

ZONTA CLUB OF WESTERN AUSTRALIA (AREA 3 of DISTRICT 23)

[includes some District XVI (Australasia), and includes Areas 1, 2, and 4 reports of District 23]

Zonta International was formed in 1919, in Buffalo, New York, USA as the Confederation of Zonta Clubs, and since then has grown into a world-wide organisation of business and professional executives working together to advance the legal, political, economic and professional status of women. Its headquarters are in Chicago, Illinois. Membership is classified, and by invitation only.

In Australia, Zonta first started in 1929, with the establishment of a club in Sydney, one of the first to be established outside of North America. By 1935 this club had ceased to exist, but was re-established in 1965 as part of District 24.

In Western Australia, the Zonta Club of Perth was chartered in 1971.

District 23 was created in 1989, covering Western Australia, Northern Territory, South Australia, Victoria and Tasmania, and divided into four areas. The first conference of District 23 was held in Perth in 1991.

Western Australia forms Area 3 of District 23 and comprises 6 Zonta clubs: Bunbury Area, Dunsborough Area, Peel Region, Perth Inc., Perth Northern Suburbs Area, and Swan Hills.

Zonta Clubs support Zonta International service and award programmes, and also provide support for local community projects by fundraising or active involvement, particularly those dealing with women's' issues such as economic self-sufficiency, legal equality, access to education and health, and eradication of violence.

MN	ACC	meterage / boxes	Date donated	CIU file	Notes
2194	5976A 6543A 6544A 6551A 6552A 6553A 10454A	approx. 2 metres	May 1989 8 June 1998 10 August 2005 22 December 2016 10 August 2005 10 August 2005 28 December 2016	BA/PA/01/0907	

SUMMARY OF CLASSES

AWARDS	HISTORIES
CERTIFICATES	LISTS
CONFERENCE MATERIAL	MANUALS
CONSTITUTIONS	MINUTES
CORRESPONDENCE	NEWSLETTERS
EPHEMERA	PHOTOGRAPHS
FILES	REPORTS
HANDBOOKS	SCRAPBOOKS
	VISITORS BOOKS

REQUEST USING THIS NUMBER	DATE RANGE	DESCRIPTION
		AWARDS
ACC 6543A/1	n.d. - 1988	Recognition awards from Zonta International x 3
		CERTIFICATES
ACC 5976A/1	1985 - 1990	Certificates of service

ACC 6544A/1	1983 - 1995?	In appreciation of donations, from Zonta International; Appreciation to Enid Down for service as president of the Club
ACC 10454A/6	1994 - 2009	Certificate of appreciation from Central Institute of Technology (support to students) Certificate of membership of Joy Treasure x 2, Certificate of Recognition of Zonta Club of Perth, for growth in membership, Certificate of Recognition of Zonta Club of Perth, for the success of Annual art show and support for the Zonta House Refuge, Certificate of Recognition of Zonta Club of Perth, for outstanding service to the community and in particular sponsorship of the Zonta Holiday Trust (- 2009) Public Relations Awards certificates - Communications for club newsletter (2000-2002), Marketing for website (2002-2004), Marketing for website and information brochure to members (2005-2007)
ACC 10454A/29	1972	Charter membership certificate for Ms Yvonne C. Roberts.
		CONFERENCE MATERIALS
ACC 10454A/7	1973	Region III (Australasia) – Regional Conference held in Auckland 17 – 19 August 1973
ACC 10454A/8	1975	District XVI (Australasia) – First Conference, held in Perth 18 th – 21 st September 1975
ACC 10454A/9	1978	XVI Conference 1977-78 - Wellington, N.Z.
ACC 10454A/10	1979	Third District XVI Conference, Proceedings, held in Melbourne
ACC 10454A/11	1981	4 th District XVI Conference, held in Christchurch, N.Z.
ACC 10454A/12	1983	District XVI Conference, Report of the Fifth .., held in Brisbane
ACC 10454A/13	1985	District XVI Conference, Report of the 6 th .., held in Rotorua
ACC 10454A/14	1987	7 th Biennial District XVI Conference, [Welcome to “21 to 2001” : a celebration of 21 years of continuing contribution to the community ...”, held in Adelaide
ACC 10454A/15	1991	1 st Biennial District 23 Conference (Australia). Conference report : the challenge of the 90’s, held in Perth
ACC 10454A/16	1993	Second Biennial District 23 Conference. Conference report, held in Hobart
ACC 10454A/17	1995	3 rd Biennial District 23 Biennial Conference, Report of the Conference Program Committee [held in Melbourne]
ACC 10454A/18	1997	Fourth Biennial District 23 Conference. Conference report, held in Alice Springs
ACC 10454A/19	1999	Fifth Biennial District 23 Conference - Conference kit, held in Adelaide
ACC 10454A/20	2001	Sixth Biennial District 23 Conference, held in Geelong
ACC 10454A/21	2003	Seventh Biennial District 23 Conference. Post Conference report, held in Bunbury, W.A.
ACC 10454A/22	2005	8th District 23 [Biennial] Conference, held in Glenelg, South Australia
ACC 10454A/23	2007	9 th Biennial District 23 Conference. Conference report, held in Hobart
ACC 10454A/24	2009	10 th Biennial District 23 Conference. Program handbook, held in Ballarat, Victoria
ACC 10454A/25	2011	11 th Biennial District 23 Conference Melbourne. Raising the stakes Conference report

