assess all rare items, with many being boxed or rehoused to meet preservation standards. The new shelving systems install maximize storage capacity, and improve stock control and retrieval efficiencies.

A priority project has been the weeding of the non-heritage stack collections in line with the Collection Development Policy Framework and the National and State Libraries Australasia (NSLA) Collaborative Collecting project guidelines. Since the start of the project in January 2012 over 10,000 linear metres of non-heritage, closed and unlinked serial and general reference monograph collections were assessed, representing 45% of these collections. Following the guidelines for collaborative collecting, Australian material weeded is listed and offered to the National Library or other state libraries to ensure their collections are complete.

Space created through weeding has enabled the reintegration of sequence collections and improved storage standards, thereby rearranging the stacks into a more efficient and logical sequence. Rehousing particular formats such as CDs has improved the storage capacity of the existing shelving.

New Financial Systems

Following the roll-back of financial services from the Office of Shared Services, the Department of Culture and Arts (DCA) began delivering financial services for a cluster of five agencies in the Culture and Arts portfolio, the Swan Bells Foundation and the WA Industrial Relations Commission in November 2013. Following the transition to the new system, an audit was undertaken which showed that the integrity of the data conversion to the new system was successful. To implement the new service an extensive training program was provided to staff.

5.4 We will raise awareness within the community of the services offered by the Library.

Raising our profile

To raise the profile of the State Library of Western Australia and its activities, the Library works closely with media outlets to obtain press coverage about events, exhibitions, acquisitions and cultural trends. This has resulted in the State Library having significant coverage on radio, television and traditional print media at no cost throughout 2013-14.

The State Library embraces a range of digital media to connect with the community. The website is used to publicise all aspects of the State Library, and is supported by a social media suite of YouTube, Twitter, Facebook and Flickr. The State Library’s social media accounts have significant followship, and provide a platform to promote events, exhibitions and acquisitions.

Tours and Community Events

Tours were held throughout the year, promoting the Library’s collections and services to a wide variety of groups, including library studies lecturers visiting from Malaysia, English as a Second Language students, staff from the Department of Culture and the Arts and seniors’ groups. Students from the Western Australian Academy of Performing Arts attended their annual sessions to learn about the music and performing arts collection.

During the City of Perth’s Winter Arts Season, a season of films based on books was once again promoted attracting enthusiastic audiences.

To support the Great Read Out, which launched of the Premier’s Summer Reading Challenge at the Urban Orchard, the Book Cubby attracted young visitors with some book related competitions and plenty of reading books for families to share.

The State Library of Western Australia Foundation

The State Library of Western Australia Foundation is a not-for-profit organisation whose role is to raise funds to secure financial and in-kind donations for the Library’s programs, collections and capital projects.

The Kay Pustie Scholarship is awarded each May in memory of the late Kay Pustie OAM, former Chair of the Library Board and long serving public library manager. It is funded through individual donors, a sponsorship from Curtin University, and a partnership with Public Libraries Western Australia Inc. In October 2013, as part of its fundraising activities to build the scholarship funds, a fundraising breakfast was held with keynote speaker Allison Dobbie, Manager Libraries and Information for Auckland Council, New Zealand.

The Foundation, in partnership with the Library, celebrated the acquisition of a unique set of children’s book illustrations produced by Western Australian artist Robert Juniper AM for the children’s book Maison Judy by Trevor Todd. Sponsorship was secured from Wesfarmers and Woodside to support the ongoing conservation and preservation of the collection and staging future exhibitions. The works were exhibited to the public for a short time in conjunction with a launch event.

A series of Making Music with Freycinet workshops was held offering members of the community the opportunity to interpret the Freycinet Collection through music under the guidance of Artist-in-Residence Dr Georg Corall from Perth Baroque. The objective of the residency was to compose an original piece of music that would promote understanding and appreciation of this important collection of maps, prints and documents. Dr Corall is a musician with extensive experience in workshops, educational outreach and high-level composition, improvisation and arrangement. This project was made possible through funding from Lotterywest and the Department of Culture and the Arts.

Freycinet Journey

May Day, a significant date in the French calendar, was celebrated this year with a special “Freycinet Journey”. This event involved a joint launch of a virtual exhibition based on the Freycinet Collection and the young adult book, To See the World, telling the story of the voyage of Ross de Freycinet through the eyes of his young companion, Jose. These new resources, inspired by this significant collection, will add to the growing body of knowledge of Louis de Freycinet and other early French explorers.

5.5 We will advocate for the role of libraries in the community and actively participate in professional debate.

The State Library is part of a number of global and national library networks and is a member of the International Federation of Library Associations and Institutions (IFLA), the Australian Library and Information Association (ALIA), and National and State Libraries Australasia (NSLA). As a prominent library voice, the Library continued to advocate on behalf of the library profession and the Western Australian library sector through its membership of these associations.

The Australian Libraries Copyright Committee is the primary copyright advocacy organisation for Australian libraries and the CEO and State Librarian, Margaret Allen, is the current Chair. Ms Allen has also been working at the State

Kay Pustie Scholarship International Grant

Mason Judy

Artist in Residence Dr Corall with musicians at the Freycinet Workshop

[Image of a virtual exhibition and a book cover]
national level through the International Federation of Library Associations and Institutions (IFLA) in support of their international advocacy on copyright and access to digital content. The Australian Law Reform Commission Inquiry into Copyright and the Digital Economy continued to be monitored closely due to the significant implications for libraries in Australia.

National and State Libraries Australasia - Re-imaging Libraries

The Library continued to take up new opportunities in collection management and service delivery for clients across Australia through the work it has undertaken in conjunction with its National and State Libraries Australasia (NSLAs) partners. Their strategic plan, Reimagining Libraries, guides the collaborative work of NSLAs from 2012 to 2016 and the strategies are achieved through a network of working groups. Margaret Allen, the Library’s CEO and State Librarian, is the current Chair of NSLAs, and State Library of Western Australia represents the Library on working groups that share their knowledge, expertise and experiences allowing each institution to grow more rapidly than if they worked alone.

The emerging field of digital preservation is a significant space for development for all collecting institutions, as the ‘Digital Deluge’ of content being created by users increases in size, complexity and pervasiveness. The Digital Preservation Group has focussed this year on developing the concept and framework for a technical registry of file formats with software and hardware dependencies. There were additional efforts to identify skills shortages and strengths, digital maturity in each organisation, and opportunities for collaboration.

The Pictures Project group developed guidelines for significance assessment and management of large pictorial collections, and guidelines to assist donors of pictorial collections in offering material to NSLA libraries. The group also held a pictures valuers’ forum involving professional valuers, dealers and librarians, to share and discuss the challenges of valuing digital photography and large collections of negatives.

The work of the Collaborative Collections Group has been taken up by new groups so this Group has ceased. The concept of a distributed repository (TALC – the Australasian Libraries Collaborative Collection) through the development and implementation of an agreed offer/repatriation process is continuing as part of ongoing work. A large survey to compare legal deposit procedures and processes was completed and forms the foundation for the work of the new Legal Deposit Group.

The Storage Management Group has focused on testing and reviewing the Storage Costing Tool and completing the list of goods and services suppliers relevant to storage management. Work has commenced on the development of an illustrated glossary of standard storage terminology.

The E-Resources Consortium continued to provide access to e-resources at a competitive cost through negotiation with vendors. A review of the core set concept and licensing principles was the focus of the Group this year. They have also commenced a comparison of e-book subscriptions and models across NSLA libraries.

The Digital Collecting Group developed a digital collecting framework to inform the collection of digital materials at NSLA libraries, defined principles of digital collecting, and developed a personal digital archive toolkit for donors. The work of the Digital Collecting Group was wound up in 2014, and a new Digital Skills group established to progress recommendations.

The State Library chairs the Indigenous Collections Group, which continues to promote best practice for the collection and preservation of materials relating to Aboriginal and Torres Strait Islander people, and supports librarians in their endeavor to engage Aboriginal people in the collection, management and preservation of Indigenous materials. In 2013 the group produced the National Position Statement for Aboriginal and Torres Strait Islander Library Services and Collections which guides progressive action across NSLA institutions in their plans and approaches to Aboriginal and Torres Strait Islander library services and collections. Work commenced on a major project to mark the 50th anniversary of the 1967 Referendum.

With the aim of clarifying and standardising the language and procedures in NSLA libraries concerning copyright of library materials, the Copyright Working Group has worked to create clear search strategies to establish ownership prior to the digitisation of orphan works, as well as risk management processes concerning take-down notices for digitised materials.

The Libracy and Learning Working Group organised the seminar Brave New Worlds – Libraries, Learning and Community Needs at the State Library of New South Wales in July 2013. It aimed to provoke discussion about why librarians and students involved in the literacy and learning space, focused on how partnerships and initiatives like the National Year of Reading can raise the profile of librarians and how programs like 26Thi in Tasmania and Better Beginnings in Western Australia can make a real difference to literacy levels and to people’s lives. Adult literacy was raised as a major issue, with Australia still suffering from staggering rates of poor literacy.

In addition, the group has developed a Maturity Matrix to assist libraries determine how they are placed as learning institutions and provide some aspirational goals. The Matrix has been trialled in several of the NSLA libraries, and continues to evolve. Case studies are being drafted, and will provide the basis for some guidelines to assist with the implementation of the Matrix in other libraries.

NSLA, and State Library of Western Australia from 2012 to 2016 and the strategies are monitored closely due to the significant implications for libraries. The group also held a pictures valuers’ forum involving professional valuers, dealers and librarians, to share and discuss the challenges of valuing digital photography and large collections of negatives.

Significant Issues and Trends Impacting the Agency

Changing service model

Changes in technology and the increased computer literacy of clients continues to influence the way the Library delivers services, and places increasing demands on the skills and knowledge required by staff. With easy access to freely available sophisticated search tools, clients are more likely to access online information resources and carry out their own research, preferring to use digital media with little need to see the original items and instead need or desire to visit the physical library. At the same time, the ‘traditional reader’, though depleted in numbers, still needs to be catered for.

In line with other national and state libraries, reference collections continue to be reshaped to ‘digital preferred’. This provides many benefits including easier searching, multiple concurrent users, accessibility outside the library building, no shelving space required and better ability to track usage. However, not all resources are available electronically, and those that are may be more expensive than print because of their wide accessibility. Familiarity and promotion are key factors which can influence usage of these resources.

To ensure that the Library’s services and collections remain relevant, two reviews have been instigated. One reviewed the Library’s non-heritage collections to gather data on the collections, how they are used and identifying the community’s preference for content. The second is looking at the delivery of reference services for the future.

Rights in the digital world

Increased digitisation efforts aimed at opening access to unique material has created a disconnect between those digitising and those who have created or own the material. Creators have the right to economic gain for their efforts, however the dilemma for libraries is how to offer digital access to material whilst remaining true to the rights of creators and the restrictions of the Copyright Act. For unique material, determining these rights and who owns them can be difficult and time consuming, particularly if it is not clarified at the time of acquiring the material.

In an increasingly digital publishing world, libraries in Australia and around the world are facing embargoes by publishers on supply of new digital e-books, significant price increases (typically between 200% and 1200%), contracts which override library rights under the Australian Copyright Act, lack of integration of the e-books into existing library management systems, no assurance of supply if the service provider ceases trading, and concerns over the privacy of user information held by service providers.

Further, libraries no longer own the e-books they add to their collections – they are simply leased or acquired on a subscription basis. This has significant implications for future collection building as long term access is no longer assured and the community will no longer be able to donate their books to libraries – donation has been the basis of collections of the world’s great libraries. The temporary nature of published books in digital form creates significant long term preservation challenges.

Legal Deposit - Consultation and regulations developed

The passing of the Legal Deposit Act 2012 meant that Western Australia once again had a requirement for local publishers to deposit copies of their publications with the Library for the preservation of the State’s documentary heritage. This legislation extended the scope of legal deposit beyond print formats to include audio visual and digital formats to ensure that future publishing trends are covered. The Act’s provisions for the deposit of physical items came into force on 1 January 2014, and the Library’s attention has moved to consultations with stakeholders to develop regulations for the deposit of digital materials.

The Community helping us

Libraries are part of an interconnected community and would not be able to deliver the programs and services required without the support of partners (for a list of the Library’s partners see the appendices to this report). These partners may be other libraries, government agencies, private businesses and community organisations. They provide expertise and assistance, access to networks, funding and in-kind support, volunteers, donations of material and advocacy.

Building relationships will become increasingly important with a rise in complex frameworks of institutional partnerships. Long lasting relationships need to be built over many years, with resources allocated to maintaining the relationship so that all parties get benefits. Having staff with relationship building skills will be very important in the library of the future.

Building infrastructure

With the revitalisation of the Perth Cultural Centre package it is timely to consider the service delivery needs of the Library to 2020 and beyond. Recent upgrades to facilities have been welcomed by clients, however they highlight the significant deficiencies in other areas of the building.

• There will be a need to expand the Library’s digital storage, preservation and delivery capabilities as collection materials become increasingly electronic and require sophisticated condition assessment, storage and delivery infrastructure.

• There is clear customer demand for a museum quality exhibition space to exhibit unique and fragile heritage items and support travelling exhibitions.

• Some storage facilities are no longer considered best practice for the preservation of collections of significance.

Much of the building infrastructure is now 25 years old, creating a number of critical maintenance issues that compromise client service including the staff lifts, air conditioning, furnishings, fittings and lighting systems.

Will the app on your original mobile phone work on the latest smartphone or tablet? What if the data there is important? How will we access that in forty (or four hundred) years’ time?
Public libraries have a key role in lifelong learning, literacy improvement and community development, and provide substantial benefits to the communities they serve.

The State Library coordinates the collection of statistical data from Western Australian public libraries following an agreement between State and local governments to report basic performance related data for this report. Full data for 2013-14 is not yet available, but an initial analysis of the data received suggests that indicators have remained relatively stable, with the trends of a slight increase in membership and visitor numbers, and a decrease in loans and enquiries. Statistics vary between local governments, with some libraries showing increased usage and others declines.

Libraries have the challenge of remaining relevant to their communities and providing the resources, programs and services to meet their needs.

Below is the complete data for previous years:

<table>
<thead>
<tr>
<th></th>
<th>2011-12</th>
<th>2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loans</td>
<td>16,395,311</td>
<td>15,424,766</td>
</tr>
<tr>
<td>Visitors</td>
<td>10,069,578</td>
<td>10,077,548</td>
</tr>
<tr>
<td>Enquiries</td>
<td>1,639,517</td>
<td>1,428,869</td>
</tr>
<tr>
<td>Members</td>
<td>995,794</td>
<td>1,027,369</td>
</tr>
</tbody>
</table>

Loans and membership are no longer the main indicators of public library usage, as many library patrons visit or use the services of the public library for purposes other than borrowing library materials, such as library programs and events for children and adults, and using the internet and online services.

