

DIVISION OF ADMINISTRATION. UNITING CHURCH

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PRIVATE ARCHIVES MANUSCRIPT NOTE **(MN 659; ACC 4611A, 7154A)**

SUMMARY OF CLASSES	
BUDGETS	LETTER BOOKS
CORRESPONDENCE	MINUTES
FILES	PLANS
FINANCIAL RECORDS	REPORTS
INTERVIEWS	RETURNS

ACC. NO.	DESCRIPTION
	BUDGETS
4611A/1	18 May 1981 – 15 April 1982 Budget Papers
4611A/2	4 March 1983 – 9 December 1983 Budget Papers
4611A3	16 January 1984 – 3 July 1984 Budget Papers
4611A/4	1985 Budget Papers
4611A/5	1986 Allocation of Budget to Presbyterians
7154A/1	1984 Budgets – Property and finance. Includes correspondence, minutes, reports
7154A/2a	1985 Budgets – Property and finance. Includes working papers, correspondence, minutes and other related material
7154A/2b	1985 Budgets – Property and finance
7154A/3	1986 Budgets – Property and finance. Includes working papers, correspondence, minutes and other related material
	CORRESPONDENCE
4611A/6	January 1978 – 9 July 1979 Mission and Service

4611A/7	15 January 1980 – 30 September 1980 Mission and Service
4611A/8	11 March 1981 – 18 December 1981 Mission and Service
4611A/9	January 1982 – 6 December 1982 Mission and Service
4611A/10	January 1983 – 8 November 1984 Mission and Service
4611A/11	28 September – 5 October 1978; 26 January 1982 – 15 February 1993 Presbytery of North West
4611A/12	26 January 1982 – 15 February 1993 Presbytery of Peel (starts in Provisional Presbytery)
4611A/13	6 July 1977 – 15 February 1993 Presbytery of Perth
4611A/14	12 January 1978 – 15 February 1993 Presbytery of Stirling
4611A/15	11 September 1955 – 2 March 1978 (starts in Provisional Presbytery) Division of Mission Correspondence. Presbytery of Stirling
4611A/16	26 January 1982 – 15 February 1993 Presbytery of Swan
4611A/17	16 April 1975 – 13 July 1978, 15 May 1983 Church Properties for Sale (begins before Uniting Church)
4611A/18	28 January 1975 – 1 August 1979 Policies re Church Properties (begins before Uniting Church)
4611A/19	Unassigned
4611A/20	31 March 1987 – 4 January 1988 Albany Parish Back - to Back Finance
4611A/21	Unassigned
4611A/22	Unassigned
4611A/23	23 December 1981 – 2 September 1987 Wilga Sanctuary Finances
4611A/24	12 January 1987 – 3 October 1988 Bunbury Parish
4611A/25	24 February 1981 – 29 October 1987 Carnarvon Parish
4611A/26-36	Unassigned
4611A/37	10 January 1905; 9 December 1974 – 8 April 1988 Gosnells Parish
4611A/38	Unassigned
4611A/39	Unassigned
4611A/40	26 June 1986 Southern and Coastal District Parish (existed for only a few years)
4611A/41-46	Unassigned
/4611A47	5 May 1960; 14 March 1977 – 14 April 1986 Mundaring Parish (begins in Methodist Church)
4611A/48	1 December 1977 – 24 August 1981 Meekatharra Manse