ACC 10454A/26	2013	[12 th] District 23 Biennial Conference. Report: Zonta shows the way: credible and visible. Held in Scarborough, W.A.
ACC 10454A/27	2015	[13 th] Zonta District 23 [Biennial] Conference. Handbook: embracing change through conviction, commitment , courage 2014 -2016, [held in Adelaide]
		CONSTITUTIONS
ACC 6543A/21	1987?	Proposed constitution
ACC 10454A/28	2005- 2010	Constitution 2005 & 2010
		CORRESPONDENCE
ACC 5976A/2	1987 - 1997	General correspondence
ACC 6543A/2	1971 - 1974	Includes correspondence referring to the charter of the club
ACC 6543A/3	1974 - 1977	Correspondence
ACC 6543A/4	1978 - 1981	Correspondence
ACC 6543A/5	1979 - 1982	Correspondence
ACC 6543A/6	1982 - 1983	Correspondence
ACC 6543A/7	1984	Correspondence
ACC 6543A/8	1985	Correspondence
ACC 6543A/9	1986 - 1987	Correspondence
ACC 10454A/41	2004 - 2010	[Zonta District Service project - Ngarinyin Community project, Mowanjum Community Gibb River, WA.] Advocacy correspondence (email copies) from Karen Groves of Zonta Club of Perth Inc. IEP Emerging Artist Award (2004 -2006), email correspondence, also includes 'Balangarri Budda', Kalumburu newsletter, Mowanjun Arts Centre Manager Job Description, and newspaper articles regarding Kimberley artists (2006 and 2010, artists with connection to Mowanjun Arts Centre)
ACC 10454A/42	2005 - 2009	<i>Ngarinyin Friendship Project.</i> Advocacy correspondence (email copies) Kathy Charlesworth (2005 -2009), some relate to visit by some teenage Kimberley girls to St Catherine College UWA for a workshop to encourage Tertiary education (see also ACC 104564A/55). Some emails regarding relationship of Pat Johnson's work with Noongar indigenous teenage girls of the Kattanning/ Wagin area (2006) included in the donor file of the Ngarinyin Friendship project.
ACC 10454A/48	2006	Ngarinyin Project Subcommittee. Presentations to ICSB [International Council for Small Business] World Conference 2006. Correspondence between author and District committee, the final presentation paper titled "Building a Social Entrepreneurial Partnership : an Australian case – study" by Sciona Browne, and, request to speak at the Engaging Indigenous Communities' Conference – addressing subject of "Perspectives on opportunities and Constraints for Structured Partnerships in Aboriginal Enterprises" paper by Sciona Browne not included, Conference agenda workshop brochure included.