Many use library services without physically visiting a public library, as membership now provides access to more than just physical resources. Following the introduction of a statewide e-book lending service throughout Western Australia in 2012-13, the usage of these resources grew to more than 200,000 e-book loans in 2013-14, and approximately 9,500 new titles were added to the collection.

The State Library is looking to expand the range of e-resources provided by public libraries to include e-magazines and e-audio books and it is anticipated that these new services will be available in early 2015.

In 2013-14, the State Library participated in a review the statistical data elements that public libraries contribute. The review was undertaken with the assistance of the Australian Bureau of Statistics and National and State Libraries Australasia (NSLA). Some of these new statistics will demonstrate the increased usage of digital resources and the many programs for children and adults which public libraries provide. This will help in capturing the different reasons why people are visiting public libraries.
INDEPENDENT AUDITOR’S REPORT

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Report on the Financial Statements

I have audited the accounts and financial statements of The Library Board of Western Australia.

The financial statements comprise the Statement of Financial Position as at 30 June 2014, the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

Board’s Responsibility for the Financial Statements

The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the Treasurer’s Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements based on my audit. The audit was conducted in accordance with Australian Auditing Standards. Those Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the financial position of The Library Board of Western Australia at 30 June 2014 and its financial performance and cash flows for the year then ended. They are in accordance with Australian Accounting Standards and the Treasurer’s Instructions.

SATVINDER SEKHON
Chief Finance Officer
10 September 2014

DR MARGARET NOWAK
Chairman
Library Board of Western Australia
10 September 2014

MS SONJA HEATH
Chair, Finance Committee
Library Board of Western Australia
10 September 2014

Certification of Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with provisions of the Financial Management Act 2006 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2014 and the financial position as at 30 June 2014.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

SIGNED.

SATVINDER SEKHON
Chief Finance Officer
10 September 2014

DR MARGARET NOWAK
Chairman
Library Board of Western Australia
10 September 2014

MS SONJA HEATH
Chair, Finance Committee
Library Board of Western Australia
10 September 2014

INDEPENDENT AUDITOR’S REPORT

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The financial statements comprise the Statement of Financial Position as at 30 June 2014, the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

Board’s Responsibility for the Financial Statements

The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the Treasurer’s Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements based on my audit. The audit was conducted in accordance with Australian Auditing Standards. Those Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the financial position of The Library Board of Western Australia at 30 June 2014 and its financial performance and cash flows for the year then ended. They are in accordance with Australian Accounting Standards and the Treasurer’s Instructions.

SATVINDER SEKHON
Chief Finance Officer
10 September 2014

DR MARGARET NOWAK
Chairman
Library Board of Western Australia
10 September 2014

MS SONJA HEATH
Chair, Finance Committee
Library Board of Western Australia
10 September 2014

Certification of Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with provisions of the Financial Management Act 2006 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2014 and the financial position as at 30 June 2014.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

SIGNED.

SATVINDER SEKHON
Chief Finance Officer
10 September 2014

DR MARGARET NOWAK
Chairman
Library Board of Western Australia
10 September 2014

MS SONJA HEATH
Chair, Finance Committee
Library Board of Western Australia
10 September 2014
Independent Audit Opinion

Report on Controls
I have audited the controls exercised by The Library Board of Western Australia during the year ended 30 June 2014.

Controls exercised by The Library Board of Western Australia are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions.

Board’s Responsibility for Controls
The Board is responsible for maintaining an adequate system of internal control to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of public and other property, and the incurring of liabilities are in accordance with the Financial Management Act 2006 and the Treasurer’s Instructions, and other relevant written law.

Auditor’s Responsibility
As required by the Auditor General Act 2006, my responsibility is to express an opinion on the controls exercised by The Library Board of Western Australia based on my audit conducted in accordance with Australian Auditing and Assurance Standards.

An audit involves performing procedures to obtain audit evidence about the adequacy of controls to ensure that the Board complies with the legislative provisions. The procedures selected depend on the auditor’s judgement and include an evaluation of the design and implementation of relevant controls.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess the Board’s performance and fairly represent indicated performance for the year ended 30 June 2014.

Independence
In conducting this audit, I have compiled with the independence requirements of the Auditor General Act 2006 and Australian Auditing and Assurance Standards, and other relevant ethical requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators
This auditor’s report relates to the financial statements and key performance indicators of The Library Board of Western Australia for the year ended 30 June 2014 included on the Board’s website. The Board’s management is responsible for the integrity of the Board’s website. This audit does not provide assurance on the integrity of the Board’s website. The auditor’s report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.

DON CUNNINGHAME
ASSISTANT AUDITOR GENERAL FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
12 September 2014

Page 2 of 3

Independent Audit Opinion

An audit involves performing procedures to obtain audit evidence about the key performance indicators. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments the auditor considers internal control relevant to the Board’s preparation and fair presentation of the key performance indicators in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the relevance and appropriateness of the key performance indicators for measuring the extent of outcome achievement and service provision.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess the Board’s performance and fairly represent indicated performance for the year ended 30 June 2014.

Independence
In conducting this audit, I have compiled with the independence requirements of the Auditor General Act 2006 and Australian Auditing and Assurance Standards, and other relevant ethical requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators
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DON CUNNINGHAME
ASSISTANT AUDITOR GENERAL FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
12 September 2014

Page 3 of 3
## Statement of Comprehensive Income

FOR THE YEAR ENDED 30 JUNE 2014

### COST OF SERVICES

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee benefits expense</td>
<td>7</td>
<td>14,357</td>
<td>14,299</td>
</tr>
<tr>
<td>Supplies and services</td>
<td>8</td>
<td>5,872</td>
<td>5,397</td>
</tr>
<tr>
<td>Depreciation and amortisation expense</td>
<td>9</td>
<td>12,680</td>
<td>11,947</td>
</tr>
<tr>
<td>Accommodation expenses</td>
<td>10</td>
<td>3,807</td>
<td>2,836</td>
</tr>
<tr>
<td>Grants and subsidies</td>
<td>11</td>
<td>372</td>
<td>406</td>
</tr>
<tr>
<td>Cost of sales</td>
<td>14</td>
<td>112</td>
<td>106</td>
</tr>
<tr>
<td>Loss on disposal of non-current assets</td>
<td>19</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other expenses</td>
<td>12</td>
<td>454</td>
<td>395</td>
</tr>
<tr>
<td><strong>Total cost of services</strong></td>
<td></td>
<td>37,654</td>
<td>35,402</td>
</tr>
</tbody>
</table>

### Income

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>User charges and fees</td>
<td>13</td>
<td>1,125</td>
<td>1,401</td>
</tr>
<tr>
<td>Sales</td>
<td>14</td>
<td>159</td>
<td>165</td>
</tr>
<tr>
<td>Commonwealth grants and contributions</td>
<td>15</td>
<td>219</td>
<td>318</td>
</tr>
<tr>
<td>Interest revenue</td>
<td>16</td>
<td>45</td>
<td>56</td>
</tr>
<tr>
<td>Bequest contributions</td>
<td>17</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Other revenue</td>
<td>18</td>
<td>700</td>
<td>1,035</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td></td>
<td>2,250</td>
<td>2,980</td>
</tr>
</tbody>
</table>

**Total income other than income from Government**

2,250

### INCOME COST OF SERVICES

35,404

### INCOME FROM STATE GOVERNMENT

20

| Service appropriation           | 20   | 32,620     | 18,332     |
| Assets transferred              |      | 863        |            |
| Liability assumed               |      | (2,824)    | -          |
| Services received free of charge| 20   | 3          | 11,977     |
| Royalties for Regions Fund      | 26   | 660        | 723        |
| Grants and subsidies from State Government | 1,083 | 561        |
| **Total income from State Government** |      | 32,405     | 31,593     |

### (DEFICIT) FOR THE PERIOD

(2,999)

### OTHER COMPREHENSIVE INCOME

| Items not reclassified subsequently to profit or loss | 33   | 130        | (567)      |
| Total other comprehensive income                    |      | 130        | (567)      |

**TOTAL COMPREHENSIVE INCOME FOR THE PERIOD**

(2,869)

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Statement of Financial Position

AS AT 30 JUNE 2014

### ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>34</td>
<td>3,281</td>
<td>5,650</td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>21</td>
<td>215</td>
<td>234</td>
</tr>
<tr>
<td>Inventories</td>
<td>22</td>
<td>64</td>
<td>53</td>
</tr>
<tr>
<td>Receivables</td>
<td>23</td>
<td>462</td>
<td>519</td>
</tr>
<tr>
<td>Amounts receivable for services</td>
<td>24</td>
<td>10,570</td>
<td>10,568</td>
</tr>
<tr>
<td>Other current assets</td>
<td>25</td>
<td>109</td>
<td>391</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td>14,701</td>
<td>17,407</td>
</tr>
</tbody>
</table>

### Non-Current Assets

| Restricted cash and cash equivalents         | 21   | 1,941      | 7,467      |
| Amounts receivable for services              | 24   | 14,929     | 12,444     |
| Property, plant and equipment                | 26   | 52,736     | 54,835     |
| Library collections                          | 26   | 124,087    | 123,154    |
| Intangible assets                            | 28   | 106        | -          |
| **Total Non-Current Assets**                 |      | 193,799    | 191,900    |

**TOTAL ASSETS**

208,500

### LIABILITIES

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th>Note</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payables</td>
<td>30</td>
<td>1,111</td>
<td>2,193</td>
</tr>
<tr>
<td>Other current liabilities</td>
<td>32</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Provisions</td>
<td>31</td>
<td>2,317</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td>3,861</td>
<td>2,206</td>
</tr>
</tbody>
</table>

### Non-Current Liabilities

| Provisions                                   | 31   | 406        | -          |
| Other non-current liabilities                 | 32   | 9          | 8          |
| **Total Non-Current Liabilities**            |      | 415        | 8          |

**TOTAL LIABILITIES**

4,276

**NET ASSETS**

204,224

### EQUITY

| Contributed equity                          | 33   | 57,230     | 57,230     |
| Reserves                                     |      | 99,188     | 99,058     |
| Accumulated surplus/(deficit)               | 33   | 47,806     | 50,805     |
| **TOTAL EQUITY**                            |      | 204,224    | 207,093    |

The Statement of Financial Position should be read in conjunction with the accompanying notes.
### Statement of Changes in Equity

**FOR THE YEAR ENDED 30 JUNE 2014**

<table>
<thead>
<tr>
<th>Note</th>
<th>CONTRIBUTED EQUITY</th>
<th>RESERVES</th>
<th>ACCUMULATED SURPLUS/(DEFICIT)</th>
<th>TOTAL EQUITY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td></td>
<td>Balance at 1 July 2012</td>
<td>57,230</td>
<td>99,624</td>
<td>51,634</td>
</tr>
<tr>
<td></td>
<td>Restated balance at 1 July 2012</td>
<td>57,230</td>
<td>99,624</td>
<td>51,634</td>
</tr>
<tr>
<td></td>
<td>Surplus/(deficit)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Other comprehensive income</td>
<td>-</td>
<td>(566)</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Total comprehensive income for the period</td>
<td>-</td>
<td>(566)</td>
<td>(829)</td>
</tr>
<tr>
<td></td>
<td>Transaction with owners in their capacity as owners:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Capital appropriations</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Other contributions by owners</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Distributions to owners</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Balance at 30 June 2013</td>
<td>57,230</td>
<td>99,058</td>
<td>50,805</td>
</tr>
<tr>
<td></td>
<td>Balance at 1 July 2013</td>
<td>57,230</td>
<td>99,058</td>
<td>50,805</td>
</tr>
<tr>
<td></td>
<td>Surplus/(deficit)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Other comprehensive income</td>
<td>-</td>
<td>130</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Total comprehensive income for the period</td>
<td>-</td>
<td>130</td>
<td>(2,999)</td>
</tr>
<tr>
<td></td>
<td>Transaction with owners in their capacity as owners:</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Capital appropriations</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Other contributions by owners</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Distributions to owners</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>BALANCE AT 30 JUNE 2014</td>
<td>57,230</td>
<td>99,188</td>
<td>47,806</td>
</tr>
</tbody>
</table>

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

### Statement Of Cash Flows

**FOR THE YEAR ENDED 30 JUNE 2014**

<table>
<thead>
<tr>
<th>Note</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cash Flows from State Government</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Service Appropriation</td>
<td>20,023</td>
</tr>
<tr>
<td></td>
<td>Transfer of Cash</td>
<td>405</td>
</tr>
<tr>
<td></td>
<td>State Grants and Subsidies</td>
<td>1,081</td>
</tr>
<tr>
<td></td>
<td>Holding Account Drawdowns</td>
<td>10,560</td>
</tr>
<tr>
<td></td>
<td>Royalties for Regions</td>
<td>660</td>
</tr>
<tr>
<td></td>
<td>Net Cash provided by State Government</td>
<td>32,729</td>
</tr>
</tbody>
</table>

Utilised as follows:

### Cash Flows from Operating Activities

**Payments**

- Employee benefits | (14,298) | (87) |
- Supplies and services | (6,445) | (6,713) |
- Accommodation | (3,807) | (2,907) |
- Grants and Subsidies | (372) | (404) |
- GST payments on purchases | (2,110) | (1,854) |
- Other payments | (341) | (2,452) |

**Receipts**

- Sales of Goods and Services | 259 | 183 |
- User charges and fees | 1,122 | 1,379 |
- Commonwealth grants and contributions | 219 | 333 |
- Interest received | 45 | 46 |
- GST receipts on sales | 199 | 222 |
- GST receipts from taxation authority | 1,331 | 1,684 |
- Other receipts | 1,059 | 1,099 |
- Net cash (used in) / from operating activities | (23,179) | (7,469) |

**Cash Flows from Investing Activities**

- Purchase of non-current physical assets | (11,464) | (11,299) |
- Net cash (used in) / from investing activities | (11,464) | (11,299) |

- Net increase in cash held | (1,914) | (2,506) |
- Cash at the beginning of the reporting period | 7,351 | 9,857 |
- Cash at the end of the reporting period | 5,437 | 7,351 |

The Statement of Cash Flows should be read in conjunction with the accompanying notes.
Summary of significant accounting policies

(b) Basis of preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for buildings, works of art and heritage library collections which have been measured at fair value.

