

## Public Libraries Working Group Meeting

9:30am Monday 11 March 2019

State Library of Western Australia – Board Room

### ATTENDEES

Margaret Allen	Chief Executive Officer, SLWA (Chair)
Jodie Holbrook	Director Local Government Policy & Engagement, Department of Local Government, Sport and Cultural Industries
Alison Oliver	PLWA Representative
Anne Banks-McAllister	Library Board of WA Representative
Kirstie Davis	Policy Manager Community WALGA
Sue North	Public Library Strategy Manager, SLWA (Secretariat)

### APOLOGIES

Wayne Scheggia, A/CEO, WALGA

### MINUTES

#### 1. Welcome

The Chair welcomed attendees to the meeting.

#### 2. Minutes of the Previous Meeting

##### Resolution

The draft Minutes of the meeting of 18 July 2018 were endorsed.

#### 3. Matters Arising

##### 3.1 Public Libraries Strategy Update

- The work of the Reference Group has progressed well and their report on the proposed new tiered model has been completed for consideration by PLWG.

##### 3.2 Proposed new model to support Public Library Service Delivery

- Sue North spoke to the paper proposing a framework for a new tiered model for public library service delivery including support for regional and remote public library services.

- Minor changes were requested for the table in 2.1 to clarify that support for regional and remote libraries will be facilitated by SLWA and make consistent the wording around the rotation of stock.
- Members agreed that the framework for the new tiered model should be provided to the Library Board of WA and WALGA State Council for endorsement.
- Funding will be a separate issue. An explanation of the further work required to repurpose existing capital funds and their accounting treatment to enable a transition of stock ownership as outlined in section 3 of the paper should be provided to State Council.
- The Library Board and State Council both have meetings scheduled in May and the framework for the new model can be presented at these meetings.
- The move to the new tiers, including support for regional and remote libraries, could be implemented from 1 July with funding to be addressed as a separate project.

### **Resolution**

#### **PLWG endorsed the:**

- **proposed three tiered model and criteria and requirements for each tier;**
- **proposed minimum standards for library services across the three tiers;**
- **proposal to address the allocation model as a separate project;**
- **proposed new model to support regional and remote public library services; and**
- **proposal to realign public library regional boundaries with WA Regional Development boundaries.**

#### **4. Other Business**

##### **4.1 Strategy 4 – Single Access Card System**

- The SLWA has found funds to use for a business case on the Single Access Card project.

- An RFQ will be developed.

4.2 Alison Oliver outlined PLWA's work to scope a project to capture inspiring stories about libraries for advocacy and marketing. Anne Banks-McAllister spoke about the Your Everyday website designed to profile the work of local government. <https://youreveryday.com.au/>

4.3 It was suggested that a paper on public library services be proposed for the 2020 WALGA State Conference.

## **5. Communication to Stakeholders**

- The next PLWA meeting is scheduled for Friday 12 April. Sue North will be on leave. Alison Oliver is available and Sue will meet with Viv Barton and Paul Nielsen later this week to develop key messages for PLWA. It was suggested that a short paper be prepared for PLWA questions be submitted in advance of the meeting to stimulate discussion.
- Sue and Kirstie will meet to work on the paper for WALGA State Council.
- The CD Directors' Group is another avenue for communication.

### **Key message from the meeting for communication to stakeholders:**

- PLWG has endorsed the framework for a new tiered model to support public library service delivery in Western Australia.

**6. Next Meeting will be scheduled following the PLWA meeting in April.  
Date TBC.**