

**NGALA MOTHERCRAFT HOME AND TRAINING CENTRE****Previously known as The House of Mercy and Alexandra Home for Women**

On 23 September 1890 a general meeting of women was held in the Temperance Hall Barrack St Perth to take steps to establish a home for unmarried mothers. The House of Mercy was the name chosen for the institution at a meeting in October of that year. A house in Lake Street was purchased by means of a mortgage of 300 pounds and a 75 pound deposit paid by the committee. By 1894 the Lake Street house proved too small and a building in Aberdeen was rented. In 1900 the Government made a grant of 500 pounds towards the building of a home in Lincoln Street, which was completed and occupied in 1901.

In 1916 the name was changed to Alexandra Home for Women and later shortened to Alexandra Home. In 1949 the activities were increased to cover the training of Mothercraft Nurses.

1958 saw the building of a new home in south Perth. The name was changed to NGAL-A, an aboriginal word meaning "We two" of Mother and Child". NGAL-A was officially opened in 1959. The field was widened once again to incorporate the training of essential Infant Health nurses.

**RESTRICTED ACCESS**

For access to this collection written permission from the Executive Director of the Ngala Family Resource Centre is required. (Address: 9 George Street, Kensington, WA 6151)

MN	ACC	meterage / boxes	Date donated	CIU file	Notes
312	1796A		February 1970	BA/PA/01/0058	Copied from originals
	5679A		21 February 2002		
	6093A		November 1993		
	7268A		9 August 2008		
	8942A	1 cm	14 March 2011		

**SUMMARY OF CLASSES**

AGREEMENTS ALBUMS ANNUAL REPORTS APPLICATIONS ATTENDANCE REGISTERS BADGES BEQUESTS BIOGRAPHICAL SKETCHES BOOKLETS CERTIFICATES CONSTITUTIONS CORRESPONDENCE CUTTINGS DIARIES DISCHARGED MORTGAGES EPHEMERA	FILES FINANCIAL RECORDS FORMS HISTORICAL DOCUMENTS HISTORIES INDENTURES INSURANCE RECORDS INVENTORIES LEASES LISTS MINUTE BOOKS MINUTES NOTE BOOKS NOTES PAPERS PHOTOGRAPHS	PLANS PROGRAMMES PROSPECTUS PUBLICITY MATERIAL RECEIPTS REGISTERS REPORT BOOKS REPORTS REVIEWS RULES SPECIFICATIONS STOCKS AND SHARES SUBSCRIPTIONS VIDEOS VISITORS BOOKS WAGES BOOKS
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REQUEST THIS NUMBER	DATE RANGE	DESCRIPTION
		AGREEMENTS
ACC 6093A/34	29 January 1894	An agreement entered into between George Glyde and Mary Lefroy whereby George Glyde agrees to let the house in Aberdeen St, Perth to Mrs Lefroy as treasurer of the House of Mercy
		ALBUMS
ACC 7268A/1	1984 - 1988	
ACC 7268A/2	1997	
ACC 7268A/3	1998	Contains messages of thanks and appreciation from clients
		ANNUAL REPORTS
ACC 6093A/35	1899-1908, 1910-1915	Annual Reports for House of Mercy Includes 2 different copies for 1908
ACC 6093A/36	1921-1923, 1933, 1941, 1954-1959	Annual Reports for The Alexandra Home for Women 1921-1923, 1933 Including minutes of meetings when annual reports presented in 1941, 1954-1959
ACC 6093A/37	1959-1966, 1968-1976, 1978-1980, 1982	Annual Reports for Ngal-a Including minutes of meetings when annual reports presented in 1964
ACC 7268A/6	1951.	For The Alexandra Home for Women
ACC 7268A/7	1967, 1977, 1981.	For Ngal-a
		APPLICATIONS
ACC 6093A/38	1954, 21 September 1959	Carbon, unsigned copy of Application To Amend, transfer of Land Act 1893 to amend name from the Alexandra Home for Women Incorporated to Alexandra Home for Women and Babies and Mothercraft training School Incorporated
		Application for Approval of a Private Hospital for NGAL-A Mothercraft Home and Training Centre includes Outline of Basic Requirements for 'C' Class Hospitals and Certificates of approval for Private Hospital License
		ATTENDANCE REGISTERS
ACC 7268A/4	1956 - 1987	Attendees present at Annual General Meetings
		BADGES
ACC 7268A/5		Alexandra Mothercraft Training School & WA Nurses Registration Board(Mothercraft)
		BEQUESTS
ACC 6093A/39	April 1936 - March 1938	Bequest from W T Kerr
ACC 6093A/40	March 1954-August 1954	Bequest from Mrs Susan Purser
ACC 6093A/41	November 1956	Bequest from Helen Inglis Stewart
ACC 6093A/42	December 1956	Bequest from Adeline M Overheu
ACC 6093A/43	September 1955 - May 1959	Bequest from Miss A S Bishop
ACC 6093A/44	June 1959	Bequest from Jane Moffat
ACC 6093A/45	June 1959	Bequest from A M Morton
ACC 6093A/47	September 1959	Bequest from Edith A Vivian