The accounting polices adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars ($’000).

Note 3 ‘Judgements made by management in applying accounting policies’ discloses judgements that have been made in the process of applying the Library Board’s accounting policies resulting in the most significant effect on amounts recognised in the financial statements.

Note 4 ‘Key sources of estimation uncertainty’ discloses key assumptions made concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

(c) Reporting entity

The reporting entity is The Library Board of Western Australia. The Library Board of Western Australia has no related bodies.

(d) Contributed equity

AASB Interpretation 1018 Contributions by Owners Made to Wholly-Owned Public Sector Entities requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 Contributions by Owners made to Wholly Owned Public Sector Entities and have been credited to the holding account before such contributions are recognised at fair value.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See Note 33 ‘Equity’.

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.
Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits. Depreciation on assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

- **BUILDINGS**: 50 YEARS
- **FURNITURE AND EQUIPMENT**: 3 TO 10 YEARS
- **OFFICE EQUIPMENT**: 3 TO 15 YEARS
- **SOFTWARE**: 3 TO 10 YEARS
- **MOTOR VEHICLES**: 3 TO 10 YEARS

- **(a)** Software that is integral to the operation of related hardware.

- **(b)** Intangible assets

**Capitalisation/expensing of assets**

Acquisitions of Intangible assets costing $5,000 or more and internally generated intangible assets costing over $50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful lives. Costs incurred below these thresholds are immediately expensed directly to the Statement of Comprehensive Income.

Intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for Intangible assets with finite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All Intangible assets controlled by the Library Board have a finite useful life and zero residual value. The expected useful lives for each class of Intangible asset are:

- **Licences**: UP TO 10 YEARS
- **Software** (a): 3 TO 5 YEARS
- **Web site costs**: 3 TO 5 YEARS

- **(c)** Software that is not integral to the operation of related hardware.

- **(d)** Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

**Research and development costs**

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future economic benefits can reasonably be regarded as assured and the total project costs are likely to exceed $50,000. Other development costs are expensed as incurred.

**Computer software**

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an Intangible asset. Software costing less than $5,000 is expensed in the year of acquisition.

**Website costs**

Website costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a web site, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a web site, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

- **(e)** Impairment of assets

Property, plant and equipment and Intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. Where an asset measured at cost is written down to recoverable amount, an impairment loss is recognised in profit or loss.

Where a previously revalued asset is written down to recoverable amount, the loss is recognised as a revaluation decrement in other comprehensive income. As the Library Board is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset’s fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset’s depreciation is materially underestimated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of assets’ future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and Intangible assets not yet available for use are tested for impairment at each balance sheet date irrespective of whether there is an indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indication of impairment at the end of each reporting period.

Refer to Note 39 ‘Impairment of assets’ for the outcome of impairment reviews and testing.

Refer also to Note 26(g) ‘Receivables’ and Note 23 ‘Receivables’ for impairment of receivables.

- **(f)** Non-current assets (or disposal groups) classified as held for sale

Non-current assets (or disposal groups) held for sale are recognised at the lower of carrying amount and fair value less costs to sell and are disclosed separately from other assets in the Statement of Financial Position. Assets classified as held for sale are not depreciated or amortised.

- **(g)** Leases

Finance lease rights and obligations are initially recognised, at the commencement of the lease term as assets and liabilities equal in amount to the fair value of the lease item or, if lower, the present value of the minimum lease payments, determined at the inception of the lease. The assets are disclosed as plant, equipment and vehicles under lease, and are depreciated over the period during which the Library Board is expected to benefit from their use. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability, according to the interest rate implicit in the lease. The Library Board holds operating leases for motor vehicles. Operating lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased property.

- **(h)** Financial instruments

In addition to cash, the Library Board has two categories of financial instruments:

- Loans and receivables;
- Non-trading financial liabilities measured at amortised cost.

Financial instruments have been disaggregated into the following classes:

- **Financial Assets**
  - Cash and cash equivalents;
  - Cash international accounts;
  - Restricted cash and cash equivalents;
  - Receivables;
  - Amounts receivable for services.

- **Financial Liabilities**
  - Payables;
  - WATC/Bank loans.

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

- **(m)** Cash and cash equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

- **(n)** Accrued salaries

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. Prior to 1 July 2013 all staff were employed by the Department of Culture and the Arts and the liability for accrued salaries is...
Notes to the Financial Statements
FOR THE YEAR ENDED 30 JUNE 2014

recognised in the books of the Department. The cost to the Library Board associated with this accrual was recognised as an Employee benefits expense and equal Resources received free of charge revenue in the Statement of Comprehensive Income. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts.

(o) Amounts receivable for services (Holding account)
The Library Board receives income from the State Government partly in cash and partly as an asset (holding account receivable). The holding account receivable balance, resulting from service appropriation funding, is accessible on the emergence of the cash funding requirement to cover leave entitlements and asset replacement. See also Note 20 ‘Income from State Government’ and Note 24 ‘Amounts receivable for services’.

(p) Inventories
Inventories are measured at the lower of cost and net realisable value. The Library Board holds one class of inventory being stock held for sale through the State Library Shop. Costs are assigned on the basis of average cost. See Note 22 ‘Inventories’.

(q) Receivables
Receivables are recognised and carried at original invoice amount less an allowance for uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debt. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See Note 27 ‘Inventories’.

(r) Payables
Payables are recognised at the amounts payable when the Library Board becomes obligated to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See Note 27 ‘Inventories’ and Note 30 ‘Payables’.

(s) Provisions
Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a result of a past event and the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting period.

The Library Board has no liabilities under the Pension Scheme or the GSS. The liabilities for the unfunded Pension Scheme and the unfunded GSS transfer benefits attributable to members who transferred from the Library Board to GESB, are assumed by the Treasurer. All other GSS obligations are funded by concurrent contributions made by the Library Board to the GESB. The GESB makes all benefit payments in respect of the Pension Scheme and GSS, and is recouped from the Treasurer for the employer’s share.

Provisions – other

Employment on-costs
Employment on-costs, including workers’ compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part ‘Other expenses’ and are not included part of the Board’s ‘Employee benefits expense’. See Note 12 ‘Other Expenses’. The related liability is included in ‘Employment on-costs provision’.

(u) Assets and services received free of charge or for nominal cost
Assets or services received free of charge or for nominal cost are recognised as income at the fair value of the assets and/or the fair value of those services that can be reliably measured and the Library Board would otherwise pay for. A corresponding expense is recognised for services received. Receipts of assets are recognised in the Statement of Financial Position.

(v) Comparative figures
Comparative figures are, where appropriate, recalculated to be comparable with the figures presented in the current financial year.

(w) Department of Culture and the Arts
Prior to 1 July 2013 the Department of Culture and the Arts provides staff and other support to agencies in the Culture and the Arts portfolio. The Department received an appropriation for salary costs, superannuation and fringe benefits tax expense. These resources, provided to the Board, but paid for the Department, have been treated as ‘Resources received free of charge’ in the Income Statement. See Note 20 ‘Income from State Government’. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts. See Note 6. The CSS is a defined benefit scheme for the purposes of employees and whole of government reporting. However, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the Library Board to GESB extinguishes the agency’s obligations to the related superannuation liability.
Notes to the Financial Statements
FOR THE YEAR ENDED 30 JUNE 2014

3 Judgements made by management in applying accounting policies

The preparation of financial statements requires management to make judgements about the application of accounting policies that have a significant effect on the amounts recognised in the financial statements. The Library Board evaluates these judgements regularly.

Recognition of Rare Books and Other Materials

The Rare Book components of the Heritage and other State Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the Rare Book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with similar organisations.

Depreciation/Amortisation of Public Library Stock and State Library Collections

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for Public Library Stock and 10 years for State Library Collections was established when the collections were initially recognised as an asset of the Library Board in 1958. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key Performance Indicators and statistical estimates relating to Public Library Stock are considered by the Strategic Library Partnership Agreement Steering Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

4 Key sources of estimation uncertainty

The Library Board makes key estimates and assumptions concerning the future. These estimates and assumptions are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

Valuation of Heritage Collections

The Library Board values each category of materials within the Heritage Collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with similar organisations.

5 Disclosure of changes in accounting policy and estimates

Initial application of an Australian Accounting Standard

The Library Board has applied the following Australian Accounting Standards effective for annual reporting periods beginning on or after 1 July 2013 that impacted on the Library Board.

AASB 13 Fair Value Measurement

This Standard defines fair value, sets out a framework for measuring fair value and requires additional disclosure for assets and liabilities measured at fair value. There is no financial impact.

AASB 119 Employee Benefits

This Standard supersedes AASB 119 (October 2005), making changes to the recognition, presentation and disclosure requirements. The Library Board assessed employee leave patterns that have an effect on the employee’s future benefits to determine whether annual leave is a short-term or other long-term employee benefit. The resultant discounting of annual leave liabilities that were previously measured at the undiscounted amounts is not material.

AASB 1048 Interpretation of Standards

This Standard supersedes AASB 1048 (June 2011), enabling references to the Interpretations in all other Standards to be updated by reissuing the service Standard. There is no financial impact.

AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 15 (2013), 1, 2, 3, 4, 5, 7, 9, 10, 2009-1, 2010-3, 2011, 102, 103, 104, 105, 106, 112, 113, 120, 121, 124, 125, 126, 127, 129, 130, 140-141, 150, 154, 155 & 156 and Int 2, 3, 4, 12, 14, 17, 19, 131 & 132

This Standard replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as the result of issuing AASB 15 in September 2011. There is no financial impact.

AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 115 [September 2011] (AASB 1, 8, 101, 104, 105 & 2011-8 and Int 14)

This Standard makes amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 115 in September 2011. The resultant discounting of annual leave liabilities that were previously measured at the undiscounted amounts is not material.


This Standard amends the required disclosures in AASB 7 to include information that will enable users of an entity’s financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity’s recognised financial assets and recognised financial liabilities, on the entity’s financial position. There is no financial impact.
### Future impact of Australian Accounting Standards not yet operative

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 Applications of Australian Accounting Standards and Other Pronouncements. Consequently, the Library Board has not applied early any following Australian Accounting Standards that have been issued that may impact the Authority. Where applicable, the Library Board plans to apply these Australian Accounting Standards from their application date. 

<table>
<thead>
<tr>
<th>AASB 128</th>
<th>Investments in Associates and Joint Ventures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AASB 1031</strong></td>
<td><strong>Relevant Australian Accounting Standards</strong></td>
</tr>
<tr>
<td><strong>AASB 1055</strong></td>
<td><strong>Budgetary Reporting</strong></td>
</tr>
<tr>
<td><strong>AASB 2009-11</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1 (AASB 1 and AASB 16, AASB 109, AASB 133, AASB 139, AASB 140, AASB 166, AASB 167, AASB 170, and AASB 171) (revised by AASB 2010)</td>
</tr>
<tr>
<td><strong>AASB 2010-3</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1 (AASB 1, AASB 3, AASB 4, AASB 16, AASB 166, AASB 170, AASB 171, AASB 172, AASB 173, AASB 174, AASB 175, and AASB 176) (revised by AASB 2010)</td>
</tr>
<tr>
<td><strong>AASB 2010-9</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1 (AASB 1, AASB 3, AASB 4, AASB 16, AASB 166, AASB 170, AASB 171, AASB 172, AASB 173, AASB 174, AASB 175, and AASB 176) (revised by AASB 2010)</td>
</tr>
<tr>
<td><strong>AASB 2011-7</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1006 (AASB 1006)</td>
</tr>
<tr>
<td><strong>AASB 2011-9</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1006 (AASB 1006)</td>
</tr>
<tr>
<td><strong>AASB 2011-11</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1006 (AASB 1006)</td>
</tr>
<tr>
<td><strong>AASB 2012-7</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1006 (AASB 1006)</td>
</tr>
<tr>
<td><strong>AASB 2014-1</strong></td>
<td>Amendments to Australian Accounting Standards arising from AASB 1006 (AASB 1006)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Machinery of Government</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(a)</strong></td>
</tr>
<tr>
<td><strong>(b)</strong></td>
</tr>
<tr>
<td><strong>(c)</strong></td>
</tr>
</tbody>
</table>

### Changes in Accounting Estimates

The Library Board has made no changes to accounting estimate methodologies that would have an effect in the current period or in future periods.
### 7 Employee benefits expense

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages and salaries</td>
<td>11,074</td>
<td>11,177</td>
</tr>
<tr>
<td>Superannuation – defined contribution plans (b)</td>
<td>1,279</td>
<td>1,303</td>
</tr>
<tr>
<td>Long service leave (c)</td>
<td>241</td>
<td>469</td>
</tr>
<tr>
<td>Annual Leave (c)</td>
<td>1,698</td>
<td>1,263</td>
</tr>
<tr>
<td>Other related expenses</td>
<td>63</td>
<td>87</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>14,357</td>
<td>14,299</td>
</tr>
</tbody>
</table>

(a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.
(b) Defined contribution plans include West State and Gold State and GESB Super Scheme (contributions paid).
(c) Includes a superannuation contribution component.

Employment on-costs such as workers’ compensation insurance are included at Note 12 ‘Other expenses’.