4611A/49	18 May 1982 – 1 August 1988 Murray Parish re Mandurah Church
4611A/50-52	Unassigned
4611A/53	28 December 1981 – 14 November 1985 St Andrews – Ross Memorial Parish
4611A/54	28 April 1981 – 31 May 1991 Trinity Parish
4611A/55-58	Unassigned
4611A/59	5 January 1984; 3 June 1986 Subiaco Parish
4611A/60	31 March - 10 December 1983 Victoria Park Parish
4611A/61	6 January 1981 – 4 January 1989 Wagin Parish
4611A/62	8 December 1986 – 21 July 1987 Wanneroo Parish
4611A/63	10 March 1983 Wongan Hills – Goomalling Parish
4611A/64	November 1979; 19 July 1985 – 1 July 1988 Yokine Parish
4611A/65	8 December 1983 – 4 December 1985 Wiluna Building Project
4611A/66	Unassigned
4611A/67	25 – 31 July 1985 Bicton - Palmyra Parish
4611A/68	20 May 1981 – 16 August 1988 Albany Scots Parish
4611A/69	5 August – 18 December 1986 Applecross – Mt Pleasant Parish
4611A/70	11 April 1979; 4 – 26 May 1987 Blackwood Parish
4611A/71	14-19 May 1983; 11 – 14 August 1986 Bunbury Parish
4611A/72	Unassigned
4611A/73	20 September 1986 Northam Parish
4611A/74	Unassigned
4611A/75	Unassigned
4611A/76	3 August 1983 – 9 February 1984 Hardey Memorial Church, Cottesloe
4611A/77	9 July 1984 Dowerin Parish
4611A/78	21 January 1981; 24 September 1986 Mount Hawthorn – North Perth Parish
4611A/79	27 July – 2 September 1988 Community Youth Services Building, Subiaco
4611A/80	Unassigned

7154A/4	1985 – 1986 Property and finance, various parishes and church sites. Includes minutes and reports
	FILES
4611A/81	1982 Synod Property Working Group
4611A/82	Unassigned
4611A/83	Unassigned
4611A/84	1 May 1983 – 31 January 1985 Stipends
4611A/85	10 – 11 November 1982; 18 March 1983 Computer Conferences
4611A/86	13 June 1980 – 17 December 1981 Grants in Aid
4611A/87	5 January 1982 – 15 December 1982 Grants in Aid
4611A/88	10 March 1983 – December 1983 Grants and Aid
4611A/89	1 November 1977 – 27 November 1982 Stipends and Allowances
4611A/90	January 1978; 31 March 1982 – 31 December 1983 Fees for visiting Preachers
4611A/91	Unassigned
4611A/92	January 1980 – 12 April 1980 Synod Strategy and Extension Committee
4611A/93	31 December 1981 Long Service Leave, Ministers, Lay Pastors, Deaconesses
4611A/94	1980 Beneficiary Fund Allocations
4611A/95 RESTRICTED	[1983] Good Samaritan Industrial Private Paper (n.d.)
4611A/96	1984-1985 Accounts Committee of Review 1985 Correspondence, List of instrumentalities reviewed, 1984-1985. Financial Statements, Good Samaritan Industries, 30 June 1994; St Stephen's School, 31 December 1984
/4611A97	30 June 1984 Accounts Committee of Review 1985 Financial Statements, Aged Persons' Homes Board; CMM Homes; Rowethorpe Nursing Centre and Hardey Lodge; Fraser House; Chrystal Halliday/Euroka Chrystal Garden Homes; Riverslea Lodge; Maryflower Homes; St David's Retirement Centre and Nursing Home; Subiaco MC Hospital; Bethsham Lodge; Homes for the Aged; Elimatta Lodge; Elimatta Cottages, Pilgrim House Hostel and Flats
/4611A98	13 October 1983 – 23 December 1983 Assembly Finance Council (Includes background information on each Synod 1984; Correspondence, financial statement 1983, budgets; commission for world missions; objectives and financial report)

