

## Public Libraries Working Group Meeting

9:30am Monday 13 May 2019

State Library of Western Australia – Board Room

### ATTENDEES

Margaret Allen	Chief Executive Officer, SLWA (Chair)
Nick Sloan	Chief Executive Officer, WALGA
Jodie Holbrook	Director Local Government Policy & Engagement, Department of Local Government, Sport and Cultural Industries
Alison Oliver	PLWA Representative
Kirstie Davis	Policy Manager Community WALGA
Sue North	Public Library Strategy Manager, SLWA (Secretariat)

### APOLOGIES

Anne Banks-McAllister Library Board of WA

### MINUTES

#### 1. Welcome

The Chair welcomed attendees to the meeting and extended a special welcome to Nick Sloan who is attending his first PLWG meeting.

#### 2. Minutes of the Previous Meeting

##### Resolution

**The draft Minutes of the meeting of 11 March 2019 were endorsed.**

#### 3. Matters Arising

3.1 Update on Strategies 2 and 3 – New model to support public library service delivery and libraries in regional and remote WA

- Framework has been endorsed by the Library Board of WA and WALGA State Council and their respective May meetings.
- A draft implementation plan (attached) was tabled and a communications plan has been prepared to notify stakeholders of the endorsement of the new Framework and the initial steps to implement

the move to the new tiered model and regional support from 1 July 2019.

- Consultation with and identification of issues for local governments with the change in intent of funding from capital to recurrent and proposed transfer of ownership of stock will be progressed by WALGA to enable endorsement by August 2019.
- SLWA will continue to work towards having the request considered at mid-year review.
- The Reference Group already established to develop the Framework will be reconvened to review the allocation model.
- WALGA economist would be a useful inclusion on this group.

**ACTIONS:**

- **PLWG members to let Public Library Strategy Manager know of and changes required to implementation plan.**
- **SLWA to move forward with implementation.**
- **KD to notify SN of possible inclusion of WALGA economist on Reference Group.**

**3.2 Update on Strategy 4 – Single Card Access System**

- Procurement of a consultant to develop a business case is underway.
- A reference group will be established to contribute to provide information and advice.

**ACTION:**

- **SLWA to notify PLWG members once consultant is appointed.**
- **SN to progress establishment of reference group.**
- **AO to notify SN of PLWA members for reference group**

**4. Other Business**

There was no other business.

**5. Key Messages to Stakeholders**

- WALGA State Council and the Library Board of Western Australia have both endorsed the framework for a new tiered model to support public library service delivery in WA.
- PLWG and its Reference Group will now begin work to review the funding allocation model.
- Procurement of a consultant to develop a business case for a single card system for the WA public libraries network is underway.

**6. Next Meeting Date TBC.**