### 8 Supplies and services

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications</td>
<td>492</td>
<td>507</td>
</tr>
<tr>
<td>Consultants and contractors</td>
<td>178</td>
<td>373</td>
</tr>
<tr>
<td>Consumables</td>
<td>1,503</td>
<td>1,168</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>611</td>
<td>641</td>
</tr>
<tr>
<td>Travel</td>
<td>73</td>
<td>105</td>
</tr>
<tr>
<td>Insurance premiums</td>
<td>68</td>
<td>72</td>
</tr>
<tr>
<td>Leave/hire</td>
<td>8</td>
<td>15</td>
</tr>
<tr>
<td>Online Information access fees</td>
<td>1,835</td>
<td>1,251</td>
</tr>
<tr>
<td>Freight and cartage</td>
<td>106</td>
<td>123</td>
</tr>
<tr>
<td>Other</td>
<td>998</td>
<td>1,144</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5,872</td>
<td>5,397</td>
</tr>
</tbody>
</table>

### 9 Depreciation & Amortisation expense

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>2,788</td>
<td>3,864</td>
</tr>
<tr>
<td>Plant, equipment and vehicles</td>
<td>313</td>
<td>291</td>
</tr>
<tr>
<td>Buildings</td>
<td>1,443</td>
<td>1,690</td>
</tr>
<tr>
<td>Library Collections (State Library)</td>
<td>1,012</td>
<td>1,880</td>
</tr>
<tr>
<td><strong>Total depreciation</strong></td>
<td>2,788</td>
<td>3,864</td>
</tr>
<tr>
<td>Amortisation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intangible assets</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Library Collections (Public Library Stock)</td>
<td>9,889</td>
<td>8,084</td>
</tr>
<tr>
<td><strong>Total amortisation</strong></td>
<td>9,892</td>
<td>8,084</td>
</tr>
<tr>
<td><strong>Total depreciation and amortisation</strong></td>
<td>12,680</td>
<td>11,947</td>
</tr>
</tbody>
</table>

### 10 Accommodation expenses

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repairs &amp; maintenance</td>
<td>1,782</td>
<td>919</td>
</tr>
<tr>
<td>Cleaning</td>
<td>379</td>
<td>378</td>
</tr>
<tr>
<td>Security</td>
<td>367</td>
<td>366</td>
</tr>
<tr>
<td>Utilities</td>
<td>1,259</td>
<td>1,167</td>
</tr>
<tr>
<td>Other</td>
<td>20</td>
<td>26</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,807</td>
<td>2,836</td>
</tr>
</tbody>
</table>

### 11 Grants and subsidies

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recurrent</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional subsidies</td>
<td>178</td>
<td>191</td>
</tr>
<tr>
<td>Association for the Blind</td>
<td>194</td>
<td>213</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>372</td>
<td>404</td>
</tr>
</tbody>
</table>

### 12 Other expenses

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bad and doubtful debts (refer Note 42)</td>
<td>27</td>
<td>32</td>
</tr>
<tr>
<td>Workers compensation insurance</td>
<td>231</td>
<td>121</td>
</tr>
<tr>
<td>Prizes paid</td>
<td>124</td>
<td>136</td>
</tr>
<tr>
<td>Audit fees (a)</td>
<td>49</td>
<td>46</td>
</tr>
<tr>
<td>Other</td>
<td>23</td>
<td>60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>454</td>
<td>395</td>
</tr>
</tbody>
</table>

(a) Audit fees - see also Note 41 ‘Remuneration of auditor’.

### 13 User charges and fees

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tenancy revenue</td>
<td>79</td>
<td>90</td>
</tr>
<tr>
<td>User fees</td>
<td>277</td>
<td>351</td>
</tr>
<tr>
<td>Service charges</td>
<td>476</td>
<td>505</td>
</tr>
<tr>
<td>Recoveries lost and damaged books</td>
<td>293</td>
<td>455</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,125</td>
<td>1,401</td>
</tr>
</tbody>
</table>

### 14 Trading profit

<table>
<thead>
<tr>
<th></th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales</td>
<td>159</td>
<td>163</td>
</tr>
<tr>
<td>Cost of Sales</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opening inventory</td>
<td>53</td>
<td>52</td>
</tr>
<tr>
<td>Purchases</td>
<td>122</td>
<td>105</td>
</tr>
<tr>
<td>Closing inventory</td>
<td>175</td>
<td>157</td>
</tr>
<tr>
<td>Cost of Goods Sold</td>
<td>(63)</td>
<td>(53)</td>
</tr>
<tr>
<td>Trading Profit</td>
<td>112</td>
<td>104</td>
</tr>
<tr>
<td>See Note 2(p) ‘Inventories’ and Note 22 ‘Inventories’.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FOR THE YEAR ENDED 30 JUNE 2014

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014
### 15 Commonwealth grants and contributions

<table>
<thead>
<tr>
<th>Department</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Territories - Indian Ocean Territories Grant (a)</td>
<td>219</td>
<td>252</td>
</tr>
<tr>
<td>Department of Regional Australia, Local Government</td>
<td>-</td>
<td>61</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>219</td>
<td>318</td>
</tr>
</tbody>
</table>

(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos (Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.

### 16 Interest revenue

<table>
<thead>
<tr>
<th>Investments</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>45</td>
<td>56</td>
</tr>
</tbody>
</table>

### 17 Bequest contributions

<table>
<thead>
<tr>
<th>Other</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
<td>5</td>
</tr>
</tbody>
</table>

(a) This contribution was received from the estate of the late Leah Jane Cohen to establish the Leah Jane Cohen Library Bequest. Refer to note 21 ‘Restricted cash and cash equivalents’.

### 18 Other revenue

<table>
<thead>
<tr>
<th>Recoup of prior year expense</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary and wages recoups</td>
<td>-</td>
<td>14</td>
</tr>
<tr>
<td>Workers compensation recoups</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td>Subsidies</td>
<td>429</td>
<td>692</td>
</tr>
<tr>
<td>Insurance revenue</td>
<td>2</td>
<td>15</td>
</tr>
<tr>
<td>Recoup of costs</td>
<td>243</td>
<td>250</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>24</td>
<td>58</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>700</td>
<td>1,035</td>
</tr>
</tbody>
</table>

### 19 Net loss/(gain) on disposal of Non-current assets

<table>
<thead>
<tr>
<th>Costs of Disposal of Non-Current Assets</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant, equipment and vehicles</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Proceeds from Disposal of Non-Current Assets</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Plant, equipment and vehicles</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net gain/(loss)</strong></td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### 20 Income from State Government

<table>
<thead>
<tr>
<th>Appropriation received during the period:</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service appropriation (a)</td>
<td>32,620</td>
<td>18,332</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>32,620</td>
<td>18,332</td>
</tr>
</tbody>
</table>

(a) Service appropriations fund the net cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the deprimation expense for the year and any accrued increase in issue liability during the year. In addition, arising from the enactment of government changes, employing powers under the Public Sector Management Act 1994 and budget appropriations are now in place with effect from 1 July 2013 for the Library Board. Employee costs which were previously ‘Resources received free of charge’ and appropriated to the Department of Culture and the Arts are now being appropriated direct to the Library Board. This has resulted in an increase in the ‘Service appropriation’ and a corresponding decrease in ‘Services provided by the Department of Culture and the Arts’.

(b) Discretionary transfer of assets (including grants) and liabilities between State Government agencies are reported under ‘Income from State Government’. Transfers of assets and liabilities in relation to a restructuring of administrative arrangements are recognised as a distribution to owners by the transferor and contributions by owners by the transferee under AASB 1004 in respect of net assets transferred. Other non-discretionary non-reciprocal transfers of assets or services are in the nature of contributions by owners, the Library Board recognises revenue equivalent to the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contributions of assets or services are in the nature of contributions by owners, the Library Board makes an adjustment direct to equity.

(c) Where assets or services have been received free of charge or for nominal cost, the Library Board recognises revenue equivalent to the fair value of the assets and/or the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contributions of assets or services are in the nature of contributions by owners, the Library Board recognises a corresponding direct to equity.

(d) This is a sub-fund within the over-arching ‘Royalties for Regions Fund’. The recurrent funds are committed to projects and programs in WA regional areas.
### 21 Restricted cash and cash equivalents

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Royalties for Regions Fund (a)</td>
<td>109</td>
<td>108</td>
</tr>
<tr>
<td>Cohen Bequest interest (b)</td>
<td>78</td>
<td>93</td>
</tr>
<tr>
<td>Tenancy bond interest bearing deposit (c)</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>Other donations with restricted application</td>
<td>19</td>
<td>24</td>
</tr>
<tr>
<td><strong>Total Current</strong></td>
<td>215</td>
<td>234</td>
</tr>
<tr>
<td><strong>Non-current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tenancy bond interest bearing deposit (c)</td>
<td>9</td>
<td>9</td>
</tr>
<tr>
<td>Cohen Bequest (b)</td>
<td>1,458</td>
<td>1,458</td>
</tr>
<tr>
<td>27th Pay (c)</td>
<td>474</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Non-current</strong></td>
<td>1,941</td>
<td>1,467</td>
</tr>
</tbody>
</table>

(a) Unspent funds are committed to projects and programs in WA regional areas.

(b) Principle to be held in perpetuity in accordance with conditions of bequest.

(c) Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.

### 22 Inventories

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories held for resale at State Library Shop</td>
<td>64</td>
<td>53</td>
</tr>
<tr>
<td>At cost</td>
<td>64</td>
<td>53</td>
</tr>
</tbody>
</table>

### 23 Receivables

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receivables</td>
<td>209</td>
<td>361</td>
</tr>
<tr>
<td>Allowance for impairment of receivables</td>
<td>(33)</td>
<td>(33)</td>
</tr>
<tr>
<td>Accrued revenue</td>
<td>11</td>
<td>18</td>
</tr>
<tr>
<td>GST receivable</td>
<td>275</td>
<td>173</td>
</tr>
<tr>
<td><strong>Total Current</strong></td>
<td>462</td>
<td>519</td>
</tr>
</tbody>
</table>

Reconciliation of changes in the allowance for impairment of receivables:

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at start of year</td>
<td>33</td>
<td>27</td>
</tr>
<tr>
<td>Doubtful debts expense recognised in the income statement</td>
<td>29</td>
<td>32</td>
</tr>
<tr>
<td>Amounts written off during the period</td>
<td>(28)</td>
<td>(21)</td>
</tr>
<tr>
<td>Amount recovered during the period</td>
<td>(1)</td>
<td>(5)</td>
</tr>
<tr>
<td><strong>Balance at end of period</strong></td>
<td>33</td>
<td>33</td>
</tr>
</tbody>
</table>

### 24 Amounts receivable for services

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Royalties for Regions Fund (a)</td>
<td>10,570</td>
<td>10,560</td>
</tr>
<tr>
<td>Cohen Bequest interest (b)</td>
<td>14,929</td>
<td>12,444</td>
</tr>
<tr>
<td><strong>Total Current</strong></td>
<td>25,499</td>
<td>23,004</td>
</tr>
</tbody>
</table>

Represents the non-cash component of service appropriations. See Note 2(a) ‘Amounts receivable for services (Holding Account)’. It is restricted in that it can only be used for asset replacement.

### 25 Other assets

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepayments</td>
<td>91</td>
<td>140</td>
</tr>
<tr>
<td>Other</td>
<td>14</td>
<td>95</td>
</tr>
<tr>
<td><strong>Total current</strong></td>
<td>109</td>
<td>391</td>
</tr>
</tbody>
</table>

(i) Includes interest accrued on the investment account, and the accumulated costs incurred for the provision of services relating to the Historical Records Rescue Consortium, which is recouped from the friends of Battye Library on a quarterly basis in arrears.

### 26 Property, plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buildings and improvements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At fair value (a)</td>
<td>50,002</td>
<td>51,629</td>
</tr>
<tr>
<td>At cost</td>
<td>4,286</td>
<td>4,286</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(2,378)</td>
<td>(2,061)</td>
</tr>
<tr>
<td>Accumulated impairment losses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>51,910</td>
<td>53,854</td>
</tr>
<tr>
<td><strong>Furniture and equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>1,136</td>
<td>1,088</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(867)</td>
<td>(766)</td>
</tr>
<tr>
<td>Accumulated impairment losses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>269</td>
<td>322</td>
</tr>
<tr>
<td><strong>Office equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>2,335</td>
<td>2,610</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(1,718)</td>
<td>(1,951)</td>
</tr>
<tr>
<td>Accumulated impairment losses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>557</td>
<td>659</td>
</tr>
<tr>
<td><strong>Motor vehicles</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>191</td>
<td>191</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(191)</td>
<td>(191)</td>
</tr>
<tr>
<td>Accumulated impairment losses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Property, plant and equipment</strong></td>
<td>52,736</td>
<td>54,835</td>
</tr>
</tbody>
</table>

(a) Buildings were valued at 1 July 2013 by Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2014 and recognised at 30 June 2014. In undertaking the revaluation, fair value was determined by reference to market values for buildings: $51,001,578 (2013: $51,629,282). For the remaining balance, fair value of buildings was determined on the basis of depreciated replacement cost. See note 2(f) ‘Property, Plant and Equipment’.

Note to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

THE LIBRARY BOARD OF WESTERN AUSTRALIA
## Reconciliations of the carrying amounts of property, plant, equipment and vehicles and library collections at the beginning and end of the reporting period

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
<th>2013</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td><strong>Buildings and Imp.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additions</td>
<td>53,854</td>
<td>981</td>
<td>123,154</td>
<td>177,989</td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>-</td>
<td>158</td>
<td>11,223</td>
<td>11,381</td>
<td></td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Revaluation increments</td>
<td>(501)</td>
<td>-</td>
<td>631</td>
<td>130</td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>(1,443)</td>
<td>(313)</td>
<td>(10,921)</td>
<td>(12,677)</td>
<td></td>
</tr>
<tr>
<td><strong>Carrying amount at start of period</strong></td>
<td>$51,910</td>
<td>$826</td>
<td>$124,087</td>
<td>$176,823</td>
<td></td>
</tr>
<tr>
<td><strong>Carrying amount at end of period</strong></td>
<td>$53,854</td>
<td>$981</td>
<td>$123,154</td>
<td>$177,989</td>
<td></td>
</tr>
</tbody>
</table>

### 2013

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
<th>2013</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td><strong>Buildings and Imp.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additions</td>
<td>57,263</td>
<td>893</td>
<td>121,047</td>
<td>179,203</td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>-</td>
<td>365</td>
<td>10,918</td>
<td>11,283</td>
<td></td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Revaluation increments</td>
<td>(1,719)</td>
<td>-</td>
<td>1,153</td>
<td>(566)</td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>(1,690)</td>
<td>(229)</td>
<td>(9,964)</td>
<td>(11,883)</td>
<td></td>
</tr>
<tr>
<td><strong>Carrying amount at start of period</strong></td>
<td>$53,854</td>
<td>$981</td>
<td>$123,154</td>
<td>$177,989</td>
<td></td>
</tr>
<tr>
<td><strong>Carrying amount at end of period</strong></td>
<td>$53,854</td>
<td>$981</td>
<td>$123,154</td>
<td>$177,989</td>
<td></td>
</tr>
</tbody>
</table>

### Fair value measurements

#### Assets measured at fair value:

<table>
<thead>
<tr>
<th></th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Fair value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td><strong>2014</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings (a) (Note 26)</td>
<td>-</td>
<td>-</td>
<td>50,002</td>
<td>50,002</td>
</tr>
<tr>
<td>Library Collections (b)</td>
<td>-</td>
<td>-</td>
<td>124,087</td>
<td>124,087</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>174,089</td>
<td>174,089</td>
</tr>
</tbody>
</table>

There were no transfers between Level 1, 2 or 3 during the period.
Fair value measurements using significant unobservable inputs (Level 3)

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair value at start of period</td>
<td>$51,629</td>
<td>$123,154</td>
</tr>
<tr>
<td>Additions</td>
<td>-</td>
<td>11,223</td>
</tr>
<tr>
<td>Revaluation increments/(decrements) recognised in Profit or Loss</td>
<td>(501)</td>
<td>631</td>
</tr>
<tr>
<td>Revaluation increments/(decrements) recognised in other Comprehensive Income</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Depreciation</td>
<td>(1,126)</td>
<td>(10,921)</td>
</tr>
<tr>
<td>Transfers (from/to Level 2)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fair value at end of period</td>
<td>$50,002</td>
<td>$124,087</td>
</tr>
</tbody>
</table>

Total gains or losses for the period included in profit or loss, under ‘Other Gains’:

- Change in unrealised gains or losses for the period included in profit or loss for assets held at the end of the reporting period: -

Valuation processes

There were no changes in valuation techniques during this period.