4611A/99	Unassigned
4611A/100	27 January 1984 – December 1985 (includes budgets, correspondence, finances of the commission for world mission, Lists of grants, minutes, programme of projects, requests for funds)
4611A/101	3 December 1979 – 18 April 1984 Community Worker at Wiluna
4611A/102	11 March 1982 – 10 July 1984 Southcare – Grant-in-Aid application
4611A/103	23 August 1984 Kardinya Congregation, Grant-in-Aid Application
4611A/104	29 October 1983 – 16 February 1984 Aboriginal Ministry, Midland Parish Application for Grant-in-Aid
4611A/105	11 September 1984 – 19 September 1984 Uniting Aid Yokine Parish Application for Grant-in-Aid
4611A/106	14-20 September 1984 Charismatic Fellowship Application for Grant-in-Aid
4611A/107	29 December 1983 – 13 April 1984 Cunderdin Community Youth Council Application for Grant-in-Aid
4611A/108	16 October 1984 Grant to Korean Congregation
4611A/109	18 November 1982; 18 April 1983 – 16 October 1984 Port Hedland Community Youth Worker Project Application for Grant-in-Aid
4611A/110	10-23 August 1983; 18 April 1984 Uniting Aboriginal Islander Christian Congress Travel grants for Committee Meetings
4611A/111	12-18 April 1984 Rev AL Chapel – Grant
4611A/112	11 August 1983 Good Samaritan Industries Grant
4611A/113	20 July 1983 – 1 August 1984 Second Harvest Application for Grant-in-Aid
4611A/114	30 September 1982 Wesley Centre Mission, Fremantle Application for Grant-in-Aid November 1983 Newspaper Cutting
4611A/115	23 December 1982 – 25 September 1984 Churches' Commission on Education Projects Officer. Application for Grant-in Aid
4611A/116	1981-1983 Investment Fund Grants
4611A/117	9 November 1983 – 22 March 1984 Information Systems Working Group
4611A/118	14 October – 2 December 1988 Canberra Casino (correspondence, photocopies of sections of Hansard)
4611A/119	23 May 1991 – December 1992 Dr Hewsons Goods and Service Tax Proposal Analysis by Community Services Australia. ACOSS Christian Forums for Justice, Catholic Social Welfare Commission, Uniting Church Board for Social Responsibility with newspaper cuttings, and response by F Chaney MP

4611A/120	9 August 1979 – 14 September 1979 Litigation with Presbyterian Church re use of name 'Australian Inland Mission'
7154A/5	1985 – 1986 Assembly finance. Includes correspondence, agendas, minutes, budgets and financial statements
7154A/6	February – March 1986 Assembly Finance Committee
7154A/7	18 January 1984 – 7 May 1986 Assembly statistical exercise. Includes correspondence and statistical returns
7154A/8	20 February – 31 December 1984 Grants in aid. Includes application, forms, statement on source of funding, correspondence, summary of applications
7154A/9	1982 – 1983 Grants in aid
7154A/10a	18 October 1982 – 31 December 1984 Grants in aid. Includes correspondence, applications
7154A/10b	1982 – 1984 Grants in aid
7154A/11	3 January – 31 December 1985 Grants in aid. Includes budget, correspondence, schedule of funds
7154A/12	13 May – 31 December 1985 Grants in aid. Includes summary of applications, applications, correspondence, report to Synod
7154A/13	1986 Grants in aid. Includes correspondence, financial records, minutes reports
7154A/14	3 January – 31 December 1986 Grants in aid. Includes statement of source and destination of funds, schedule of funds, schedule of grants, correspondence, applications, report to Synod
7154A/15	22 May 1981; 15 May 1982; 18 March 1985; 11 February 1986 Mission and Service Fund Programme Committee.
7154A/16	1986 Mission and Service Fund Programme. Includes correspondence, financial records, minutes, reports
7154A/17	9 December 1985 – 17 November 1986 Mission and Service Programme. Includes reports, budgets, parish contribution summaries, schedule of grants, allocation submission, funds available, summary of system in other synods, correspondence
7154A/18	November 1984 – 9 December 1986 National Insurance Programme. Includes insurance tender specifications, Uniting Church insurance rates, balance sheet, correspondence, questionnaires re Westminster House, Penrhos College, Methodist Ladies College
7154A/19	15 December 1983 – 21 October 1986 Synod Property Working Group. Includes property by-laws and regulations, Uniting Church investment fund by-laws, property variation application forms, papers re stewardship of church property, copyright, ministers superannuation, correspondence, minutes, information re ministers furniture, information re investment of church funds