ACC 10454A/49	2008	<p>Ngarinyin Project Subcommittee. Presentation at the 20th Unima Congress & World Puppetry Festival (held in Perth) - <i>Yarri Wada Wulgara Puppet Project</i>. Zonta Club of Perth Inc. in partnership with EON Foundation Inc. Correspondence and Project : Executive summary</p>
ACC 10454A/50	2004 - 2008	<p>Ngarinyin Project Subcommittee. Project correspondence reports (mostly via email) – <i>Clothing collection</i> drive of 2004, correspondence regarding transport costs and logistics to Derby. Clothing collection project in response to request for “Sister” support by Yvonne Burgu after loss of community elder, and her “sorry business” obligations to community. 2 pallets (38 boxes) of used and new clothing sent to Ngarinyin community, Gibb River road. Correspondence regarding 2nd clothing drive of 2008, includes Letters of Appreciation to the students of: St. Catherine’s College UWA, Currie Hall UWA and Trinity College. Clothing transport arranged by Zonta Club of Perth, delivered to Kimberley communities after flooding of the area.</p> <p><i>Commercial partnership</i> fundraising documentation for the Zonta Club of Perth - Ngarinyin Partnership Project (2004), includes printouts with handwritten notation of Powerpoint presentation, and presentation script outline (handwritten on blue paper)</p>
ACC 10454A/51	2004 - 2011	<p>Ngarinyin Project Subcommittee. <i>Mangarri Cookbook Project</i> correspondence and reports via email, Project proposal documents, including Zonta Club project leaflet, and request form letter to members for recipes to include in cookbook.</p> <p><i>Ngarinyin Partnership with Zonta Club of Perth Inc.</i> Briefing paper 2004 to Zonta Club of Perth Board outlining a proposal to establish a commercial partnership through cultural knowledge sharing and assisted fundraising initiatives to improve the health, education and welfare of indigenous women of the Ngarinyin communities. 1st project of the subcommittee to make a Lotterywest Grant application and establish a trip to the North-west Kimberley by Zonta members. Newspaper article from December 1995 issue of Nova magazine included, (which outlines Ngarinyin law that there must be a personal relationship to ‘do business’ on country, so a face to face meeting to establish the partnership is required), and a statement / letter from Margaret Medcalf dated 7 July 2004 is historical background on the resettlement of a permanent community of Mowanjum by the Ngarinyin people from the Barnett and Gibb Rivers. Some meeting minutes 2005 and 2007 regarding ‘cultural visits’.</p> <p>Ngarinyin Project - <i>Bed Linen Project</i>, email correspondence outlining the collection and purchase of linen (through Ngarinyin Project funds and member donations) and the transport of bed linen to the Kimberleys, arranged by Zonta Club of Perth. (2011)</p>

ACC 10454A/52	2004 - 2007	<p>Ngarinyin Project. <i>Ngarinyin Partnership cultural exchange trips.</i></p> <p>Trip 1 June 2004 (Bush university trip), email correspondence and handwritten journal entry (in separate A5 folder Margaret Medcalf), quotations from Australian Pacific Touring for bus charter, and airfares for the Kununurra – Perth transfers. Includes a 2 page newspaper article from the Weekend Australian titled Black girls rule (Young Jirrawun artists and the “Black Chicks Painting” exhibition at William Mora Galleries in Melbourne, art movement led by Vondean Nocketta includes young artists from Turkey Creek)</p> <p>Trip 2 June 2007, includes a copy of article for the Department for Communities, Office of Women’s Policy on the Zonta-Ngarinyin Friendship trip.</p>
ACC 10454A/53	2005 - 2008	<p><i>Ngarinyin Project. TAFE Certificate III Mentoring for Aboriginal people.</i> Central TAFE offer to apply for grant to run a mentoring course, correspondence and course outline. (2005)</p> <p>Yarri Wada powerpoint presentation pages (a collaboration of Zonta Club of Perth, Australian Federation of University Women (W.A.) St Catherine College UWA)</p> <p><i>Ngarinyin Project. Troopy.</i> Email correspondence regarding Troopy purchase and delivery, and boat building course (2008) (Troopy is a used Land Cruiser purchased for Ngarinyin community women, for transport to fishing areas and supply runs, photos not included on printed email copy</p>
ACC 10454A/54	2005 - 2012	<p>Ngarinyin Project. <i>Wandjina – Dreaming to reality art exhibition/sale</i>, correspondence, handouts 2 and 3 used in the exhibition (2005) and newspaper article [arts liftout from the West?] titled ‘Artist at work for the big wet’</p> <p><i>White Angel – Cave to city art exhibition</i> by Yvonne Burgu, art sales proceeds directed back to community projects. Includes correspondence and Thank you cards from Yvonne Burgu (2012)</p>
ACC 10454A/55	2006 -2007	<p><i>Yarri Wada (Strong for Country). Mentoring program / Tertiary Indigenous Education Project.</i> Correspondence regarding need to have Kimberley students attend a workshop to encourage further education. Includes ‘Draft outline Mini workshop’, report on the project. Obituary of graduating student in a West Australian newspaper article (2012) also included.</p>