Transfers in and out of a fair value level are recognised on the date of the event or change in circumstances that caused the transfer. Transfers are generally limited to assets newly classified as non-current assets held for sale as Treasurer’s instructions require valuations of land, buildings and infrastructure to be categorised within Level 3 where the valuations will utilise significant Level 3 inputs on a recurring basis.

Fair value for existing use specialised buildings and infrastructure assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Depreciated replacement cost is the current replacement cost of an asset less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired economic benefit, or obsolescence, and optimisation (where applicable) of the asset. Current replacement cost is generally determined by reference to the market observable replacement cost of a substitute asset of comparable utility and the gross project size specifications.

Consumed economic benefit/obsolescence of asset

These are estimated by the Western Australian Land Information Authority (Valuation Services).

<table>
<thead>
<tr>
<th>Description and fair value as at 30 June 2014</th>
<th>Valuation Technique(s)</th>
<th>Unobservable inputs</th>
<th>Range of unobservable inputs (weighted average)</th>
<th>Relationship of unobservable inputs to fair value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings ($50,002)</td>
<td>Depreciated Replacement Cost</td>
<td>Consumed economic benefit/ obsolescence of asset</td>
<td>2.26% - 2.28% PER YEAR (2.27% PER YEAR)</td>
<td>Greater consumption of economic benefits lower fair value</td>
</tr>
<tr>
<td>Library Collections ($124,087)</td>
<td>Depreciated Replacement Cost</td>
<td>Historical cost per square metre floor area (m²)</td>
<td>$1,503.85 - $7,108.23 PER M² ($1,525.04 PER M²)</td>
<td>Higher historical cost per m² increases fair value</td>
</tr>
</tbody>
</table>

Information about significant unobservable inputs (Level 3) in fair value measurements

28 Intangible assets

Computer software

<table>
<thead>
<tr>
<th>Description</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>At cost</td>
<td>1,120</td>
<td>1,011</td>
</tr>
<tr>
<td>Accumulated amortisation</td>
<td>(1,014)</td>
<td>(1,011)</td>
</tr>
<tr>
<td>Accumulated impairment losses</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Reconciliations</td>
<td>106</td>
<td>-</td>
</tr>
</tbody>
</table>

Basis of Valuation

In the absence of market-based evidence, due to the specialised nature of some non-financial assets, these assets are valued at Level 3 of the fair value hierarchy on an existing use basis. The existing use basis recognises that restrictions or limitations have been placed at their use and disposal when they are not determined to be surplus to requirements. These restrictions are imposed by virtue of the assets being held to deliver a specific community service and the State Library’s enabling legislation.

29 Impairment of assets

There were no indications of impairment to property, plant and equipment and intangible assets at 30 June 2014. The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period. At the end of the reporting period there were no intangible assets not yet available for use.

All surplus assets at 30 June 2014 have either been classified as assets held for sale or written-off.
### 30 Payables

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade payables</td>
<td>9 $000</td>
<td>357 $000</td>
</tr>
<tr>
<td>Other payables</td>
<td>729 $000</td>
<td>1,054 $000</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>773 $000</td>
<td>782 $000</td>
</tr>
<tr>
<td>Total current</td>
<td>1,511 $000</td>
<td>2,193 $000</td>
</tr>
</tbody>
</table>

### 31 Provisions

#### Current

- Employee benefits provision
  - Annual leave(a) | 642 $000 |
  - Long service leave(b) | 1,352 $000 |
  - Total current | 1,994 $000 |

- Other provisions
  - Employment on-costs(c) | 322 $000 |
  - Provision for Purchased Leave | 21 $000 |
  - Total | 343 $000 |

- Non-current
  - Employee benefits provision
    - Long service leave(b) | 364 $000 |
    - Total | 364 $000 |
  - Other provisions
    - Employment on-costs(c) | 42 $000 |
    - Total | 42 $000 |

(a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 12 months of the end of the reporting period</td>
<td>540 $000</td>
<td>540 $000</td>
</tr>
<tr>
<td>More than 12 months after the end of the reporting period</td>
<td>50 $000</td>
<td>50 $000</td>
</tr>
<tr>
<td>Total</td>
<td>642 $000</td>
<td>590 $000</td>
</tr>
</tbody>
</table>

(b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 12 months of the end of the reporting period</td>
<td>411 $000</td>
<td>411 $000</td>
</tr>
<tr>
<td>More than 12 months after the end of the reporting period</td>
<td>1,105 $000</td>
<td>1,105 $000</td>
</tr>
<tr>
<td>Total</td>
<td>1,516 $000</td>
<td>1,516 $000</td>
</tr>
</tbody>
</table>

### 32 Other liabilities

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receipts in suspense</td>
<td>- $000</td>
<td>0 $000</td>
</tr>
<tr>
<td>Tenant Bond</td>
<td>8 $000</td>
<td>9 $000</td>
</tr>
<tr>
<td>Unclaimed monies</td>
<td>3 $000</td>
<td>4 $000</td>
</tr>
<tr>
<td>Total current</td>
<td>13 $000</td>
<td>13 $000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tenant Bond</td>
<td>9 $000</td>
<td>8 $000</td>
</tr>
<tr>
<td>Total non-current</td>
<td>9 $000</td>
<td>8 $000</td>
</tr>
</tbody>
</table>

### 33 Equity

The Government holds the equity interest in the Library Board on behalf of the community. Equity represents the residual interest in the net assets of the Library Board. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets.

<table>
<thead>
<tr>
<th>Description</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributed equity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at start of period</td>
<td>57,230 $000</td>
<td>57,230 $000</td>
</tr>
<tr>
<td>Contributions by owners</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital contribution</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total contributions by owners</td>
<td>57,230 $000</td>
<td>57,230 $000</td>
</tr>
<tr>
<td>Balance at end of period</td>
<td>57,230 $000</td>
<td>57,230 $000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserves</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asset revaluation surplus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at start of period</td>
<td>96,879 $000</td>
<td>97,445 $000</td>
</tr>
<tr>
<td>Net revaluation increments/(decrements):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>(501) $000</td>
<td>(1,719) $000</td>
</tr>
<tr>
<td>Collections</td>
<td>631 $000</td>
<td>462 $000</td>
</tr>
<tr>
<td>Works of Art</td>
<td>691 $000</td>
<td>566 $000</td>
</tr>
<tr>
<td>Total</td>
<td>130 $000</td>
<td>546 $000</td>
</tr>
<tr>
<td>Balance at end of period</td>
<td>97,009 $000</td>
<td>96,879 $000</td>
</tr>
</tbody>
</table>
34 Notes to the Statement of Cash Flows

Reconciliation of cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>3,281</td>
<td>5,650</td>
</tr>
<tr>
<td>Restricted cash and cash equivalents (see note 21 ‘Restricted cash and cash equivalents’)</td>
<td>2,156</td>
<td>1,701</td>
</tr>
<tr>
<td>Total</td>
<td>5,437</td>
<td>7,351</td>
</tr>
</tbody>
</table>

Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities

- Net cost of services: $(35,404) $(32,422)

- Non-cash items:
  - Depreciation and amortisation expense (Note 9): 12,680 11,947
  - Doubtful debts expense: 27 32
  - Write down of stock: 3 2
  - Resources received free of charge (Note 20): 3 11,977
  - Net loss/(gain) on sale of property, plant and equipment (Note 19): (2,365) -

- Increase/(decrease) in liabilities:
  - Current payables: (347) 192
  - Current provisions: 2,137 -
  - Non-current provisions: 406 -
  - Accrued expenses: (9) (27)
  - Other payables: (325) -
  - Other non-current liabilities: - -

- Net GST receipts/(payments): (479) 52

Net cash provided by/(used in) operating activities: $(23,179) $(7,469)

At the end of the reporting period, The Library Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

35 Services provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

<table>
<thead>
<tr>
<th>Category</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee costs</td>
<td>120</td>
<td>106</td>
</tr>
<tr>
<td>Accommodation costs</td>
<td>22</td>
<td>21</td>
</tr>
<tr>
<td>Finance costs</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Supplies &amp; services</td>
<td>186</td>
<td>159</td>
</tr>
<tr>
<td>Total</td>
<td>328</td>
<td>286</td>
</tr>
</tbody>
</table>
36 Commitments

Capital expenditure commitments
Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 1 year</td>
<td>538</td>
<td>1,616</td>
</tr>
<tr>
<td>The capital commitments include amounts for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library Materials acquisitions</td>
<td>422</td>
<td>1,528</td>
</tr>
<tr>
<td>Capital commitments Building Management Works, Department of Finance</td>
<td>116</td>
<td>88</td>
</tr>
<tr>
<td>Total</td>
<td>538</td>
<td>1,616</td>
</tr>
</tbody>
</table>

Lease commitments
Non-cancellable operating lease commitments for vehicles
Commissions for minimum lease payments are payable as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 1 year</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Later than 1 year and not later than 5 years</td>
<td>-</td>
<td>2</td>
</tr>
<tr>
<td>Total</td>
<td>2</td>
<td>7</td>
</tr>
</tbody>
</table>

Other expenditure commitments contracted for at the reporting date but not recognised as liabilities, are payable as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>2014 $000</th>
<th>2013 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 1 year</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

These commitments are all inclusive of GST.

37 Events occurring after the end of the reporting period

Any events that occurred after the end of the reporting period that confirmed conditions that existed at the reporting date have been reflected in these statements. The Library Board of Western Australia is unaware of any event occurring after the end of the reporting period that would materially affect the financial statements.

38 Explanatory statement

Significant variations between estimated and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% or $100,000.

### Significant variances between estimated and actual result for 2014

<table>
<thead>
<tr>
<th>Description</th>
<th>2014 Estimate</th>
<th>2014 Actual</th>
<th>Variance $000</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies and services</td>
<td>5,624</td>
<td>5,872</td>
<td>248</td>
<td>4%</td>
</tr>
<tr>
<td>Depreciation and amortisation expense</td>
<td>12,890</td>
<td>12,680</td>
<td>(210)</td>
<td>-2%</td>
</tr>
<tr>
<td>Accommodation expenses</td>
<td>5,303</td>
<td>3,807</td>
<td>(1,496)</td>
<td>-28%</td>
</tr>
<tr>
<td>Grants and subsidies</td>
<td>235</td>
<td>372</td>
<td>137</td>
<td>58%</td>
</tr>
<tr>
<td>Cost of sales</td>
<td>100</td>
<td>112</td>
<td>12</td>
<td>12%</td>
</tr>
<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service appropriation</td>
<td>32,174</td>
<td>32,620</td>
<td>446</td>
<td>1%</td>
</tr>
<tr>
<td>Grants and subsidies from State Government</td>
<td>2,443</td>
<td>1,083</td>
<td>(1,360)</td>
<td>-56%</td>
</tr>
</tbody>
</table>

### Significant variances - > $100,000 or 10%

**Supplies and services**
Supplies and services are higher than budget due mainly to unbudgeted payments for costs on systems maintenance and microfilm supplies as well as higher than expected costs in software licences.

**Depreciation and amortisation expense**
The expense is lower than budget due to a lower than predicted depreciation expense on the buildings.

**Accommodation expenses**
Accommodation expenses are lower than budget due to lower than predicted payments for building repairs and maintenance.

**Grants and subsidies**
The expense is higher than budget due to payments to the Association for the Blind.

**Cost of sales**
The increase over budget is due to purchases and stock write-offs.

**Service appropriation**
Service Appropriation is higher than budget and is mostly attributed to the increase for Public Sector Workforce Reform.

**Grants and subsidies from State Government**
The increase is a result of Capital maintenance funding provided by the Department of Culture and Arts from the portfolio maintenance works program.
Significant variances between actual results for 2014 and 2013

<table>
<thead>
<tr>
<th></th>
<th>2014</th>
<th>2013</th>
<th>Variance</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>%</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies and services</td>
<td>5,872</td>
<td>5,397</td>
<td>475</td>
<td>9%</td>
</tr>
<tr>
<td>Depreciation and amortisation expense</td>
<td>12,680</td>
<td>11,947</td>
<td>733</td>
<td>6%</td>
</tr>
<tr>
<td>Accommodation expenses</td>
<td>3,807</td>
<td>2,856</td>
<td>951</td>
<td>33%</td>
</tr>
<tr>
<td>Other expenses</td>
<td>454</td>
<td>395</td>
<td>59</td>
<td>15%</td>
</tr>
<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>User charges and fees</td>
<td>1,125</td>
<td>1,401</td>
<td>(276)</td>
<td>-20%</td>
</tr>
<tr>
<td>Commonwealth grants and contributions</td>
<td>219</td>
<td>318</td>
<td>(99)</td>
<td>-31%</td>
</tr>
<tr>
<td>Interest revenue</td>
<td>45</td>
<td>56</td>
<td>(11)</td>
<td>-20%</td>
</tr>
<tr>
<td>Bequest contributions</td>
<td>2</td>
<td>5</td>
<td>(3)</td>
<td>-57%</td>
</tr>
<tr>
<td>Other revenue</td>
<td>700</td>
<td>1,035</td>
<td>(335)</td>
<td>-32%</td>
</tr>
<tr>
<td>Service appropriation</td>
<td>32,620</td>
<td>18,332</td>
<td>14,288</td>
<td>78%</td>
</tr>
<tr>
<td>Services received free of charge</td>
<td>3</td>
<td>11,977</td>
<td>(11,974)</td>
<td>-100%</td>
</tr>
<tr>
<td>Grants and subsidies from State Government</td>
<td>1,083</td>
<td>561</td>
<td>522</td>
<td>93%</td>
</tr>
</tbody>
</table>

Significant variances - > $100,000 or 10%

Supplies and services
Supplies and services are up largely due to increase in consumables and professional and administrative services.

