

**ROYAL COLLEGE OF NURSING. WA**

**Also College of Nursing, Australia, and Royal Australian Nursing Federation. Collection is a mixture of correspondence, finances, minutes, conferences etc. Many files hold material from a variety of dates and sources, not in chronological order. Many may be duplicated if they are from donated sources such as Victoria Hobbs. Includes National Nursing Archival Project with relevant file numbers, see 7494A/48-13 for a list of file numbers etc.**

PRIVATE ARCHIVES MANUSCRIPT NOTE (MN 2712)

SUMMARY OF CLASSES	
FILES	

Acc. No.	DESCRIPTION
	FILES
7494A/1	Various material; Correspondence, minutes, reports of conferences etc, dates from 1984 to 1990.
7494A/2	CAN Archives Index and diskette, n.d.
7494A/3	1977-1978 and 1983-1984, State Committee.
7494A/4	Correspondence, minutes etc, 1979-1987; photograph undated, but with names; Patricia Chomley Oration, "Founders of the College", by Bartz Schultz, 1983 (copy) and 2 <sup>nd</sup> edition 1989.
7494A/5	Correspondence, minutes etc 1988, re the National Conference in 1989.
7494A/6	Correspondence, reports etc on the Fortieth Annual Meeting (WA) and the Eleventh National Conference in Perth, both in 1989.
7494A/7	File of correspondence, receipts, minutes etc, from 1979-1980, many referring to regional visits and Seminars.
7494A/8	Correspondence, receipts etc for regional visits, 1982.
7494A/9	Receipts Cash Book, 1991-1996, with some statements etc; Certificate of Honour 1991 for Joy Brann AM; Draft programme for First National Nursing History Conference, 1993; music for song about Florence Nightingale, (1855?).
7494A/10 Parts 1 and 2	Royal College of Nursing Australia, correspondence, Circulars to Chapters, International Nurses etc, 1994, includes various Media releases from Political Parties, including material for Australian Labor Party National Conference, 1994.
7494A/11	Correspondence, seminars, reports etc, for the Education Sub-committee, 1981-1988.
7494A/12	State Conferences, 1981-1989, minutes, reports, planning etc.
7494A/13	Correspondence, programmes etc for Seminars in the Gascoyne Region, 1978-1992, in Carnarvon and Geraldton.
7494A/14	Correspondence, programmes etc for Seminars in the Eastern Goldfields Region, 1983-1986 in Esperance and 1983-1989 in Kalgoorlie.
7494A/15	Correspondence, programmes etc for Seminars in the Great Southern Region, 1982-