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ACC 6093A/48	September 1959 – May 196-	Bequest from J F Kieran
ACC 6093A/49	July 1959 - May 1960	Bequest from Margaret McNeill
ACC 6093A/50	December 1959 – November 1960	Bequest from Russell Walton
ACC 6093A/51	April 1961 – October 1961	Bequest from Miss W E Henderson
ACC 6093A/52	October 1953 – October 1962	Bequest from Thomas Alfred Fuller
ACC 6093A/53	1955 - January 1964	Bequest from Mrs F J R Burges
ACC 6093A/54	April 1956 - July 1964	Bequest from Herman Mandelstam
ACC 6093A/55	October 1953 – July 1965	Bequest from J McCallum Smith
ACC 6093A/56	April 1960 – August 1965	Bequest from Ellen Vian
ACC 6093A/57	March 1966 – August 1966	Bequest from Samuel Alfred Twycross
ACC 6093A/58	January 1966 – September 1966	Bequest from Sidney Crownson Cohen
ACC 6093A/59	September 1966	Bequest from Catherine Amelia Layman
ACC 6093A/60	December 1966	Bequest from Jane Wither Jamieson Smith
ACC 6093A/61	December 1966 – January 1967	Bequest from Charles Hadlow
ACC 6093A/62	August 1962 – July 1969	Bequest from P B Sears
ACC 6093A/63	August 1967 – August 1969	Bequest from Mrs A E Snaden
		BIOGRAPHICAL SKETCHES
ACC 6093A/64	26 September 1972	Biographical sketch of Mrs Helen Duncan on the occasion of conferring life membership
		BOOKLETS
ACC 5679A/1 <b>Microfilm (Restr.)</b>	n.d.	“The Story of the Alexandra Home for Women” by Dr Roberta Jull.
ACC 7268A/8	n.d.	Orientation booklet
ACC 7268A/9	1958.	Alexandra Home becomes Ngala
		CERTIFICATES
ACC 6093A/65	18 August 1896	Department of Lands and Surveys approval of Crown Grant of Reserve 2941
ACC 6093A/66	n.d.	Associations Incorporation Act in the name of House of Mercy Association
ACC 7268A/10	12 March 1953. 24 March 1953.	Certificate awarded to Jacqueline Margaret Le Coultre from the Alexandra Mothercraft Training School; Certificate of registration for JM Le Coultre on the Roll of Registered Nurses as a Mothercraft Nurse
		CONSTITUTIONS
ACC 6093A/67	18 September 1959	Constitution NGAL-A Mothercraft Home and Training Centre Inc
ACC 7268A/11	2 August 1951.	For Alexandra Home for Women and Babies
ACC 7268A/12	n.d.	For Ngala Mothercraft Home & Training Centre
		CORRESPONDENCE

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ACC 6093A/78	15 March 1859 - 2 April 1909	House of Mercy - Various letters includes from Under Secretary for Lands and Town Clerk re allocation of land for the House of Mercy, from Perth Local Board of Health and the Town Clerk re registration of laundry, from Government to Mrs Lefroy and from Medical Department re the adoption of scheme for a School of Midwifery
ACC 6093A/79	30 November 1942 - 3 November 1967	Variety of correspondence
ACC 6093A/80	6 March 1895 - 13 October 1914	House of Mercy - Variety of correspondence includes early correspondence regarding the establishment of the House of Mercy, from the Under Secretary for Lands re the land granted to the association, correspondence regarding subsidising from the Government and emergency cases, re Lady Strickland and interest in establishing a Maternity Home in Tasmania, from Mabel Downes stating her reasons for resignation from the committee, from Gertrude [Ellead] Honorary Medical Officer stating her reasons for resignation, various correspondence regarding the training of mid wives
ACC 6093A/81	5 August 1891 - 18 June 1942	File No 1 - Alexandra Home for Women titled General Correspondence includes Supreme Court Receipt for Change of Name, Correspondence from F Good offering to sell house off Lake St, Perth
ACC 6093A/82	14 October 1901 - 24 September 1954	File No 5 titled: Alexandra Home for Women - Correspondence includes: A weekly menu from early 1900s Variety of correspondence in regards to individual cases A request from a widow requesting to adopt a baby Correspondence from Mutual Provident Society regarding loan
ACC 6093A/83	23 August 1941 - 30 November 1943	File No 14 titled Alexandra Home Correspondence 1941-1943 includes: Correspondence from Government of Western Australia regarding increase in maintenance for unmarried mothers A bequeath from William Burges Correspondence between Alexandra Home and Commissioner of Public Health regarding venereal disease Variety of correspondence regarding confirmation of employment and resignation letters Letters of sympathy regarding the death of Miss Dalglish Income and Expenditure for y/e 30/6/1941
ACC 6093A/84	20 October 1943 - 14 October 1963	File No 15 titled Letters Miscellaneous includes: Correspondence regarding Mary's return to Perth, Letter from 'Mothers, Alexandra Home' complaining about the Matron Correspondence and invitation list in regards to the opening of NGAL-A Correspondence with Beryl Grant regarding her appointment as Matron of NGAL-A, 'The Story of the Alexandra Home For Women' by Dr Roberta Jull

