

Public Libraries Working Group Meeting

9am Monday 23 July 2018

State Library of Western Australia – Board Room

ATTENDEES

Margaret Allen	Chief Executive Officer, SLWA (Chair)
Jodie Holbrook	Director Local Government Policy & Engagement, Department of Local Government, Sport and Cultural Industries
Ms Alison Oliver	PLWA Representative
Ricky Burges	Chief Executive Officer, WALGA
Anne Banks-McAllister	Library Board of WA Representative
Kirstie Davis	Policy Manager Community WALGA
Janet Deegan	Public Library Liaison Librarian, SLWA (Secretariat)

APOLOGIES

Sue North Public Library Strategy Manager

MINUTES

1. Welcome

The Chair welcomed attendees to the meeting.

2. Minutes of the Previous Meeting

Resolution

The draft Minutes of the meeting of 25 June were endorsed with minor changes.

3. Matters Arising

3.1 Update on discussion with Caroline Robinson re alignment of libraries and CRCs

- CR is doing work for the Wheatbelt Business network, funded by DPIRD, on future opportunities for CRCs.
- A survey is to be developed regarding service delivery for CRCs. The survey will include questions around public libraries.

- Anne Banks-McAllister suggested that Anne and Ricky Burges could meet to discuss further, together with Chris Jackson (Narembeen CEO). The meeting to be held after the results of the survey are available, as there will be more information available then.

3.2 Local Government run CRCs

- Provided previously by Kirstie and attached to minutes of June meeting.

3.3 Regional Subsidiaries model

- Jodie Holbrook has talked to Tony Brown. The Department is waiting for a WALGA meeting re subsidiaries to look at simplifying the model so that local governments will take it up.
- WALGA is hoping that it may be finalised by the end of this year.
- Library services are a potential area to be considered under this subsidiary model.
- Anne provided information regarding the local government tiers.

4. Other Business

4.1 Endorsement of Consultation Report

- Report was endorsed by Library Board and WALGA at recent meetings.
- Report has now gone to the Minister for release.

4.2 Proposal to establish a reference group to inform the development of a draft tiered model

- Suggestions for membership included:
 - James Harmer. [DLGSCI economist]
 - Mark Casserly. [Library Board member, Director, Community Services, City of Karratha] [Potential Chair]
 - Viv Barton [Library Manager, City of Stirling] OR Leanne Reid [City of Melville]
 - Steve McQuade [Coordinator, Lifelong Learning, City of Fremantle]

- Kirstie Davis [WALGA]
 - Dana Mason [WALGA]
 - Stuart Taylor [Shire of Wongan Hills CEO]
 - Mazita Omar [Katanning Library]
 - Sue North [Public Library Strategy Manager, SLWA]
 - Janet Deegan [Public Library Liaison Librarian, SLWA]
[Secretariat]
- Draft Terms of Reference are required prior to first meeting.
 - A one day workshop for the Reference group together with PLWG members to be held for the first meeting, to be led by a facilitator.

Action

- **Draft Terms of Reference to be developed by Sue North, and circulated out of session.**

5. Communication to Stakeholders

Once endorsed by PLWG, minutes are available on the SLWA website.

<http://www.slwa.wa.gov.au/about-us/corporate/wa-public-libraries-strategy>

Key message from the meeting for communication to stakeholders:

- A Reference group is to be formed to consider a new tiered model to support public library service delivery in WA.

6. Next Meeting will be a workshop with Reference Group to inform the development of a draft tiered model. Date TBC.