	1992 in Albany.
7494A/16	Correspondence, programmes etc for Seminars in the South West region, 1982-1992 in Bunbury.
7494A/17	Education Sub-committee. Refresher courses, 1966-1971.
7494A/18	Minutes of the Education Sub-committee, 1971-1974.
7494A/19	Correspondence 1956-1959, including Florence Nightingale Committee. Originally 0002/004.
7494A/20	Correspondence 1960-1964. Originally 0002/005.
7494A/21	Correspondence 1965-1969. Originally 0002/006
7494A/22	Financial reports 1956-1970. Originally 0003/
7494A/23	Minutes June 1962 and March 1961, and members of Sub committees 1973-1974.
7494A/24	College of Nursing, Australia. Correspondence and planning for 26 <sup>th</sup> Annual Meeting, held in Perth in May 1975 and Annual Report for 1974.
7494A/25	College of Nursing, Australia. Correspondence 1975. Includes papers presented at the AGM, such as the 9 <sup>th</sup> Patricia Chomley Oration by Sir Paul Hasluck.
7494A/26	College of Nursing, Australia. Correspondence 1976; Handbook 1976; lists of correspondence 1974-1976.
7494A/27	College of Nursing, Australia. Florence Nightingale Committee, memorabilia, 1936-1985.
7494A/28	Florence Nightingale Committee; Nurses Memorial Centre, 1959, including its constitution. Also various minutes, mixed 1983-1986; Olive Anstey Nursing Fund; and RCNA Elections to 1990.
7494A/29	Florence Nightingale Committee, 1974-1991. Minutes, reports etc.
7494A/30	History of Nursing Organisations, 6 papers, one dated 1964 for Royal Australian Nursing Federation Second Biennial Convention, others undated. They include: "A Study of the Florence Nightingale International Foundation", by H. R. Hamley and Muriel Uprichard; "History of the National Florence Nightingale Committee of Australia", anon; an untitled history of the Royal Australian Nurses Federation, anon; "Development of Hospitals in WA", by Mrs R. H. Clifton (?); "The Sociological History of Nursing" by A. A. Morrison; and "Nursing in Western Australia, early developments", anon.
7494A/31	Correspondence with WA National Council of Women, Inc, 1960/61.
7494A/32	Correspondence, College of Nursing Australia, WA State Committee, 1969-1971.
7494A/33	Correspondence, finances, general information, including first State Committee members, 1969, 1970, 1971.
7494A/34	Applications, courses and course results, 1969-1971
7494A/35	Fellowships and Associates, 1969-1971
7494A/36	Correspondence 1971. Originally 0002/71
7494A/37	Correspondence 1972. Originally 0002/72
7494A/38	College of Nursing Australia, correspondence, October -December 1973
7494A/39	College of Nursing Australia, correspondence and reports, 1974
7494A/40	College of Nursing Australia, correspondence and reports, 1975.
7494A/41	College of Nursing Australia, correspondence and reports, 1987
7494A/42	College of Nursing Australia, correspondence, Jan- April, 1988.
7494A/43	College of Nursing Australia. Correspondence, minutes and reports, May- Dec, 1988
7494A/44 1-6	<p>Certificates of Training and badges.</p> <ol style="list-style-type: none"> <li>1. Perth Hospital &amp; Royal Perth Hospital certificates for Kathleen Rawlings, (PH) and one blank; Erica Win (RPH). Blank Certificate of Training for Enrolled Nurse, for Government Hospitals of WA, no dates.</li> <li>2. 2 sample Badges and one Certificate for "Enrolled Nurses", one general and one for Northwest School of Nursing, Port Hedland, 1988.</li> <li>3. 2 sample badges from Derby Hospital, 1988.</li> <li>4. 2 sample badges and certificates from Princess Margaret Hospital for Children, 1988.</li> <li>5. 2 sample badges and certificates from Sir Charles Gairdner Hospital, 1988.</li> </ol>