Depreciation and amortisation expense
Depreciation is up due to higher depreciation on the Public Library collection.

Accommodation expenses
Accommodation expenses are higher due to increase spending in minor works.

Other expenses
Other expenses are higher due to increased cost of workers compensation insurance.

User charges and fees
User charges and fees are higher due mainly to an increase in facilities and equipment hire.

Commonwealth grants and contributions
Commonwealth grants and contributions are lower due to lower Indian Ocean Territories funding.

Interest revenue
Interest revenue is down due to the drop in interest rates during the year.

Bequest contributions
Bequest contributions are down due to the timing of refund of franking credits.

Other revenue
Other revenue is down due to lower grants and subsidies revenue and lower recoveries.

Service appropriation
Service appropriation is higher due to machinery of government changes that provide appropriation for employees wages.

Services received free of charge
Services received free of charge are lower due to machinery of government changes that provided funding for employees wages.

Grants and subsidies from State Government
Grants and subsidies from State Government are higher due to increased recoup of capital costs from the Department of Culture and the Arts.
### (b) Categories of financial instruments

In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financial assets</strong></td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>5,650</td>
<td>3,281</td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>1,701</td>
<td>2,156</td>
</tr>
<tr>
<td>Loans and receivables (a)</td>
<td>23,350</td>
<td>25,686</td>
</tr>
<tr>
<td><strong>Financial liabilities</strong></td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>Financial liabilities measured at amortised cost</td>
<td>2,192</td>
<td>1,511</td>
</tr>
</tbody>
</table>

(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable)

### Credit risk

The following table discloses the Library Board’s maximum exposure to credit risk and the ageing analysis of financial assets. The Library Board’s maximum exposure to credit risk at the end of the reporting period is the carrying amount of financial assets as shown below. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Library Board.

The Library Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

#### Ageing analysis of financial assets

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Carrying Amount</th>
<th>PAST DUE BUT NOT IMPAIRED</th>
<th>1-3 months</th>
<th>3 months to 1 year</th>
<th>1-5 years</th>
<th>More than 5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Liquidity Risk and interest rate exposure

The following table details the Library Board’s interest rate exposure and the contractual maturity analysis of financial assets and financial liabilities. The maturity analysis section includes interest and principal cash flows. The interest rate exposure section analyses only the carrying amounts of each item.

<table>
<thead>
<tr>
<th>INTEREST RATE EXPOSURE</th>
<th>MATURITY DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weighted Average Effective Interest Rate</td>
<td>Carrying Amount</td>
</tr>
<tr>
<td>%</td>
<td>Fixed Interest Rate</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>2014 Financial Assets</td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>3,281</td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>1,557</td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>599</td>
</tr>
<tr>
<td>Receivables (a)</td>
<td>334</td>
</tr>
<tr>
<td>Amounts receivable for services</td>
<td>25,499</td>
</tr>
<tr>
<td>Financial liabilities</td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>1,511</td>
</tr>
<tr>
<td>Other liabilities - tenant bond</td>
<td>17</td>
</tr>
<tr>
<td>Other liabilities - unclaimed monies</td>
<td>6</td>
</tr>
<tr>
<td>Financial liabilities</td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>1,511</td>
</tr>
<tr>
<td>Other liabilities - tenant bond</td>
<td>17</td>
</tr>
<tr>
<td>Other liabilities - unclaimed monies</td>
<td>6</td>
</tr>
</tbody>
</table>

Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of The Library Board’s financial assets and liabilities at the end of the reporting period on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

<table>
<thead>
<tr>
<th>Year</th>
<th>Carrying Amount Surplus</th>
<th>Equity Surplus</th>
<th>Equity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>Financial Assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>1,557</td>
<td>(16)</td>
<td>(16)</td>
</tr>
<tr>
<td>Financial Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other liabilities - tenant bond</td>
<td>17</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total (Decrease)/Increase</td>
<td>(16)</td>
<td>(16)</td>
<td>16</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Carrying Amount Profit</th>
<th>Equity Profit</th>
<th>Equity</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>Financial Assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted cash and cash equivalents</td>
<td>1,593</td>
<td>(16)</td>
<td>(16)</td>
</tr>
<tr>
<td>Financial Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other liabilities - tenant bond</td>
<td>17</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total (Decrease)/Increase</td>
<td>(16)</td>
<td>(16)</td>
<td>16</td>
</tr>
</tbody>
</table>

Fair Values

All financial assets and financial liabilities recognised in the Statement of Financial Position, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.
40 Remuneration of members of the Library Board and senior officers

<table>
<thead>
<tr>
<th>Remuneration of members of the Library Board</th>
<th>2014</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>The number of members of the Library Board, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fell within the following bands are:</td>
<td>$0 – 10,000</td>
<td>14</td>
</tr>
</tbody>
</table>

No fees or remuneration is paid to members of the Library Board. The Library Board does not appear on the register published by the Department of Premier and Cabinet.

Remuneration of Senior Officers

The number of senior officers, other than senior officers reported as members of the Library Board, whose total fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fell within the following bands are:

<table>
<thead>
<tr>
<th>$</th>
<th>80,001 - 90,000</th>
<th>1</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>90,001 - 100,000</td>
<td>-</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>130,001 – 140,000</td>
<td>3</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>140,001 - 150,000</td>
<td>-</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>180,001 – 190,000</td>
<td>1</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>270,001 – 280,000</td>
<td>-</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Base remuneration and superannuation

Annual leave and long service leave accruals

Other benefits

The total remuneration of senior officers is:

| $000 | 795 | 824 |

| $000 | 801 | 805 |
| 805 |

The total remuneration included the superannuation expense incurred by the Library Board in respect of senior officers other than senior officers reported as members of the Library Board.

No senior officers are members of the Pension Scheme.

41 Remuneration of auditor

Remuneration payable to the Auditor General in respect of the audit for the current financial year is as follows:

Auditing the accounts, financial statements and performance indicators

The expense is included at Note 12 ‘Other expenses’.

42 Supplementary financial information

Write-Offs

Bad debts written off by the Library Board during the financial year
Trading Stock shrinkage provided for during the financial year

Losses Through Theft, Defaults and Other Causes

There were no losses of public moneys through theft, default or other causes.

Gifts of Public Property

There were no gifts of public property provided by the Library Board.

43 Schedule of income and expenses by service

For the financial year ended 30 June 2014, The Library Board of Western Australia operated under one service titled ‘Library Board Services’ and therefore service information is reflected in the Statement of Comprehensive Income.
**Government Goal**

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

**Desired Outcome**

Western Australia’s natural, cultural and documentary collections are preserved, accessible and sustainable.

**Key Effectiveness Indicators**

1. **Preservation**
   - Proportion of heritage collections maintained within set standards.
   - The State Library of Western Australia aims to store collections within appropriate environmental conditions. To maintain a significant set of heritage materials these collections are housed under different conditions to general collections in the State Library building. Controlled conditions include temperature, humidity, light, and the filtration of gaseous and airborne pollutants.

<table>
<thead>
<tr>
<th>Year</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>98%</td>
</tr>
<tr>
<td>2011–2012</td>
<td>98%</td>
</tr>
<tr>
<td>2012–2013</td>
<td>94%</td>
</tr>
<tr>
<td>2013–2014</td>
<td>80%</td>
</tr>
</tbody>
</table>

   (Library Board Target 90%)

   **Commentary**

   Some conditions have been fluctuating intermittently beyond acceptable parameters in some stack areas resulting in an outcome lower than the target. Following maintenance works to repair the external building fabric, and the construction of a new Rare Materials Storage Room, it is anticipated that the percentage of materials stored in suitable conditions will increase in 2014–15.

2. **Accessibility**
   - Number of accesses to State Library collections per head of population in Western Australia. Accesses include visitors to the State Library, internet user sessions on the State Library website, information enquiries, and the number of items provided to public libraries to refresh their collections.

<table>
<thead>
<tr>
<th>Year</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>1.2</td>
</tr>
<tr>
<td>2011–2012</td>
<td>1.1</td>
</tr>
<tr>
<td>2012–2013</td>
<td>1.1</td>
</tr>
<tr>
<td>2013–2014</td>
<td>0.95</td>
</tr>
</tbody>
</table>

   (Library Board Target 1.0)

   **Commentary**

   The number of accesses to State Library collections per capita has decreased this year with visitors to the State Library Collections and internet user sessions on the library website decreasing, although there was an increase in the number of items dispatched on exchange to public libraries to refresh their collections. This indicator is also affected by the significant increase in the State’s population.

3. **Accessibility**
   - Percentage of clients satisfied with the services associated with accessing State Library collections.

<table>
<thead>
<tr>
<th>Year</th>
<th>% Satisfied</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>91.7%</td>
</tr>
<tr>
<td>2011–2012</td>
<td>93.0%</td>
</tr>
<tr>
<td>2012–2013</td>
<td>92.6%</td>
</tr>
<tr>
<td>2013–2014</td>
<td>90.8%</td>
</tr>
</tbody>
</table>

   (Library Board Target 90%)

   **Commentary**

   Accesses per capita decreased slightly this year with visitors to the State Library Collections and internet user sessions on the library website decreasing, although there was an increase in the number of items dispatched on exchange to public libraries to refresh their collections. This indicator is also affected by the significant increase in the State’s population.

4. **Sustainability**
   - Value of the State Library’s heritage collection renewal, content development, expansion, and maintenance as a proportion of the value of the heritage collections – five-year rolling average.

<table>
<thead>
<tr>
<th>Year</th>
<th>Average Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>$11.73</td>
</tr>
<tr>
<td>2011–2012</td>
<td>$13.57</td>
</tr>
<tr>
<td>2012–2013</td>
<td>$13.52</td>
</tr>
<tr>
<td>2013–2014</td>
<td>$15.68</td>
</tr>
</tbody>
</table>

   (Library Board Target $12.97)

   **Commentary**

   The commitment to ensure the State’s cultural and documentary history is collected, preserved and made accessible now and for future generations. Costs include staffing and materials. The value of heritage collections does not include the State Library’s significant private archives and ephemera.

5. **Sustainability**
   - Average cost of State Library services per State Library access/ client interaction.

<table>
<thead>
<tr>
<th>Year</th>
<th>Average Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>$11.73</td>
</tr>
<tr>
<td>2011–2012</td>
<td>$13.57</td>
</tr>
<tr>
<td>2012–2013</td>
<td>$13.52</td>
</tr>
<tr>
<td>2013–2014</td>
<td>$15.68</td>
</tr>
</tbody>
</table>

   (Library Board Target $12.97)

   **Commentary**

   The average cost of services was higher than the target due to the increase in the number of accesses discussed earlier and the additional funding allocated following the mid-year financial review, after the Library Board target was set.

6. **Sustainability**
   - Average cost of State Library services per new collection item.

<table>
<thead>
<tr>
<th>Year</th>
<th>Average Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010–2011</td>
<td>$79.33</td>
</tr>
<tr>
<td>2011–2012</td>
<td>$75.23</td>
</tr>
<tr>
<td>2012–2013</td>
<td>$57.12</td>
</tr>
<tr>
<td>2013–2014</td>
<td>$36.33</td>
</tr>
</tbody>
</table>

   (Target $38.9)

   **Commentary**

   Substantially more items were purchased for public libraries this financial year compared to previous years, reducing the cost per item. However, the decrease in the indicator also reflects continued efficiencies in procurement and processing practices.
Key Performance Indicators

Certification of Performance Indicators

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia’s performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ending 30 June 2014.

DR MARGARET NOWAK
Chairman
Library Board of Western Australia

MS SONJA HEATH
Chairman, Finance Committee
Library Board of Western Australia

Other Financial Disclosures

Pricing Policies

All fees and charges are reviewed annually according to approved methodologies and adjusted for CPI in line with Department of Treasury advice. Fees and charges for services provided and for venue and equipment hire are available on the Library website.

Capital Works Expenditure Summary

Capital Expenditure in 2013-14 totalled $14.4m against a budget of $18m.

Upgrades to essential building infrastructure (which is 10 to 15 years beyond its useful life) has progressed well with Stage 2 of the Roof Replacement project completed and Stage 3 having commenced. In addition the new Rare Book Room was completed in December 2013 enabling the State Library to meet modern standards in environmental conditions for housing sensitive and unique collection items.

$1.2m remains unspent for the Stage 3 upgrade of the State Library roof, with this project underway at 30 June 2014, as well as replacement of Chiller No.3, which provides continuous cooling to most of the State Library building, including storage areas where the State’s valuable heritage collections are kept.

Capital Works Funding Allocations

<table>
<thead>
<tr>
<th>2013-14 Budget Allocation</th>
<th>$12,202,535</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved Carry Forward from 2012-13</td>
<td>$5,832,466</td>
</tr>
<tr>
<td>Total 2013-2014 Capital Works Funding</td>
<td>$18,035,001</td>
</tr>
</tbody>
</table>

Capital Works Expenditure

<table>
<thead>
<tr>
<th>2013-14 Capital Expenditure</th>
<th>$14,450,731</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds remaining</td>
<td>$2,219,241</td>
</tr>
<tr>
<td>Capital Works Projects in progress</td>
<td>$1,365,029</td>
</tr>
<tr>
<td>Public and State Library Materials Carry Forward</td>
<td>$1,365,029</td>
</tr>
<tr>
<td>Total 2013-2014 Capital Works Budget</td>
<td>$18,035,001</td>
</tr>
</tbody>
</table>

Governance Disclosures

Risk Management

A revised Risk Management Framework and Policy, along with improved Risk Management processes and procedures were implemented. To implement this, a training course in the use of risk management methodology and techniques was produced and completed for managers, team leaders and key staff.

The second stage of the Business Impact Analysis is underway which will result in the development of Business Continuity Plans (BCPs) for identified areas.

Internal Audit

In compliance with Section 53(1)(e) of the Financial Management Act 2006 and Treasurer’s Instructions, the Library Board through its Chief Financial Officer has established and is maintaining, an effective Internal Audit function to improve governance, risk management and internal controls within the organisation. The role of the Internal Audit is contained in the audit charter as endorsed by the Audit Committee and approved by the Library Board.

The Internal Audit function, in conjunction with the audit team at the Department of Culture and the Arts, has completed 5 audit assignments. Audits completed and reviewed by the Audit Committee were a combination of audits as per the approved risk-based strategic audit plan and audits initiated by Executive Management.