ACC 10454A/57	2006 - 2007	<p><i>Yarri Wada (Strong for Country) Puppet Project</i> – preparation.</p> <p>Correspondence regarding community health initiative to establish a teaching program for young indigenous women to train as puppeteers and educators, to deliver within community health and nutrition related education, and promote cultural knowledge and understanding via use of puppets and storytelling skills – Draft Project plan 2007</p> <p>Funding correspondence with relation to gaining - sponsorship for the project through Eon Foundation Inc under the Million Puppets Project for Unima Congress with assistance of Spare Parts Puppet Theatre - Reports on the project</p>
ACC 10454A/58	2006 - 2008	<p><i>Yarri Wada (Strong for Country) Puppet Project.</i></p> <p>Business Plan application to District 23 under Service Project category, includes correspondence on use of the Zonta Club of Perth logo on documentation and in Project title, “Guidelines for District 23 Service Project” requirements, reports of the development of stage 1 of the project and Proposal of Second stage.</p>
ACC 10454A/59	2008 -2009	<p><i>Yarri Wada (Strong for Country) Puppet Project.</i> Yarri Wada Email correspondence regarding employing Leah Umbagai (of Mowunjum Aboriginal Corporation) full time to manage the project, funding the position through Unity of First People of Australia (UFPA) and LotteryWest grants, and renaming the project Ilerla Project (encompassing Monornnungga – Stepping Forward with Pride Young Women’s Project, and other indigenous health programs initiated through the <i>Yarri Wada</i> Puppet Project) - Newsletter # 1 update to District 23 Clubs - Report # 1 January 2009.</p>
ACC 10454A/60	2009 -2010	<p><i>Yarri Wada (Strong for Country) Puppet Project.</i> Report # 2 2009 and Yarri Wada Pruppet Project Newsletter # 2 with multiple drafts - Kimberley Aboriginal Artists, Mowunjum tourism self-drive map, and Magabala Books leaflets also included with report.</p>
ACC 10454A/61	2010 -2013	<p><i>Yarri Wada (Strong for Country) Puppet Project/ Ilerla Project.</i></p> <p>Zonta District 23 – Yarri Wada Puppet Project 2007-2009 : <i>Final report</i> to District 23 Governor and Board.</p> <p>Ilerla Project Report # 4 (October 2010) [‘Not done’ note by donor organisation on sticky note removed from document sleeve], includes announcement of the LotteryWest ‘Grant for Aboriginal youth life skills program’ awarded to the Ilerla Project based at Mowanjum.</p> <p>Handwritten meeting notes dated 10/5/11, and email correspondence regarding outstanding funds from Yarri Wada (Strong for Country) Puppet Project (2013)</p> <p>Includes newspaper article from the Post, ‘Derby teens lap up the big city life’ about Mowanjum youth visiting Perth city, also mentioning that elder Leah Umbagai is studying for a masters degree in business administration (April 2010)</p>