	6. Sample Certificates from Mount Henry Hospital, 1988, (no badges included).
7494A/45	National Nursing Archival Project, correspondence, newsletters, workshops etc, 1990-1991.
7494A/46	National Nursing Archival Project, correspondence, newsletters, workshops etc, 1992- May 1993.
7494A/47 1-18	National Nursing Archival Project, files with original file numbers. Correspondence, courses etc. See also 7494A/48, 51 , 61 & 72 <ol style="list-style-type: none"> <li>1. 0004/002 Education, 1961-1972.</li> <li>2. 0004/004 Education, 1966-1975.</li> <li>3. 0004/005 Education,1961-1961</li> <li>4. 0004/006 Education, 1956-1964.</li> <li>5. 0004/007 Education, 1964.</li> <li>6. 0004/009 Education, 1950-1967.</li> <li>7. 0004/010 Education, undated. Collection of papers on the history of major nursing organisations.</li> <li>8. 0004/011 Education, 1967-1974.</li> <li>9. 0004/012 Education, 1961.</li> <li>10. 0004/013 Education, 1951.</li> <li>11. 0005/004 Finances, 1961-1967.</li> <li>12. 0005/005 Finances, 1961-1969.</li> <li>13. 0006/001 Federal Council Financial reports, 1949-1954.</li> <li>14. 0007/001 National Meetings/Conferences, 1950-1959.</li> <li>15. 0015/001 Legal Documentation, 1949.</li> <li>16. 0015/002 Legal Documentation, 1966-1967.</li> <li>17. 0016/001 Miscellaneous, 1948-1975.</li> <li>18. 0016/002 Miscellaneous, 1951.</li> </ol>
7494A/48 1 - 13	National Nursing Archival Project, files with original file numbers. See also 7494A/47,51, 61,&72 <ol style="list-style-type: none"> <li>1. 0001/002 General Minutes, 1956-1960</li> <li>2. 0001/003 (1) General Minutes, 1961-1965.</li> <li>3. 0001/003 (2) General Minutes, 1963-1965</li> <li>4. 0002/003 Correspondence, 1951-1955.</li> <li>5. 0002/002 Correspondence, 1950.</li> <li>6. 0003/001 Executive Minutes, 1949-1955.</li> <li>7. 0003/002 Executive Minutes, 1956-1960.</li> <li>8. 0003/003 Executive Minutes, 1961-1965.</li> <li>9. 0004/001 A, B. Registers of Attendance to Post Graduate Courses September 1955 to August 1962. Two books A and B.</li> <li>10. 0005/001 Finances, Cash Book, 1961-1968.</li> <li>11. 0005/002 Finances, Stamp Book1963-1970.</li> <li>12. 0005/003 Finances, Receipts and Payments, 1968-1970.</li> <li>13. Series Lists, Policies and Procedures, includes Drafts and notes,1991-1993</li> </ol>
7494A/49 1-2	History Society, replaced National Nursing Archival Project. <ol style="list-style-type: none"> <li>1. Interim Management Committee, 1994-1995.</li> <li>2. Minutes, correspondence, postcards, ephemera, 1995-1996</li> </ol>
7494A/50	Royal College of Nursing, Australia, WA Chapter Meetings, incomplete, 1989-1997
7494A/51 -	National Nursing Archival Project, files with original file numbers. See also 7494A/47, 48, 61 & 72. <ol style="list-style-type: none"> <li>1. 0001/001 General Minutes, 1949-1955.</li> <li>2. 0002/001 Correspondence, 1949.</li> <li>3. 0003 Reports, 1949/50.</li> <li>4. 0006/002 Reports,1953-1965</li> </ol>
7494A/52	College of Nursing Australia, WA State Committee, Minutes Book 1980-1983. Spiral bound, not chronological.
7494A/53	Receipt book, 1982.
7494A/54	Correspondence and minutes, 1980-1985