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ACC 6093A/85	31 December 1955 - 16 October 1968	File No 18 titled Child Welfare Department
ACC 6093A/86a	April 1957 - November 1959	File No 20 titled Duncan Stephen and Mercer, Correspondence includes: Plans for Alexandra Home, committee Room and Entry Porch, Bedroom Furnishings and Various Unfixed Items
ACC 6093A/86b	November 1959 - February 1964	File No 20 titled Duncan Stephen and Mercer, Correspondence
ACC 6093A/87	November 1957 - April 1958	File No 21 titled Stocker and Co Correspondence - J Raymond Stocker and Co Pty Ltd were a fund raising company for non-profit organisations
ACC 6093A/88	February 1958 - March 1970	File No 22 titled Legal File - Darbyshire, Gillett, and Huelin etc includes a variety of correspondence
ACC 6093A/89	March 1959 - April 1968	File No 23 titled Medical Advisory Correspondence includes a variety of correspondence from the Medical Advisory Committee of the NGAL-A Mothercraft Home and Training Centre includes: Correspondence relating to Colombo Plan Scholarships, Minutes of the Inaugural meeting of the Medical Advisory Board dated 12 March 1959
ACC 6093A/90	May 1959 - July 1968	File No 29 - untitled Includes correspondence with Swan Cottage Homes Incorporated regarding a name change to NINGANA and the similarity and confusion with NGAL-A; A copy of an agreement In The Court Of Arbitration Of Western Australia between The Royal Australian Nursing Federation (WA Branch) Industrial Union of Workers and N'GAL-A Mothercraft Home and Training Centre Incorporated; Correspondence with Department of Social Services regarding a formal application for the Director General's approval of NGAL-A as an approved institution for the purposes of child endowment; Minutes of the General Meeting of the Alexandra Home July 1959
ACC 6093A/91	September 1959 - February 1970	File No 32 - Titled Letters Re: Cheques, St Appeal, Borrowing Arrangements, General (Old)
ACC 6093A/92	September 1942 - August 1966	File No 38 - Untitled The covering letter with this file is from H E Graham MLA to Mrs Picton-Warlow. The writer was sorting through old papers and noticed this group of correspondence relating to the 'birth of NGAL-A' and felt they may be valuable for the institution's records Also includes correspondence re transfer of land in the Collier Pine Plantation to the Alexandra Home and a variety of correspondence
ACC 6093A/93	February 1961 - July 1970	File No 39 - Titles A Certificate Exemptions Stamp Duties
ACC 6093A/94	July 1962 - 28 June 1968	File No 44 - titled Duncan Stephen and Mercer Includes correspondence with the above who are Architects and Engineers Includes plans for Alexandra Home, South Perth dated July 1956; Specifications of Painting and Minor Renovations to Premises, Cnr Jarrah Road and George St, South Perth
ACC 6093A/95	June 1963 - September 1967	File No 46 - Titled NGAL-A Mothercraft and Training Centre Sketch Plans Rooms Over Admin