		EPHEMERA
ACC 10454A/33	2005 - 2012	Includes promotional leaflets - Zonta Club of Perth, Zonta Club of Perth Inc. x 2 (2005 & about 2012) , 30 th Anniversary Zonta Club of Perth (December 2001), Zonta House Refuge Association (Inc.), Reach Out Day programme (and refreshments rosyter) at Bateman House (8 th November 1997)
ACC 10454A/47	2004 - 2005	Ngarinyin Project - Blank Greeting cards x 3 – Wanjina, two snakes, owl and broilga by Yvonne Burgu (proofs and amended wording on back referenced in email correspondence)
ACC 10454A/78	1972	Charter Dinner – lists menu and attendees
ACC 10454A/79	1989 - 2016	Zonta International Founders Day Dinner programmes (District 23) + 1 undated menu, including the Zonta Grace wording.
		FILES
ACC 5976A/7	1981 - 1989	<i>AMELIA EARHART COMMITTEE</i> . Includes correspondence, Royal Flying Doctor Service Appeal Committee report of 1973, correspondence about the tree planted in honour of Robin Miller Dicks in the International Forest of Friendship in Kansas USA in 1981
ACC 10454A/30	1989 - 1998	Art Adventure programmes, correspondence, sale listings and flyer - Zonta Emerging Artists Award & Art Show 2000 (In Ephemera 1980 & 1985 Art programmes not received from this donor)
ACC 5976A/8	1980 - 1995	Art Show. Includes advertisements and programmes
ACC 10454A/31	1991 - 2008	<i>Biennial Conference</i> . Board minutes of meetings, pre and post conference (1990 – 1992) District 23 Biennial Board goals, draft for 1996-1998, and biennial booklets 1998-2000 through to 2008-2010
ACC 6551A/3	1984 - 1992	<i>DARLING RANGES</i> . Includes membership lists, newsletter, charter, brochures, programme
ACC 5976A/9	1990 - 1991	<i>DUNSBOROUGH</i> . Relating to establishment of the Zonta Club of Dunsborough, including correspondence, minutes of Inaugural Meeting, Formation Meeting and Annual General Meeting, lists of prospective members, classification forms of charter members, charter documents, arrangements for charter dinner, letters of congratulation.
ACC 5976A/10	1988 - 1995	<i>EDUCATION AWARD</i> . Includes minutes, correspondence and applications
ACC 5976A/11	1987 - 1996	<i>FELLOWSHIP PROGRAM COMMITTEE</i> . Includes minutes, correspondence, annual report, invitations, membership list
ACC 5976A/12	1986 - 1997	<i>FUNDRAISING & FINANCE COMMITTEE</i> - Includes minutes of correspondence, Income & Expenditure statements, and sample advertisements
ACC 5976A/13	1983 - 1996	<i>GIRL GUIDES ZONTA AWARD</i> . Includes nominations and letters from applicants
ACC 5976A/14	1978 - 1989	<i>INTERNATIONAL RELATIONS COMMITTEE</i> . Includes minutes and correspondence, committee reports, programmes of organized events
ACC 5976A/15	1990 - 1994	Minutes and correspondence (IRC)
ACC 5976A/16	1977 - 1997	Save the Children Fund sponsorships including correspondence, letters and school reports from sponsored children.