7494A/55	Correspondence, 1986.
7494A/56	Correspondence and Reports, 1987.
7494A/57	Documents relating to early history of State Branch, 1973-1986.
7494A/58	Attendance Book, 1984-1992.
7494A/59	Accounts Book, 1991-1995
7494A/60	Financial Accounts and Auditors Copy, for 1994. 2 items.
7494A/61	National Nursing Archival Project, files with original file numbers. See also 7494A/47, 48, 51 & 72. 0006/003 Minutes of CAN, National, 1948-1950.
7494A/62	College of Nursing, WA , labelled "bits & pieces to file in correct place", 1949-1991, includes minutes, notes, background of Florence Nightingale Committee, and "Hospital Morbidity Statistics, Western Australian Hospitals,1973.
7494A/63	CNA, WA. Labelled "copies", 1951-1974, includes minutes and a paper on "History of the College of Nursing, Australia, no date, no author, and minutes of RANF, WA Branch, 1974.
7494A/64	CNA, WA. Correspondence, minutes, constitution etc, 1949 ( 1 item) to 1980
7494A/65	CNA, WA. Seminar Planning Information; Education Subcommittee Reports; Dates Of Seminars; Margaret Baird Memorial Project. 1982 -1987.
7494A/66	Royal College of Nursing, WA. Includes Final Report of National Nursing Archival Project, 1993, and minutes of History Society meetings. 1993-1995.
7494A/67	CNA, WA. Spreadsheets of Receipts and Payments for 1971-1972 and 1972-1973.
7494A/68	CNA, WA. Financial Statements, 1972-1973, and copies of accounts for Clerical Assistance, 1972.
7494A/69	CAN, WA. Financial Statements, 1973-1982, and miscellaneous receipts payments etc, 1978-1980.
7494A/70	College of Nursing Australia, WA State Committee. General Minutes, June 1969-June 1972. Bound Volume.
7494A/71	College of Nursing Australia, WA State Committee. General Minutes, July 1972-November 1982. Bound Volume.
7494A/72	National Nursing Archival Project, files with original file numbers. See also 7494A/47, 48, 51 & 61. 1. 0003/004 Executive Minutes, 1966-1969. 2. 0001/004 Minutes of general meetings, Jan 1966-May1969. 3. 0004/003 Education, 1966-1973. 4. 0004/008 Education of Nurses. 1969-1970 5. 0004/ Minutes of Education Committee, 1970-1973.
7494A/73	Annual reports and Activities of the CNA, WA. 1954-1974.
7494A/74	Education Committee, correspondence, minutes etc, 1956-1966. Includes paper by Verna M. Steel on "Trends in Post-Graduate Nursing Education", 1956.
7494A/75	Correspondence on Education, 1972-1973.
7494A/76	Correspondence, 1 April 1972-August 1972. 2. June 1972-November 1972, includes listing. 3. February 1973-November, 1973, includes listing.
7494A/77	Minutes, Constitution etc, 1971-1972.
7494A/78	Correspondence with WAIT, Department of Nursing, 1975-1979.
7494A/79	Education Sub Committee, Minutes and correspondence, 1982-1989.
7494A/80	Education Sub Committee, correspondence on seminars etc, petty cash book with cash ( \$4.34), Margaret Beard Memorial Project, Trade displays, 1989-1991.
7494A/81	Profiles of speakers, various dates.
7494A/82	Memorabilia from Royal Perth Hospital; includes early certificates; Journal of the first Australian Nursing Conference, 1950, and article from Royal Perth Hospital Journal, December 1967, on establishment of WA Branch of College of Nursing.
7494A/83	Correspondence for Margaret Beard Memorial Project seminars in the Kimberley Region at Broome, Derby and Kununurra , 1980-1992.

7494A/84	Correspondence for Margaret Beard Memorial Project seminar in Geraldton, for Midwest and Gascoyne Region, 1990.
7494A/85	Correspondence for Margaret Beard Memorial Project seminars in the Pilbara Region at Karratha, Port Hedland and Dampier, 1979-1991.
7494A/86	Annual meeting, 32 <sup>nd</sup> , National Conference, 3 <sup>rd</sup> , Perth, May 1981. Planning and correspondence.
7494A/ 87 1-2	Correspondence etc, 1. January-June. 1989. 2. July 1989 – June 1990.
7494A/88	National Conference, 11 <sup>th</sup> , Perth, May 1989 includes Patricia Chomley Oration by Sr. Veronica Brady, "Primary Health Care: The Challenge for the Health Profession.
7494A/89 1-2	Correspondence etc, 1. July 1990-June 1991. 2. July 1991-June 1992.
7494A/90	Miscellaneous correspondence, lists of members etc, mixed dates, 1964-1993. Includes the 11 <sup>th</sup> Florence Nightingale Oration, Melbourne, 1973 by Ruth White.
7494A/91	Co-ordinating Committee, Minutes, 1988-1989.
7494A/92 1-2	Minutes of meetings of the RCN,WA Chapter, 1. June 1989-June 1993. 2. November 1989-December 1990.
7494A/93	Correspondence, July 1992-June 1993.
7494A/94	Correspondence, 1993-1994, (mainly 1993).
7494A/95	Correspondence, 1993-1994, (mainly 1994), includes report "Roles and relationships of Health Care Staff in Remote Kimberley Aboriginal Communities", By Elizabeth Kirkby.
7494A/96	Financial reports including Statements (Kimberley), 1992-1994.
7494A/97	RCNA. Regulations, Nov 1994.
7494A/98	RCNA. Chapter Accounting Procedures & requirements, 1995.
7494A/99	Correspondence on Professional Development, 1995.
7494A/100	Seminar on "Ophthalmology for Nurses", September, 1995, Planning File.
7494A/101 1-2	National Steering Committee for Implementing "Goals for Nursing Education". 1. 1978-1980. 2. 1981-1982.
7494A/102	Resumes and conference papers, 1983.
7494A/103 1-2	Submission on Nursing Education. 1. March 1984, proposal, (copy). 2. April 1984, submission, (copy).
7494A/104	Correspondence, minutes etc, July 1987 - September 1988.
7494A/105	Correspondence, minutes etc, 1988, Oct-Dec.
7494A/106	Various documents including; RCNA Publications Lists,1990-1993;Health Advisory Network News,1990-1991;Erosion of Nursing Taskforce minutes, 1991-1992;Laura Saunderson Extended Care Nursing Fund, 1991.
7494A/107	Extended Care Services in Metropolitan Perth; Directions for Change, Health Department, WA, Occasional Paper/6, 1986.
7494A/108	Child Care and the Western Australian Health Industry: an examination of the issues. Discussion document, Health Department of WA, 1987.
7494A/109	Various items, (4); Membership Recruitment Kit etc, 1988-1990; Handwritten Minutes note books, 1988-1989, and 1989 (?); WA Chapter of RCNA, Constitution, Role and Function, 1989.
7494A/110	Fremantle Hospital, Nurse's Certificates, 2 samples, and 2 badges, one for Nursing Aide. No dates.
7494A/111	Sarah Constance Beard memorabilia. Certificates from Heidelberg Repatriation General Hospital, Victoria,1958; St Margaret's Hospital for Women, Sydney, 1960;Ngal-a Home and Training Centre, WA, 1961; letter from Constance Beard to Director of Nursing Fremantle Hospital, 1988; list of certificates and badges; 5 badges