Meaningful and practical audit recommendations were made in a number of areas including compliance with Public Sector Commission principles of good governance, financial data processes and the effectiveness of internal controls in respect of income derived from trading activities. Management has adopted all, and since implemented most of the audit recommendations.

Other Financial Disclosures

Demographics by Employment Category and Gender

The full time equivalent (FTE) staffing as at 30 June 2014 was 169.7 compared to 178.4 for the previous financial year.

<table>
<thead>
<tr>
<th>Employment Category</th>
<th>Women</th>
<th>Men</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permanent Full-time</td>
<td>63</td>
<td>71</td>
<td>134</td>
</tr>
<tr>
<td>Permanent Part-time</td>
<td>52</td>
<td>54</td>
<td>106</td>
</tr>
<tr>
<td>Fixed Term Full-time</td>
<td>14</td>
<td>9</td>
<td>23</td>
</tr>
<tr>
<td>Fixed Term Part-time</td>
<td>11</td>
<td>13</td>
<td>24</td>
</tr>
<tr>
<td>Casual paid on 30 June</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>141</td>
<td>148</td>
<td>289</td>
</tr>
</tbody>
</table>

No pecuniary interests have been declared to the Accountable Authority by senior officers or members of the Library Board of Western Australia.

Insurance

Insurance premiums were paid, in accordance with Treasurer’s Instruction 903, to indemnify any ‘director’ against a liability incurred under sections 13 and 14 of the Statutory Corporations (Liability of Directors) Act 1996.

Ministerial Directives

No Ministerial directives were received during the financial year.

Other Legal Requirements

Advertising

In accordance with section 172ZE of the Electoral Act 1907, the State Library incurred the following expenditure in advertising, market research, polling, direct mail and media advertising:

Total expenditure for 2013-14 was $33,262

Expenditure was incurred in the following areas:

- Advertising Agencies: NIL
- Market research organisations: $21,368
- Polling organisations: NIL
- Direct mail organisations: NIL
- Media advertising organisations: $26,264
- Optima Media Decisions: $2,100
- AdCorp: $1,880
- Media Highway: $1,500
- Australian Library and Information Ass: $1,818
- AdCorp: $1,062
Disability Access and Inclusion Plan Outcomes

The following is a report against the outcomes of the Library’s Disability Access and Inclusion Plan 2013 – 2017.

Outcome 1
- People with disability have the same opportunities as other people to access the services of, and any events organised by, the State Library.
  - The State Library’s Disability Services Committee has been established to take a leadership role in pursuing strategies to achieve the Disability Access and Inclusion Plan’s outcomes.
  - Events and functions at the Library are accessible to people with disabilities.
  - The State Library combined with the other Portfolio agencies within the Department of Culture and the Arts to present a Forum during Disability Awareness Week showcasing the work the agencies were undertaking to assist people with disability.

Outcome 2
- People with disability have the same opportunities as other people to access the State Library and its facilities.
  - The recommendations from the Access Audit of all public areas in the State Library (completed in 2013) continue to be implemented as funds become available.
  - A special needs PC is provided on the ground floor and two additional wheelchair access PCs are located throughout the Library.
  - A talk on the history of the State Library and the collections of the Battye Library was provided to members of the Western Australian Deaf Society at their headquarters in East Perth.
  - Those with a physical disability had access to 23,059 e-books from home. This service is available through the State library and all public libraries in Western Australia. For those with a vision impairment, the font of the e-books can be increased and access to audio books is also available through this service.
  - The State Library continues to provide the framework for public libraries to select resources in alternative formats to assist people with disability. At June 2014 library stock in alternative formats was:
    - Large print books 188,974
    - Videos/DVDs 212,305
    - Audio books 130,888
  - A new partnership with VisAbility, will enable people with visual impairment or print disability using the Library’s Online Catalogue to also access materials from VisAbility’s Online Library Catalogue from 1 July 2014. This is the first in a series of steps by the organisations to work in partnership to benefit the community.

Outcome 3
- People with disability receive information from the State Library in a format that will enable them to access that information as readily as other people are able to access it.
  - Details of the State Library’s special needs services and facilities are available electronically on the website and on the You’re Welcome WA website.
  - The Library is working towards ensuring that the website complies with the State Government’s Website Accessibility Policy. The new Information Kiosks installed were designed to be physically accessible, as well as meeting web accessibility standards.

Outcome 4
- People with disability receive the same level and quality of service from State Library staff as other people receive.
  - All new staff are provided with information about working with, and providing services for, people with a disability.

Outcome 5
- People with disability have the same opportunities as other people to make complaints to the State Library.
  - Where complaints are made regarding access issues they are researched and appropriate actions taken to improve the situation.
  - Complaints are also referred to the Disability Services Planning Committee to form the basis for making appropriate improvements.

Outcome 6
- People with disability have the same opportunities as other people to participate in any public consultation the State Library undertakes.
  - The Department is represented on the Department of Culture and the Arts (DCA) Disability Services Planning Committee which looks to improve services to people with disabilities and includes representatives from consumers with disabilities.

Outcome 7
- People with disability have the same opportunities as other people to seek employment at the State Library.
  - The Library continues to support staff with an ongoing disability by refining the work they do and adjusting their working hours.

Compliance with Public Sector Standards and Ethical Codes

The Department of Culture and the Arts (DCA) worked with the Portfolio agencies to ensure that legislative and public sector compliance is achieved. The Culture and Arts Portfolio places significant value on developing compliance initiatives which foster a culture of accountable and ethical decision making. In addition, the Human Resources Directorate consistently reviews and updates workplace policies, procedures and guidelines to ensure they are aligned with contemporary legislative and compliance frameworks.

A range of activities across the portfolio were undertaken to ensure that the DCA workforce maintained a culture of excellence through compliance. These activities included providing education to staff on the Public Sector Standards and Public Sector Code of Ethics through their induction to the Department, the compulsory code of conduct review by all staff upon commencement, and support on how to access relevant documentation on the DCA Intranet. These initiatives support the workforce’s competency in acting with integrity and in the public’s interest.

Training in Accountable and Ethical Decision Making (AEDM) continued to be required for all new staff in 2013-14. The AEDM training reinforces compliance requirements, while ensuring the workforce is equipped to make ethical decisions on behalf of the broader community.

The CEO Reporting mechanisms were refined allowing portfolio agencies to better track their performance against key measures of organisational performance. Feedback indicates that the reports provide meaningful workforce statistics that assist with strategic planning and decision-making.

As a result of the Department’s commitment to educating the workforce in the Public Sector Standards and the Public Sector Code of Ethics, low instances of compliance breach claims continued to be recorded.

In 2013-14 there were no reported breaches of the Public Sector Standards and no potential breaches of the Code of Ethics or the Department’s Code of Conduct (derived from the Public Sector Code of Ethics).

Record Keeping Plans

The new General Disposal Authority for State Government Information was successfully incorporated into the TRIM Database for immediate use and superseded versions deactivated. Older material transferred to the Corporate Information Unit is constantly being appraised by applying the most recent Retention or Disposal Authority to ensure storage space is available to allow for the growth of new records being created.

Over 300 boxes of records were identified as being of State significance and these will be transferred into the custody of the State Records Office at a later date, residing in suitable temporary storage until that time.

Following an upgrade to the records management software, training sessions for the basic use of the system were conducted by an external trainer for all licence holders. This training has increased the volume of documents being electronically registered into the records management system. The project to transfer responsibility for storing and managing the heritage collection files has been very successful. Since the handover, a further 1100 files from the back log were created for material that had not previously been incorporated into the records management system.
**Government Policy Requirements**

The State Library operates under the Department of Culture and the Arts’ Code of Conduct and policies on Substantive Equality and Occupational Safety and Health.

**Equity and Diversity**

The State Library strives to ensure its workforce is representative of the broader Western Australian Community and seeks to ensure it maintains the capacity to deliver relevant collections and services that reflect the State’s diversity. The library continues to have a high representation of women in management (88%), however, the percentage of staff from culturally and linguistically diverse backgrounds fell to ten per cent, 3 per cent below target.

The Department of Culture and Arts continues to drive initiatives which increase the perceived value of diversity in the workforce to ensure ongoing delivery of community based services. Since June 2012, the Culture and Arts Portfolio Equal Employment Opportunity (EEO) objectives were incorporated into the Strategic Workforce Plan 2012 – 2017.

**Substantive Equality**

The Library is committed to the elimination of systemic discrimination from all its policies, practices and services. As the State’s most visited cultural institution, clients come from diverse backgrounds, and strategies are in place to ensure that everyone can understand and access the agency’s services. The Department of Culture and Arts (DCA) established the Substantive Equality Reference Group which continues to provide advice to the portfolio on substantive equality and targeting community based Arts and Culture needs. Development of a new policy and communication plan for substantive equality progressed satisfactorily, helping guide the portfolio towards a clear regulatory framework to support community based projects.

**Occupational Safety, Health and Injury Management**

**Commitment**

The State Library operates under the Department’s Occupational Safety and Health policy. The Library’s Executive Team is committed to ensuring that all employees, clients and contractors are safe from injuries and risks to health while they are at work or visiting the State Library Building. They accept that employee and client health and safety is primarily a responsibility of management. Specified policies, work practices and procedures have been prepared to address the hazards and hazardous work processes in the work place.

**Mechanisms for consultation with staff**

The Library has formal mechanisms for consultation with employees on occupational safety and health matters through the election of representatives to the Occupational Safety and Health Committee, regular meetings of the OSH Committee, hazard and incident reporting processes, routine workplace hazard inspections and a process for the resolution of OSH issues. Staff are made aware of these processes at their employee induction, through specific OSH training and access to OSH information on the DCA Intranet.

**Compliance with injury management requirements**

The Department’s Injury Management Policy incorporates an injury management system and encourages the development of return to work programs. It is committed to providing effective rehabilitation for any employee who sustains a work related injury or illness, and their rehabilitation is kept under review. The obligation to provide effective administration of Worker’s Compensation claims and promote the effective rehabilitation of any employee is understood in accordance with the Workers Compensation and Injury Management Act 1981.

A formal review of the Department’s OSH Management System was undertaken in 2012 using the WorkSafe Plan. A plan has been developed to address gaps identified through this process and focuses on the audit recommendations in the areas of management commitment, planning, consultation, hazard management and training.

<table>
<thead>
<tr>
<th>Measure</th>
<th>2011-12(1)</th>
<th>2013-14</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of fatalities</td>
<td>0</td>
<td>Achieved</td>
<td>0</td>
</tr>
<tr>
<td>Lost time injury and/or disease (LTI/D) incidence rate</td>
<td>2.13</td>
<td>Achieved</td>
<td>1.17</td>
</tr>
<tr>
<td>Lost time injury and/or disease severity rate</td>
<td>25</td>
<td>Achieved</td>
<td>0</td>
</tr>
<tr>
<td>Percentage of injured workers returned to work within (i) 13 weeks and (ii) 26 weeks</td>
<td>(i) 85.7% (ii) 85.7%</td>
<td>(i) 100% (ii) 100%</td>
<td>Zero (i) or 10% reduction on previous year</td>
</tr>
<tr>
<td>Percentage of managers trained in occupational safety, health and injury management responsibilities</td>
<td>Not achieved</td>
<td>Achieved. 86% of State Library managers and supervisors received training.</td>
<td>Greater than or equal to 50%</td>
</tr>
</tbody>
</table>

**Note** (1) This is a three year trend and as such the year of comparison is 2011-12
Staff Members

The following people were employed at the State Library of Western Australia at 30 June 2014. The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.
Staff Achievements

Kate Akerman
- Fast for Fiction, presentation at professional development workshops Write Time Write Place, Australian Curriculum: History and Geography for the Australian Independent Schools Association WA (AISWA).
- Library of Nearly Lost Moments Project, presentation for the Australian Society of Archivists (Special Interest Group: Schools/Small Archives), August 2013.
- Library of Nearly Lost Moments Project, presentation to the Western Australian School Library Association (WASLA), April 2014.

Margaret Allen
- Chair, National and State Libraries Australasia (NSLA).
- Associate, IFLA International Leaders Programme.
- Chair, Australian Libraries Copyright Committee.
- Director, Australian Digital Alliance.
- Member, Australia Libraries and Information Association e-book Working Group.
- Member, State Library of Western Australia Foundation Fundraising Committee.
- Member, (NELL)Oceania Steering Committee.
- Member, Curtin University, BA Media & Information Advisory Board.
- Member, eSmart Libraries Reference Group.
- Member, ALIA Excellence Awards Panel.
- Member, F A Shaw Medal Award Panel.

Joanna Andrew
- Making a difference: the Better Beginnings family literacy program, presentation at Linking up for Kids, Sydney, April 2014.
- Committee member, Children’s Book Council of Australia, WA Branch.
- Judge, Tim Winton Young Writers’ Competition.
- Executive committee member, IBFY Australia.
- Committee member, IBFY Australia, WA Branch.
- Mentor, Public Sector Commission Graduate Future Leaders Program.

Pat Beament
- Oral History Records Rescure Group (OHRRG), presentation at the International Federation of Library Associations and Institutions (IFLA) World Congress, Singapore, August 2013.
- Member, NSLA Digital Preservation Working Group.

Michelle Collier
- Member, NSLA Web Archiving Working Group.

Amanda De Cinque
- Member, NSLA Digital Collecting Working Group.

Mary Doyle
- Engaging CALD Volunteers, presentation at the National Conference on volunteering, Adelaide, September 2013.

Tricia Fairweather
- “Bride Ships in all but name: Miss Monk and the servant girls”, in Western Ancestor Journal of the Western Australian Genealogical Society, June and September 2013.

John Geijsman
- Member, NSLA RefTracker Leveraging Group.

Kate Gregory
- Trustee, Western Australian Museum.

Julie Ham
- Member, NSLA Copyright Working Group.

Celine Har
- Serendipity in Discovery: How the State Library is bringing WA treasured stories to the world, presentation to the Professional Historians Association of WA, August 2013.

Leanne Hayes
- “Bride Ships in all but Name: Miss Monk and the servant girls”, in Western Ancestor Journal of the Western Australian Genealogical Society, June and September 2013.
Our Partners in 2013–2014

The Library would like to thank and acknowledge the generous support of our partners who have assisted us to deliver our programs in 2013-14.