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ACC 6093A/96	January 1966 - November 1966	File No 50 - Titled Wishing Well Kings Park
ACC 6093A/97	July 1968 - June 1971	File No 54 - Titled Duncan Stephen and Mercer (Architects) Correspondence on NGAL-A
ACC 6093A/98	1978 - 1981	File No 59 - Titled Committee of Management Correspondence
ACC 6093A/99	1981 - 1986	File No 60 - titled Committee of Management Correspondence
ACC 7268A/13	24 February 2000 - 21 March 2001	Includes letter from Marlena Jeffrey, patron of Ngal-a, Barbara Anderson concerning resignation of Jenny Weaver and Douglas Gomes, entertainer
ACC 7268A/13a	21 February 1985 - 19 September 1988.	Correspondence regarding the closing of the Ngal-a Mothercraft training course
		CUTTINGS
ACC 6093A/68	April 1949	Issue of Milady magazine includes an article titled 'Training in Mothercraft - The Alexandra Home is Realising an Ambitious Plan to Help Mothers'
ACC 6093A/69	September, 1963 and March 1981	Two cuttings relating to NGAL-A
ACC 7268A/14	March 1953.	Cutting from <i>The West Australian</i> featuring four trainees from Alexandra Home
		DIARIES
ACC 6093A/100	1894 - 1904	Diary for House of Mercy
ACC 6093A/101	September 1904 - August 1910	Diary for House of Mercy
ACC 6093A/102	September 1910 - May 1918	Diary for House of Mercy
ACC 6093A/103	May 1918 - August 1925 (Dates on cover 1918-1922)	Diary for House of Mercy
		DISCHARGED MORTGAGES
ACC 6093A/129	July 1958 - September 1971	File No 25 - Titled Discharged Mortgages
		EPHEMERA
ACC 6093A/77	1 August 1980	Invitation to Mr and Mrs W Cooper to attend dinner to mark the retirement of Miss Beryl Grant OBE - includes a menu with order of the night and a leaflet announcing that it will also be the launch of the first published history "The Open Door"
ACC 7268A/15	1950. June 1951.  1958.	The Alexandra Home crèche; A souvenir of the visit of Sir James Mitchell to The Alexandra Home during the farewell week of his Office; Alexandra Home becomes Ngal-a, Building Year
		FILES
ACC 6093A/104	May 1958 - August 1966	File Unnumbered - Titled Mortgages Discharged
ACC 6093A/105	June 1964 - July 1971	Fine Unnumbered - Titled Matured and Surrendered File relates to staff superannuation

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ACC 6093A/106	1891 - 1955	File No 2 - titled House of Mercy (Alexandra Home for Women) Correspondence includes House rules, Insurance Documents (expired), Sketch Plan for Maternity Hospital, Plan of Sewerage System Also includes Agreements dated 1897 for Delia [Nestons], Dora Parker, Alice Jones
ACC 6093A/107	1896 - 1962	File No 3 - Titled Alexandra Home Reports and Balance Sheets 1896-1948, Secretary's Copies Includes a copy of an Affidavit dated 9 November 1962 in the matter of Barry John McKenzie; <i>n.b. Does not contain any formal balance sheets</i>
ACC 6093A/108	April 1937- September 1959	File No 10 - Titled Treasurers Papers Correspondence Includes Annual Report 1940, 1939
ACC 6093A/109	June 1950 - April 1964	File No 13 - Titled Important Papers and Correspondence Alexandra - New Home - To Be Kept in Safe
ACC 6093A/110	December 1924 - August 1958	File No 16 - Titled Alexandra Home Documents
ACC 6093A/111	August 1955 - October 1969	File No 17 - Titled Street Appeal
ACC 6093A/112		File No 18 - Titled Transfer of Present Home to Crown - Lease of Alexandra Home to committee of Management During The Time of the Building of NGAL-A
ACC 6093A/113	1956	File No 19 - titled Building Plans for Alexandra Home, South Perth (Duncan, Stephen Mercer, Architects)
ACC 6093A/114	February 1956 - March 1969	File No 20 - Untitled Correspondence and documentation with Duncan, Stephen and Mercer regarding the building of the new home
ACC 6093A/115	May 1958 - October 1962	File No 23 - Titled Kimberley Pastoral Co and Northern Developments Includes Directors Report and Balance Sheet as at 31 December 1961 for The Kimberley Pastoral Company Limited
ACC 6093A/116	1959 - 1964	File No 24 - titled Committee Information NGAL-A (There are two files No. 24)
ACC 6093A/117	1958	File No 24 - Titled 'Financial Statements of NGALA-A Building fund Campaign and Quotes for equipment' (There are two files No. 24)
ACC 6093A/118	August 1958 - February 1960	File No 26 - Titled Alexandra to NGAL-A building costing etc - Tenders Received NGAL-A Furnishing Etc
ACC 6093A/119	1963 - 1982	File No 27 - Titled Mothercraft Archives Includes teaching programmes and syllabus relating to Mothercraft Training and newspaper cuttings relating to Sister Janet Chin
ACC 6093A/123	March 1959 - April 1959	File No 28 - Titled Quotations for Merchandise - Alexandra Home for Women and Babies and NGAL-A Mothercraft
ACC 6093A/122	1960 - 1967	File no 37 - Titled Boilers 1960-1967
ACC 6093A/120	1959 - 1964	File No 40 - Titled Social Services and Citizens Advice
ACC 6093A/121	1961 - 1970	File No 42 - titled business and Professional Men's Appeal
ACC 6093A/124	May 1960 - November 1967	File No 38 - titled Miss Olympia Tokyo 1964
ACC 6093A/125	August 1963 - November 1967	File No 48 - Titled Mary Appeal This file traces the early life and fund raising appeals for Mary Henley, a thalidomide baby born with no legs Includes newspapers cuttings