	from list, 4 missing (?).
7494A/112	Programmes (8) for functions of CNA. Opening of the WA Branch of the College, 1968 (2 copies); Programme for 20 <sup>th</sup> Annual Meeting (1) and for Conferring of Diplomas, 1969 (2 copies); Annual Meeting, 1972; Conferring of Diplomas, 1975; Annual Meeting, 1989.
7494A/113	WA Committee Minutes, 1974-1977, Financial Statements, 1972-1977; Election Results, 1972-1976.
7494A/114	General Correspondence and Miscellaneous items, 1979-1987; Minutes 1980/81.
7494A/115	Membership details, all States, 1972-1986/7.
7494A/116	Receipts and Payments book, WA, 1982.
7494A/117	WA Committee Minutes, 1982-1989; Laura Saunderson Extended Care Nursing Fund.
7494A/118	WA Committee, Minutes, 1983-1985 and Office Bearers, 1980-1983.
7494A/119	National Office Correspondence 1983-1989, includes letter dated 10/2/89 re granting of prefix "Royal" College of Nursing Australia.
7494A/120	Miscellaneous correspondence etc. State Committee, 1983-1988
7494A/121 1-2	RCNA Annual Meetings and Conference, Perth, 1989, Archival Materials. 2 Folders. <ol style="list-style-type: none"> <li>1. Guidelines, Planning etc.</li> <li>2. Sub-committee, Programme etc. includes 23<sup>rd</sup> Patricia Chomley Oration "Primary Health Care: the Challenge for the Health Profession", By Sr Veronica Brady, and 1988 Annual report of CNA.</li> </ol>
7494A/122	Video of 1989 Annual Meeting and Council Meetings, 15/17 May 1989, Perth.
7494A/123	Annual Report, Royal College of Nursing, 1990; National Nursing Archival Project, Information Kit.
7494A/124	RCNA-WA. Correspondence and miscellaneous documents, 1991-1996; Job Data Forms, 1993; Strategic Plan, 1992-93.
7494A/125	Financial records, 1993-1994.
7494A/126	Financial Statements etc, 1994-1996.
7494A/127 OSM	Receipts and Payments, various. 1979-1981.
7494A/128 OSM	CNA (WA) Autographed list of Students, Tutors, and Director, including colour photograph, n.d.

Holdings = 3.57m.

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October 2010