7154A/20	2 June 1985; 31 December 1985; February – August 1986 Synod Strategy and Extension Committee. Includes correspondence, minutes, balance sheet development in Canning, Gingin, Wanneroo, South West Corridor, Yangebup, Leeming, Ross Memorial West Perth, Armadale-Kelmscott, Beechboro
	FINANCIAL RECORDS
4611A/121 RESTRICTED	March 1981 – 31 December 1981 Balance Sheets (with supporting papers)
4611A/122 RESTRICTED	31 December 1980 Division of Administration Consolidated Balance Sheet (with supporting papers)
4611A/123 RESTRICTED	March 1982 – 31 December 1982 Division of Administration Financial Statements
4611A/124	23 November 1980 – 6 December 1983 Uniting Church Investment Fund
4611A/125 RESTRICTED	April 1983 – 31 December 1983
4611A/126	31 December 1982 Uniting Church Investment Fund
4611A/127	31 December 1984 Uniting Church Investment Fund
4611A/128	31 December 1984 Property Development Fund (includes General Account, Church Extension Fund)
4611A/129	31 December 1984 Division of Mission and Nurture (includes General Account Consolidated Balance Sheet, Favershams House Account, National Mission / Port Hedland Account, National Mission / Karratha Account, Inter Church Committee on Aboriginal Affairs Account, Mission and Service Fund, Theological Students' Appeal Account)
4611A/130	31 December 1984 Division of Administration (includes General Account, Youth Appeal, Western Impact Account, Cooperative Loan Fund, Home Endowment Fund, Insurance Fund, Synod Fund, Synod Property Account, Uniting Church Foundation, Staff Superannuation Fund, Trusts and Special Purposes Account, Westminster House Account)
7154A/21	1984 Property and Finance. Includes Accounts Committee review, financial statements of church instrumentalities 1984 and related correspondence; Methodist Ladies College, Penrhos College, Kobeelya College, Scotch College, Wesley College, St Stephen's School, St Columba College, Kingswood College, Fremantle Wesley, commercial properties, Perth Wesley Property Committee and Social Service Fund, Associated Church Bookshops, Wasley Centre

7154A/22	1985 Property and Finance. Includes Accounts Committee review, financial statements of church instrumentalities 1984 and related correspondence; Wasley Centre, Trinity Parish Perth Property Committee, Ellimatta Lodge/Pilgrim House Hostel, Bethsham Lodge Katanning, Chrystal Halliday/Euroka/Chrystal Halliday Homes, Geraldton Commercial Property, Subiaco Hospital/Mayflower Homes, Wesley Mission, Fremantle, Sister Kate's Child and Family Services, Mofflynn Child and Family Care Services, Perth Wesley Parish Mission, Perth Wesley Property Committee, Good Samaritan Industries, CMM Homes, Rowethorpe Nursing Centre
7154A/23	1985 Property and Finance. Accounts Committee of Review, financial statements of church instrumentalities 1985 and related correspondence; Prison Outreach Ministries, St David's Retirement Centre and Nursing Home, Fraser House, Penrhos College, Kobeelya College, Methodist Ladies College, Scotch College, Wesley College, Kingswood College, St Columbus College
7154A/24	1986 Property and Finance. Accounts Committee of Review, financial statements of church instrumentalities 1986; St Stephen's School, Wesley College, Methodist Ladies College, Presbyterian Ladies College, Penrhos College, Scotch College, Kingswood College, St Columba College, Aged Persons Homes Board, Elimatta Lodge, Elimatta Cottages, Pilgrim House Hostel, Pilgrim House Flats, Fraser House, Bethsham Lodge Katanning, Chrystal Halliday/Euroka, Chrystal Halliday Homes, St David's Retirement Centre and Nursing Home, Subiaco Hospital, Mayflower Homes, CMM Homes
7154A/25	1986 Property and Finance. Accounts Committee of Review, financial statements of church instrumentalities 1986 with related correspondence; Sister Kate's Child and Family Services, Fremantle Wesley Mission, Perth Wesley Property Committee, Perth Wesley Parish Fund and Social Service Fund, Trinity Parish Property Committee, Good Samaritan Industries, Cathedral Bookshop, Wasley Centre
7154A/26	1986 Assembly. Financial statements
7154A/27	1983 – 1986 Property and Finance. Financial statements
7154A/28	30 September 1986 Joint Board of Christian Education. Financial statements
7154A/29	31 December 1981. Synod of WA. Financial Statements
7154A/30	1985 Synod of WA. Financial statements
7154A/31	31 December 1986 Synod of WA. Financial statements
	INTERVIEWS
4611A/131	30 September 1993 Interview by Jo McMannus of Ken Williams on 7206WF re Church's ownership of property