ACC 5976A/17	1986 - 1988	Correspondence and reports on project to assist the Albino community in Zimbabwe
ACC 5976A/18	1989 - 1995	International Women's Day pamphlets and invitations
ACC 5976A/19	1992 - 1996	<i>LONG-RANGE PLANNING COMMITTEE</i> . Includes Strategic Plans and Program Goals. Also goals of Zonta Holiday Trust Committee, International Relations Committee, Zonta Education Award Committee and Public Relations Committee
ACC 5976A/20	1982 - 1995	Includes correspondence, minutes, letters of invitation for membership, list of honorary members
ACC 5976A/21	1990 - 1995	Includes correspondence, objectives, and membership approvals
ACC 6543A/13	1972 - 1985	<i>MEMBERSHIP & CLASSIFICATION COMMITTEE</i> .
ACC 5976A/22	1992 - 1993	<i>PEEL</i> . Correspondence and documents relating to the establishment of the Zonta Club of Peel, including classification forms of charter members, lists of possible members, charter documents, arrangements, agenda and speech for charter dinner, letters of congratulation
ACC 5976A/23	1987 - 1995	<i>PUBLIC RELATIONS COMMITTEE</i> . Includes advertising, correspondence, minutes
ACC 5976A/24	1989 - 1990	<i>RACE DAY</i> . Includes race card, sample invitation, newsletter, correspondence relating to organization of Zonta Raceday 5 Aug 1989, and correspondence relating to Zonta Race day 4 Aug 1990, which was not held
ACC 6543A/14	1971 - 1979	<i>SERVICE COMMITTEE</i> .
ACC 6543A/15	1972 - 1973	Royal Flying Doctor Service Appeal Powder Puff Derby; minutes; correspondence; reports
ACC 6543A/16	1972 - 1973	Royal Flying Doctor Service Appeal
ACC 6543A/17	1972 - 1973	Royal Flying Doctor Service Appeal, correspondence re declined assistance
ACC 6543A/18	1972 -1973	Royal Flying Doctor Service Appeal, correspondence re donors
ACC 6543A/19	1973	Royal Flying Doctor Service Appeal, includes report of the Appeal Committee
ACC 5976A/25	1988 -1996	Includes budget of 1994, minutes of Service Committee, minutes of Zonta Holiday Trust Committee, and minutes of combined Service & Bicentennial Meeting of March 1988. Also correspondence relating to service projects.
ACC 5976A/26	1978 -1988	<i>SOM COMMITTEE</i> . Relating to formation of Zonta Clubs of Bunbury, Darling Ranges, South Perth and Northern Suburbs, including establishment of their charters and organisation of their charter dinners. Includes correspondence, membership lists, newsletters, minutes, receipts and payments accounts, maps showing catchment area for each club
ACC 5976A/27	1990 - 1996	Includes correspondence, minutes, speech notes
ACC 5976A/28	1971 - 1989	Includes constitutions of Zonta Club of Perth and Zonta House Refuge Association, and Certificate of Incorporation
ACC 6543A/20	1978 - 1979	<i>SOUTH OF PERTH</i> . Formation of Club (March 1978-April 1979)
ACC 6544A/11	1995 - 1997	Zonta House Refuge Association Inc.
ACC 6552A/4	1984 - 2003	ZONTA INTERNATIONAL DISTRICT 23 AREA 3. Activities; Woman of Achievement Award; Young Women in Public Affairs Award; Founder Day dinner programmes
ACC 6552A/5	1972 - 1989	Workshops and seminars
ACC 6552A/6	1990 - 1993	Workshops

ACC 6552A/7	1994 - 2003	Workshops
ACC 10454A/1	2004	<i>Adelaide Hills Area, Inc.</i> Zonta Birthing Kit project Assembly Day Manual - co-ordination by the Adelaide Hills Area Club.
ACC 10454A/2	2004 - 2006	Zonta Birthing Kit <i>Project correspondence</i> , documentation of funding of the project through AusAID included. A National and international initiative supported by Zonta Club of WA, and District 23.
ACC 10454A/3	2004	Zonta Birthing Kit project - Presentation at New York Zonta International Convention
ACC 10454A/4	2004?	Zonta Birthing Kit project – Service project proposal to District 23
ACC 10454A/5	2003	Zonta Birthing Kit project – Workshop manual. Pilot program involving kits sent to 12 developing countries, funding through donations from Zonta members in Districts 23 & 24 (Australia)
ACC 10454A/56	2009	<i>Yarri Wada (Strong for Country) Monorngungga – Stepping Forward with Pride Young Women’s Project</i> , part of the larger Yarri Wada Puppet Project using earlier proceeds of the sale of fundraising cards (artwork by Ngarinyin elder Yvonne Burgu). Trained by FPWA in a program of sexual health and wellbeing for indigenous youth, mentors Leah Umbagai, Beryl Davis and community nurse Angela Fisher involved in setting up the Monorngungga program for indigenous girls aged 10-16 of the Mowanjum community. Stage 1 report handwritten included.
		HANDBOOKS
ACC 6544A/7	1988 - 1994	South Perth
		HISTORIES
ACC 10454A/62	1978 - 1995	Brief history of District XVI by Judith Dey (1978) – Recollections of Fannie Austin on the formation of Zonta Clubs in Australia-New Zealand (1995) Zonta in the Antipodes: a short history of Zonta International District XVI (Aus & NZ) with supplementary loose alphabetical index (listing pages against members and club names).
ACC 10454A/63	2012	Zonta Club of Perth Inc. – Advancing the status of women : fundraising the way (Report for internal Zonta use) coincides with the 40 th Anniversary of Zonta Club of Perth Inc.
		LISTS
ACC 5976A/29	1975 - 1980	Membership lists
ACC 6544A/9	1990 - 1997	Membership lists, South Perth (1990, 1992-1994, 1997)
ACC 10454A/32	1997 - 2011	Membership lists (incomplete, lacks 2008/2010)
		MANUALS
ACC 6553A/1a	1938 - 1984	Zonta Amelia Earhart Fellowship Awards
	1983?	Zonta International at the United Nations
	1988	Zonta International Organisation Manual
ACC 6553A/1b	1987	Manual of Procedures for Zonta Clubs. 4 th ed.
	1989	Manual of Procedures for Zonta Clubs. 5 th ed.
	1992	Zonta International Z Club Manual