- Australian Broadcasting Corporation
- 720 ABC Perth
- ABC Classic FM
- Art Gallery of Western Australia
- Association of Independent Schools of Western Australia (Inc)
- Australian Institute of Architects
- Australian Libraries Copyright Committee
- Australian Library and Information Association
- Australian Research Council
- AWESOME Arts
- BHP Billiton Nickel West
- Celebrate WA
- Child and Adolescent Development
- Central Institute of Technology, Adult Migrant Education Program
- City of Melville
- City of Nedlands
- City of Perth
- Commissioner for Children and Young People
- Community Arts Network WA
- Consortium-General of Japan in Perth
- Curtin University, Department of Information Studies
- Department for Child Protection & Family Support
- Department of Corrective Services
- Department of Education
- Department of Health
- Department of Infrastructure and Regional Development
- Department of Local Government and Communities
- Department of Regional Development
- Edith Cowan University
- Film and Television Institute
- Fremantle Press
- Fringeworld
- Friends of Battye (Inc)
- History Council of Western Australia
- Investing In Our Youth
- The Japan Foundation, Sydney
- Kids Own Publishing
- LoveRead
- Metropolis Redevelopment Authority
- Mowanjum Arts Centre
- National Film & Sound Archives
- National Library of Australia
- National and State Libraries Australasia
- National Trust, WA Branch
- North Metropolitan Health Service
- Northern Territory Library
- Oral History Association of Australia, WA Branch
- Oral History Records Rescue Group
- Parliamentary History Advisory Committee
- Parliamentary Library Western Australia
- Perth International Arts Festival
- Perth Institute of Contemporary Arts
- Playgroup Arts
- Professional Historians Association (WA) Inc
- Propel Youth Arts
- Public Libraries Western Australia
- Read Write Now!
- Rio Tinto
- Royal Arts
- Royal Western Australian Historical Society (Inc)
- Rupanyup Ashley wandu
- Screenwest
- Shark Bay Resources
- Spine and Limb Foundation
- State Library of Western Australia Foundation
- Sunday Times
- Tura New Music
- Upper Gascoyne Junction Library
- VisAbility
- Visual and Media Arts Educators Network
- Wanslea
- The West Australian
- Western Australian Academy of Performing Arts
- Western Australian Music
- Western Australian Electoral Commission
- Western Australian Indigenous Tourism Operators Council
- Western Australian Genealogical Society (Inc)
- Western Australian Local Government Association
- Western Australian Museum
- writingWA
- YMCA Inc., ‘A Smart Start’ initiative
- Yongum Aboriginal Corporation

Volunteers

The Library would like to thank and acknowledge our volunteers who have given of their time to assist us in 2013-14.

Ali Salah Abdulkarem
Grace Adolfini
Martha Alboroz
Cat Albright-Peakall
Shirley Babis
Asha Balan
Diana Baldrey
Cordelia Balzelli
Robyn Bell
Sally Bibler
Liz Birkett
Eric Brand
Camilla Breland
Patrick Bunbury
Bevan Carter
George Cowcher
Kristine Cullen
Catherine d‘Auvrenge
Lauren D’Auria
Lara Daebritz
Greg Daly
Phoebe Davis
Pat de Haer
Luz Delgado
Gunnther De Vos
Marilyn Dimov
Jeanne Dimov

Lawrence Doran
Katrina Duncan
Afroz Ely
Deepa Eby
Lynne Edwards
Moharam Etemadi
Lauren Falls
Colleen Fancote
Tracey Feakes
Rose Ford
Pam Fraser
Makiko Fukuda
Allison Fyfe
Pat Callifer
Paula Giraldo
Judith Grace
Sue Grenda
Chandra Hadimuljo
Jemimah Halbert
Doug Halstrom
Moynia Harland
Julie Harris
Haasan Helan
Pey Heng
Clare Hill
Dolores Hoole
Bin Hu
Zahraa Hussein
Frank Hutchinson
Janet Hitchinson
Bob Ija
Barbara Judge
Lia Kahatavsi
Chamari Kankanam
Carnage
Ariane Katscherain
Eve Kek
Shohra Kocay
Ron Knox
Nicolai Kneppe
Timi Kovacs
Kyle Kuang
Stef Kula
Joshua Kizziier
Janet Lamb
Edith Lawk
Jeanette Lee
Chai Lim
Lorena Mazzarrone
Julie Maddocks
Marion Marlow
Lion Martanovic
Mahsa Mashkouri
Nicole Maslin
Marla Mazalan
Lauren McCabe
Ingrid McHugh
Margaret McKay
Jim McKinnon
Vivienne McManus
Chantell Mitchell
Lauren Moofa
Keta Morimote
Loreley Morling
Catherine Nakip
Viv O’Farrell
Gillian O’Mara
Ray Omodes
Chris Ong
Jason Ov
Zina Pacak
Kelly Patchett
Elizabeth Pattiwai
Judy Pearce
Leo Penazzi
Elena Piccietto
Charman Platell
Amy Price
Gail Putz
Meha Rajoo
Faizan Raman
Nadene Richardson
Rinky
Annette Rowlands
Elizabeth Rumminis
Liz Rusthon
Chantell Russell
Ken Russell
Elena Sredarina
Robyn Sermon
Jackie Seymour
Sharon Shand
Noel Swwright
Deanna Sivior
Janette Skillington
Cassie Skinner
Cathy Smith
Nina Smolik
Oyuna Sodov
Greg Starke
Glenda Steed
Brian Stent
Mary Sung
Alieen Swarbrick
Desmond Tan
Pamela Taylor
Jenna Thomas
Emily Thompson
Janet Thompson
Ferawati Tjahjiri
Thelma Trotter
Athy Tun
Suzeette Turner
Cornel Visage
Joe Vulovich
Stella Walawski
Sally Warner
Jacqueline Warrick
Anne Wilson
Nik Wilson
Sofia Wilson
Graeme Winters
Bellinda White
Erica Wong
Emma Woods
Leon Wu
Nohor Yang
Vicky Young
Maryam Yoosfi
Nicole Yuan

Jane Jones
"Reparation through reading”, in Fine Print, Vol 17 (3) 2014

Sarah McCuade
Co-Chair, NSLA Indigenous Working Group.

Rebecca Murphy
Member, Aboriginal Education Employment & Training Committee (AEETC), Central Institute of Technology.

Rebecca Ong
Project Manager, NSLA Literary and Learning Working Group.

Barbara Patson
Member, NSLA Collaborative Collections Working Group.

Jo Roberts
Member, NSLA Maps Working Group.

Alison Sutherland
Member, writingWA Board.

Damien Webb
Member, NSLA Indigenous Working Group.

Toni Young
Member, NSLA Storage Management Working Group.

Elisabeth McKenzie
"Serendipity in Discovery: How the State Library is bringing WA’s treasured stories to the world, presentation to the Professional Historians Association of WA, August 2013.

Gunther De Vos
Luz Delgado
Pat de Haer
Phoebe Davis
Lara Daebritz
George Cowcher
Patrick Bunbury
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Sofia Wilson
Graeme Winters
Bellinda White
Erica Wong
Emma Woods
Leon Wu
Nohor Yang
Vicky Young
Maryam Yoosfi
Nicole Yuan

Susanna Juliano
Interview, SBS Coast program on Italian migrant issues

Debra Jones
"Serendipity in Discovery: How the State Library is bringing WA’s treasured stories to the world, presentation to the Professional Historians Association of WA, August 2013.

Gemma Lyon
Member, Children’s Book Council of Australia, WA Branch.
Awards for Excellence

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library’s services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931 - 1989) who worked as a receptionist and telephone operator with the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2013-14:

- Welcome Desk Team
  - Simone Barnes, Adam Barrett, Kyle Coleman, Linda Davis, Mary Doyle, Michael Firth, Kalon Ford, Unley Janssen, Anne Kingsbridge, Alanna Kusin, Andrew Meredith, Jan Meredith, Helen Ouf, Gayle Roberts, Julie Sheren, Anne Sotzik, Adele Sugars and Rachel Turner
- Toni Young and Peta Atnasoff
- Darnien Webb
- Anita Freeman
- Janet Deegan
- Hassan Helan
- Carina McPherson
- Western Australian Genealogical Society Volunteers in the Genealogy Centre Team
  - Shirley Babi, Bevan Carter, Marilyn Dimond, Lawrence Doran, Colleen Fancone, Moyra Harland, Jeannette Lee, Julie Maddocks, Loreley Morling, Gillian O’Mara, Charmian Platell, Elizabeth Rummens, Noel Sivewright, Brian Stent and Graeme Winters.

Fellow of the Library Board of Western Australia

The award of Fellowship of the Library Board of Western Australia has been established by the Board to recognise people who have made a meritorious contribution to the work of the Board and by their outstanding efforts, furthered the cause of library services in Western Australia.

In 2013-14, the Library Board awarded a Fellowship to Dr Kerry Smith in recognition of her work as an outstanding advocate for libraries and the library profession and as a mentor who has encouraged the education of librarians for two decades. Through her research and voluntary work, Dr Smith has made a significant personal contribution to the library profession at a state, national and international level. The award was officially presented in May 2014 in Library and Information Week.

Library Board of Western Australia Award for Excellence

The Library Board of Western Australia has established an annual Award for Excellence to reflect the Board’s leadership role in guiding and encouraging the provision of all library services throughout the State. The Award recognises excellent achievement relating to the provision of library services by any person, library or organisation.

The 2014 winner of this award was The Grove Library for their mobile history applications ‘History in your Pocket’ and ‘The Peppermint Grove History Trail’. They show how libraries can utilise existing local history material and present it in an accessible and interesting way, with the potential to reach new audiences. ‘The Peppermint Grove History Trail’ allows users to take a tour of the suburb and provides historical images and narrative about points of interest viewable along the trail. ‘History in your Pocket’ provides a digitised sample of the Grove’s local history collection, including interviews, images and stories describing life in the suburb from the late 1800s through to the modern day.

Kay Poustie Scholarship

The Kay Poustie Scholarship is awarded each May in memory of the late Kay Poustie OAM, former Chair of the Library Board and long serving public library manager.

The 2014 international travel scholarship was awarded to Jane Jones, Coordinator Community Literacy and Learning at the State Library. Jane’s proposed study is entitled ‘Literacy Links: Investigating collaborative approaches to adult and family literacy’. Jane will examine successful community based adult and family literacy programs in the United Kingdom, Canada and the United States.

Better Beginnings Family Literacy Program

In November 2013 the Better Beginnings Family Literacy Program was awarded the 2013 Premier’s Award for Excellence in Public Service Management in the category Strengthening Families and Communities.

The citation recognised the program for delivering outcomes to improve the education outcomes and nurture the potential of families with young children to benefit from and contribute to the Western Australian society. As an award winner, the State Library, through Better Beginnings, has been a mentor to graduates participating in the Graduate Future Leaders Program which gives graduates the opportunity to explore and develop potential opportunities that will have a positive impact on the Better Beginnings program.

The program was also shortlisted for the 2013 Library of Congress Literacy Awards, an award honouring organisations that have made outstanding contributions to improving literacy internationally. Better Beginnings was included in the Library of Congress Best Practices publication, a review of the 26 international finalists exemplifying innovative and effective work in the field of literacy and reading promotion.
**Workload Indicators**

**Acquiring stock**
- **Resource Services**
  - Titles catalogued for public libraries: 55,122
  - Titles catalogued for non-heritage collections: 4,935
  - Titles catalogued for heritage collections: 11,061
  - In July 2010 State Library changed the method of counting website activity. Data from Google Analytics is available back to July 2009 only.

**Cataloguing stock**
- New volumes delivered to public libraries: 344,994
- Total stock: 2,792,140

**Use of Information Technology**
- Visitors to the State Library website*: 1,089,640
- Page hits on the State Library website*: 2,439,001
- Searches on Electronic Resources: 185,486
- Digital objects available: 73,618

**Services to Public Libraries**
- Number of public libraries: 233
- Volumes dispatched on exchange program: 485,208
- Public library staff attending training: 1,989
- Other professionals attending training: 81

**Services to Heritage Collections**
- Information enquiries and consultancy: 29,406
- Titles catalogued for public libraries: 11,061
- Titles catalogued for non-heritage collections: 6,086
- Titles catalogued for heritage collections: 8,395

**Services to Non-Heritage Collections**
- Information enquiries: 60,472
- Direct loans to clients: 21,669
- Membership of State Library: 10,055
- People attending training / tours / events: 13,471

**Visitors to the State Library Building**
- 2009-10: 1,076,055
- 2010-11: 1,097,617
- 2011-12: 1,076,055
- 2012-13: 1,053,086
- 2013-14: 1,053,086

**Visitors to the State Library Collections**
- 2009-10: 926,382
- 2010-11: 935,930
- 2011-12: 929,828
- 2012-13: 935,930
- 2013-14: 929,828

**Stock**

**Heritage Collections**
- Monograph titles: 93,663
- Monograph volumes: 162,881
- Serial titles: 17,426
- Microfilm (reels): 17,006
- Microfiche (metres): 15.2
- Cartographic items: 30,616
- Ephemera (items)**: 104,488
- Ephemera (metres)**: 16.27
- Pictorial images***: 544,858
- Musical sound recordings: 13,378
- Films and videos***: 3,463
- Pictorial collections: 544,858
- Pictorial images***: 15.2
- Microfilm (reels): 13,856
- Oral history hours of audio: 13,719
- Oral history transcripts***: 3,016
- Private archives (metres): 3,211
- Sound recordings: 5,243

**Non-Heritage Collections**
- Monographs (volumes): 336,429
- Current print serials and newspaper titles****: 23,652
- Microfilm (reels): 14,366
- Microfiche (metres): 212.4
- Cartographic items: 23,499
- Scores: 5,243
- Musical sound recordings: 12,821
- Films and videos***: 3,463
- Pictorial images***: 578,871
- Oral history transcripts***: 3,667
- Private archives (metres): 4,016
- Sound recordings: 6,911

**Public Library Collections**
- Adult non-fiction: 1,023,343
- Adult fiction: 901,273
- Junior: 869,519
- Total stock: 2,792,140

**Special Formats (included above)**
- E-books: 119,039
- CD-ROM: 166,012
- CD-Roms and MP3: 119,019
- Languages Other Than English (LOTE): 101,575
- Large Print Books: 198,776
- DVDs: 119,019
- Total stock: 276,247

**Resources Services**
- Acquiring stock: 344,994
- Cataloguing stock: 4,935

**Visitors to the State Library Website**
- 2009-10: 1,383,800
- 2010-11: 1,459,874
- 2011-12: 1,512,143
- 2012-13: 1,525,234
- 2013-14: 1,446,416

**Visitors to the State Library Collections**
- 2009-10: 1,032,225
- 2010-11: 1,137,883
- 2011-12: 1,106,082
- 2012-13: 1,074,029
- 2013-14: 973,776