	LETTERBOOKS
4611A/132	21 April 1978 – 21 March 1985 Internal Memos
4611A/133	22 April 1985 – 11 February 1987 Internal Memos
4611A/134	19 February 1987 – 26 January 1990 Internal Memos
	MINUTES
4611A/135	26 May 1978 – 15 March 1980 Assembly Standing Committee
4611A/136	10 February – 1 December 1981 Board of Administration
4611A/137	3 April – 4 December 1984 Board of Administration (includes Agendas, Finance Subcommittee, Property Subcommittee, Insurance Committee, Executive)
7154A/32	1986 Property and Finance. Includes correspondence and reports
	PLANS
4611A/138	n.d. Proposed new Sunday School Suite Geraldton
4611A/139	n.d. Proposed Manse Willetton and Proposed New Chapel
4611A/140	17 July 1984 Additions to Busselton Church Hall
	REPORTS
4611A/141	Unassigned
4611A/142	1979-1982 Accounts Committee of Review – 1982
4611A/143	1979/1983 Accounts Committee of Review – 1983 Kobeelya College – 1979
4611A/144	1981 Kingswood College
4611A/145	1981 Homes for Aged
4611A/146	1981 Summary
4611A/147	1980-1981 Correspondence
4611A/148	1983 Uniting Church Investment Fund
4611A/149	1982-1983 Accounts Committee of Review – 1983 Terms of Reference Methodist Ladies College – 1982

4611A/150	1982 Penrhos College
4611A/151	1982 Kobeelya College
4611A/152	1982 Presbyterian Ladies College
4611A/153	1982 St Columba College Council
4611A/154	1982 Sister kate's Child and Family Services
4611A/155	1982 Uniting Church Child and Family Services Mofflyn Group
4611A/156	1982 Assembly Beneficiary Fund
4611A/157	1982 Wesley Parish Mission, Perth
4611A/158	1982 Good Samaritan Industries
4611A/159	1982 The Wasley Centre
4611A/160	1983-1984 Accounts Committee of Review 184 Re Good Samaritan Industries – 1983 Financial Statements
4611A/161	1983 Wesley Property Committee Financial Statements
4611A/162	1983 Kingswood College Council Financial Statements
4611A/163	1983 Presbyterian Ladies' College Financial Statements
4611A/164	1983 Scotch College Financial Statements
4611A/165	30 June 1984 Report to Standing Committee
4611A/166	1984 Accounts Review Procedural Papers, NSW Synod
4611A/167	19 – 21 November 1984 Correspondence
7154A/33	1985, 1986 Statistical returns, presbyteries of North, Peel, Stirling, Swan
	RETURNS
4611A/168	1981 Summary – Financial and Membership Statistics; Statistical Comparisons
4611A/169	1983 Statistical summaries by Presbytery Peel, Perth, Stirling, Swan

4611A/170	1983 Membership Statistical Summaries by Presbytery North West, Peel, Perth, Stirling, Swan
4611A/171	1983 Consolidated Payments etc by Presbytery North West, Peel, Perth, Stirling, Swan
4611A/172	1983 Consolidated Receipts etc by Presbytery North West, Peel, Perth, Stirling, Swan

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