	No date	Manual of Procedures for Zonta Clubs
ACC 6553A/1c	1983	Manual of Procedures for Zonta Clubs. 3 rd ed.
	1992	Manual of Procedures for Zonta Clubs. 6 th ed.
	1995	Membership and Classification Manual
	1991?	Membership and Classification Manual
ACC 6553A/2	1986 - 2000	Zonta International by-laws
		MINUTES
ACC 10454A/34	1974 - 1989	District XVI Board minutes (WA member attendees)
ACC 6543A/10	1971 - 1980	[District 23] Board and Ordinary meetings
ACC 10454A/35	1992 - 1998	District 23 Board Agendas and minutes in official minute book (July 1992 -February 1998)
ACC 10454A/36	1998 - 2007	District 23 Board Agendas and minutes in official minute book (August 1998 – February 2007)
ACC 10454A/37	2007 - 2013	District 23 Board Agendas and minutes in official minute book (September 2007 – September 2013)
ACC 6544A/2	1979 - 1981	South Perth, includes minutes of the inaugural meeting (3 April 1979 – August 1981)
ACC 6543A/11	1980 - 1983	Board and Ordinary meetings
ACC 6544A/3	1981 - 1983	South Perth - September 1981 – June 1983
ACC 6544A/4	1983 - 1985	South Perth - June 1983 – February 1985
ACC 6543A/12	1983 - 1986	Board and Ordinary meetings
ACC 6552A/1	1986 - 1988	Zonta International District 23, Area 3 Intercity Committee
ACC 5976A/3 OSM	1986 - 1988	Minutes of Annual General Meetings and monthly General Meetings
ACC 5976A/4	1986 -1988	Minutes of General Meetings and Board Meetings, Receipts & Payments statements.
ACC 6544A/5	1988 - 2007	South Perth. Includes correspondence in relation to closure of the Club (April 1988 – December 2007)
ACC 6551A/1	1989 - 1992	Board, general and annual meetings
ACC 5976A/5	1989 - 1993	Minutes of General Meetings and Board Meetings, Receipts & Payments statements
ACC 5976A/6	1994 - 1997	Minutes of General Meetings and Board Meetings, Receipts & Payments statements
ACC 10454A/38	1997 - 2003	Zonta Club of Perth Inc. Minutes of Board and General Meetings in official minute book with title Guard book [1 large book] (April 1997 – March 2003)
ACC 10454A/39	2003 - 2010	Zonta Club of Perth Inc. Minutes of Board and General Meetings in official minute book [1 large book] (April 2003 – April 2010)
ACC 6552A/2	1998 - 2004	Zonta International District 23 Area 3, Intercity Committee
ACC 6552A/3	2002 - 2004	Zonta International District 23 Area 3, Intercity Committee
ACC 10454A/40	2003 - 2006	Zonta International District 23, Area 3 Intercity Committee (February 2002 – May 2006)
ACC 10454A/43	2004 – 2005	Ngarinyin Project Committee. Minutes of meetings, includes minutes of Inaugual Ngarinyin Project Subcommittee 19 August 2004, Sciona Browne to head fundraising initiatives with partners at Gibb River area. (July 2004 – Feb 2006)
ACC 10454A/44	2005 - 2007	Ngarinyin Project Subcommittee. Minutes of meetings (May 2006 – March 2007), includes Ngarinyin Project report from subcommittee brainstorming session 12/11/05 and club planning sessions 19/11/05.

