

CHILD AND FAMILY CARE SERVICES BOARD

The aim of the Board was to provide co-ordination of the work done by the Uniting Church in the field of child care and related family services.

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PRIVATE ARCHIVES MANUSCRIPT NOTE **(MN 659; ACC 4193A, 4932A, 6408A)**

SUMMARY OF CLASSES	
BUDGETS BY-LAWS CORRESPONDENCE FILES	MINUTES POLICIES REPORTS

Acc. No.	DESCRIPTION
	BUDGETS
6408A/1	1987 - 1990 Mofflyn Child & Family Services
	BY-LAWS
6408A/2	1986 Uniting Church Child & Family Care Services Board
	CORRESPONDENCE
6408A/3	26 August 1986 - 21 December 1989
4193A/1 RESTRICTED	27th February 1979 - 10th December 1985 (303 Fol)
4932A/1	21 August – 20 December 1991 12 February 1992 – 19 November 1992
	FILES
4932A/2	7 November 1983 – 7 March 1985 Board Meetings/Correspondence, Financial reports, Personal data sheet; RJ Watson, Minutes, Working Papers, Leaflets, By-laws, Policy document
4932A/3	15 August 1984 – 29 May 1986 Investigating Committee – Child and Family Care Services Board (correspondence, minutes, policy statements, reports)

4932A/4	3 February 1992; 28 February 1992; 14 August 1992; 7 September 1992; 22 October 1992; 5 November 1992 Property and Land, Manguri: 35 Bradford St, Coolbinia 21 May 1992 Manguri – Land ownership 7 September 1992 Disposal of transportable home
4932A/5	28 January 1992 Property and Land Mofflyn Mofflyn Site, Lot 200, Victoria Park 21 February 1992; 16 March 1992 Sale – 18 Colleen Ave, Gosnells 21 February 1992; 16 March 1992 Sale – 25 Redcliffe Ave, Marangaroo 5 October 1992; 8 October 1992; 22 October 1992; 5 November 1992 Purchase – 42 Riley Rd, Riverton
6408A/4	8 January 1988 Aboriginal Evangelical Fellowship - submission re: use of land and buildings at Sister Kate's (submission, recommendations, response)
6408A/5	N d Activities undertaken by the Consultant for Children's and Family Ministries
6408A/6	Sept - Nov 1987, Feb 1988 Child & Family Care Services Board - Needs Assessment Project
6408A/7	7 July 1988 - 5 December 1988 Name change to Sister Kate's to Manguri (correspondence, press statements, exposition of new name & symbol, statement re: aboriginalisation policy)
6408A/8	N d Policy on communicable diseases (policy statement, annotated list of communicable diseases)
6408A/9	7 Jan 1987 - 5 Jan 1989 Proposed redevelopment of Mofflyn Campus (discussion paper, correspondence, description of campus with maps and plans of buildings)
6408A/10	29 Oct 1987, 1 Feb 1989 Redevelopment of Manguri (timetable, minutes)
6408A/11	5 Nov 1987, 21 Sept 1988 - 2 Nov 1988 Research Project to evaluate Sister Kate's Hostels (submission for funding, correspondence)
6408A/12	12 June 1986 - 21 Nov 1989 Review of Mofflyn Child & /family Care Services (history, description of facilities and services, discussion papers, principles, statement of philosophy, structure, mission statement, report)
6408A/13	Apr - June 1986 Review of Sister Kate's Child & Family Services (statement of goals, objectives & tasks, report on applicants for the post of Director)
6408A/14	1984; 24 July 1985; 18 Apr 1988 Review of the child & Family Services Board (discussion papers, theological statement)

6408A/15	24 Feb 1991 - 11 June 1992 Appointment of Miss Nova Farris as Director of Mofflyn (application, references & correspondence)
6408A/16	21 Jan 1988 Sister Kate's Health Clinic (plans, planning application, correspondence)
	FINANCIAL STATEMENTS
6408A/17	30 June 1988 - 13 Oct 1989 Sister Kate's Child & Family Services (Manguri)
6408A/18	Jul 1986 - 31 Dec 1989 Mofflyn
	MINUTES
4193A/2 RESTRICTED	11th April 1979 - 4th October 1984 Inaugural Meeting Incls By-Laws.
4932A/6	1 February 1991 – 16 October 1992 Child and Family Care Services Board
4932A/7	5 March 1991 Residential Team Meeting
6408A/19	15 Sep 1986 - 4 Dec 1989 Child & Family Care Services Board
	POLICIES
4932A/8	3 April 1992 Policy and Review documents – Child and Family Care Services Board – Discussion notes 7 August 1992 Meeting – proposal for restructuring
4932A/9	3 January 1991 Manguri – Review process in Caring Services n.d. Funding Submission – the role of the Council of Elders in the development of a family care programme n.d. New Directions for supporting Aboriginal families (comment from Child and Family Care Services Board) 8 April 1991 Submission to Consultative Committee 26 April 1991 Goals for evaluation of Out of Home leave project 5 June 1992 Kinship and Community Care Programme

4932A/10	<p>22 January 1991 Policy and Review Documents – Mofflyn – 3% Superannuation Plan 29 May 1991 Structure and Roles 29 May 1991 – 5 August 1991 Carine evaluation with responses 14 October 1991; 18 December 1991 Building and Development 6 February 1992 Redeployment of unused staffing items 19 March 1992 Accommodation for people with disabilities</p>
4932A/10	<p>31 March 1992 Policy and review documents – Mofflyn – Director’s position (Administrative Officer’s position) 13 May 1992 Disability services - briefing notes 22 June 1992; 30 June 1992 Management of investment shares 23 June 1992 Impact on structure of 4th Unit 19 August 1992 Use of alcohol and unprescribed drugs</p>
	REPORTS
4193A/3 RESTRICTED	<p>1978 – 1984 Administrative - Including some Minutes from Board Sister Kates & M</p>
4193A/4 RESTRICTED	<p>1978 – 1984 Financial. Includes auditors reports for Sister Kates Mogumber and Mogumber and Mofflyn Homes (34 Fol)</p>
4932A/11	<p>December 1981 Child and Family Services Board Child and Family Care in the Uniting Church in Western Australia by Sue Booth</p>
4932A/12	<p>8 February 1991 Director’s Report to Board 14 August 1992 Annual Report to Synod 1982 (draft) 19 November 1992 Chairperson’s Report to Board</p>
6408A/20	<p>[1986] - 22 Dec 1987 Child & Family Care Services Board (Synod Reports; report re: administrator of Sister Kate’s; quarterly report of Joint Accounting Section Agreement; Parent Education proposal; Contract between Aboriginal Medical Services & Sister Kate’s</p>
6408A/21	<p>1987 - 1989 Annual Reports, Synod reports; quarterly reports</p>

4932A/13	<p>4 February 1991 Manguri – Auditor’s Report 1990 – 1991 Annual Report 1990 – 1991 Financial Report February 1991 Quarterly Report 25 February 1991 Budget Submission 1991/92 31 August 1992 Income and Expenses Statement</p>
4932A/14	<p>November 1990 – January 1991 Mofflyn –Jan Bell Annual Report to Synod 1990-1991 31 December 1990; 30 September 1991; 31 December 1991 Financial Quarterly 30 June 1991 Financial – Annual</p>
4932A/15	<p>23 January 1991 – 7 May 1991 Parent Education Seminars (HJ Jenkins) with correspondence</p>

Holdings = 30 cm

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