ACC 10454A/45	2007 - 2008	Ngarinyin Project Subcommittee. Minutes of meetings (April 2007 – July 2008), included reports for General meeting of Zonta Club of Perth.
ACC 10454A/46	2008- 2009	Ngarinyin Project Subcommittee. Minutes of meetings (August 2008 – May 2009). Correspondence, establishment of the Wanjina Card project, negotiations correspondence, permission to use artwork. 2008-2009 Ngarinyin Project report.
		NEWSLETTERS
ACC 10454A/82	1974- 1979	District XVI, Governor’s Newsletters, No. 1 July 1974 - Vol. 3 No. 5 1979 (incomplete)
ACC 6552A/8	1979 - 1992	Zonta International District 23 Area 3
ACC 10454A/83	1984-1996	District 23, Governor’s Newsletters, Vol. 5 No. 6 May 1984 - Vol. 5 No. 2 December 1996 (incomplete)
ACC 6552A/10	1990 -1993	Numbers 6 – 17 + “Zontre Nous”, introductory and number two, August 1990 – March 1993
ACC 10454A/84	1997-2004	District 23, Governor’s Newsletters, Vol. 5 No. 3 March 1997 - Vol. 9 No. 3 December 2004 (incomplete)
ACC 10454A/80	1993 2002-2003 2004	No. 1 Perth Newz, December 1993 Inzert Extra, 8 th March 2000 – June 2003 No. 44 Inzert, July 2004
ACC 10454A/81	2005-2013	District 23 News Flash, Vol. 9 Issue 5 February 2005 – Vol. 11 Issue 4. February 2009 (incomplete); Vol. 13 Issue 14 June 2013.
ACC 6552A/9	2002	Inzert Extra, e-mails concerning the newsletter + “Inzert Info”, issue 1, October 1999.
		PHOTOGRAPHS
ACC 6544A/12 OSM	1979 –1987	Album/scrapbook of functions
ACC 6544A/13 OSM	1992 -1993	Album/scrapbook of functions
		REPORTS
ACC 6551A/2	1984 - 1992	Darling Ranges, annual reports
ACC 10454A/64	1992 - 1996	District Officer report to District 23 Board. Area reports, board meeting agendas and handwritten correspondence
ACC 10454A/65	1996 -1998	District Officer report to District 23 Board. Area reports, board meeting agendas and correspondence
ACC 10454A/66	1998 - 1999	District Officer report to District 23 Board. Area reports, audit reports, board meeting agendas and correspondence, Area workshop reports
ACC 10454A/67	2000	District Officer report to District 23 Board. Area reports, audit reports, board meeting agendas and correspondence, includes Biennial conference budgeting documents.
ACC 10454A/68	2002 - 2003	District Officer report to District 23 Board. Area reports, board meeting agendas ,and includes Biennial conference budgeting documents. (August 2002 – March 2003)
ACC 10454A/69	2003 - 2004	District Officer report to District 23 Board. Area reports, board meeting agendas, District 23 Survey report, and reports from Past President’s Group (from Sept 2003 to March 2004)
ACC 10454A/70	2004	District Officer report to District 23 Board. Area reports, board meeting agendas (April 2004)

ACC 10454A/71	2004 - 2005	District Officer report to District 23 Board. Area reports, board meeting agendas (July 2004 – March 2005)
ACC 10454A/72	2005	District Officer report to District 23 Board, reports, board meeting agendas and correspondence (April - September 2005)
ACC 10454A/73	2006	District Officer report to District 23 Board. Area reports, board meeting agendas (March – August 2006)
ACC 10454A/74	2006 - 2007	District Officer report to District 23 Board. Area reports, board meeting agendas, including Birthing Kit Project constitution (October 2006 – February 2007)
ACC 10454A/75	2007	District Officer report to District 23 Board. Area reports, board meeting agendas , includes report on Membership Survey (September 2007)
ACC 10454A/76	2007	District Officer report to District 23 Board. Area reports, board meeting agendas, includes Yarri: Wada Strong for Country Puppet Project application document and Zonta Breast Cushio Project leaflet. (September 2007 cont.)
ACC 10454A/77	2008	District Officer report to District 23 Board. Area reports, District Governor's report. (January – April 2008)
ACC 6544A/6	1988 -1999	Zonta Club of Perth annual reports; member reports (incomplete)
		SCRAPBOOKS
ACC 6543A/22	1972 - 1983	Newsletters, circulars
		VISITORS BOOKS
ACC 6544A/8	1979 - 1997	Name, address, some comments (28 Nov. 1979 – 15 April 1997)

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