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ACC 6093A/126	August 1963 - February 1975	File No 47 - Titled Mary Appeal This file traces the early life and fund raising appeals for Mary Henley, a thalidomide baby born with no legs Includes newspapers cuttings
ACC 6093A/127	March 1976 - July 1980	File unnumbered - Titled The Mary Henley Fund This file traces the early life and fund raising appeals for Mary Henley, a thalidomide baby born with no legs Includes newspapers cuttings
ACC 6093A/128	March 1969 - March 1984	File unnumbered - titled NGAL-A Bride of the Year Quest
ACC 7268A/16	July 1993	Evaluation of pilot program of care for mildly ill children
		FINANCIAL RECORDS
ACC 6093A/130	1901	House of Mercy Receipts
ACC 6093A/131	Undated	House of Mercy Building Fund
ACC 6093A/132	1907 - [1911]	House of Mercy Cash Book
ACC 6093A/133	July 1928 - 1932	House of Mercy - Donations
ACC 6093A/134	May 1938 - January 1949	Payments Book
ACC 6093A/135	July 1940 - June 1941	Book of Financial Statements Includes an interim audit report for Alexandra Home for Women and Babies dated 19 August 1954
ACC 6093A/136	1901 - 1954	File No 6 - Titled Alexandra Home for Women (Inc) Statements of Receipts and Payments for year ended 1901/1916-1927. Estimates of Expenditure and Revenue ending 30/6/1954
ACC 6093A/137	1934-1951	File No 8 - Titled Alexandra Home for Women - Report and Balance Sheet Includes Balance sheets for years ended: 30 <sup>th</sup> June 1951 also includes annual report 30 <sup>th</sup> June 1950 30 <sup>th</sup> June 1949 30 <sup>th</sup> June 1944 30 <sup>th</sup> June 1943 30 <sup>th</sup> June 1942 30 <sup>th</sup> June 1941 30 <sup>th</sup> June 1940 30 <sup>th</sup> June 1939 30 <sup>th</sup> June 1938 30 <sup>th</sup> June 1936 1 <sup>st</sup> December 1934 to 9 <sup>th</sup> May 1935
ACC 6093A/138	1960, 1961 and 1963 - 1970	File No 10 - Titles NGAL-A Documents - Financial Statement and Statements of Accountants and Investments
ACC 6093A/139	1956-1959	File No 21 - Titled Alexandra Home - Audit Reports Includes an inventory, undated
ACC 6093A/140	1958 - 1970	File No 27 - Titled Medical Department Audit Reports
ACC 6093A/141	1962 - 1970	File No 43 Titled Interest Bearing Term Deposits
ACC 6093A/142	1952 - 1965	File No 45 Titled NGAL-A Estimated Subsidy Requirements, Statements of Receipts and Payments and Financial Statements and Statements of Accounts and Investments Includes statements under the name Alexandra Home for Women and Babies and Mothercraft Training School (Inc)
ACC 7268A/17	1997.	Enterprise bargaining and documents relating to the nurses strike on 17 June 1997
		FORMS



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ACC 6093A/143	1942	File No 11 - Titled The Alexandra Home for Women - Admission Forms
		HISTORICAL DOCUMENTS
ACC 1796A	1890	Association for the establishment of the House of Mercy
	1892	West Australian House of Mercy – House Rules
	1894	Agreement
	1895	Department of Lands and Surveys Act – Registration
	1896	Department of Lands and Surveys Act
	1896	Department of Lands and Surveys Act– Crown Grant
	1895	Registration
	1899	Annual Report – House of Mercy
	1909	City of Perth
	1901	House of Mercy building statement
	1901	Architects Account – House of Mercy
	1908	Letter from Government House
	2 November 1908	Letter from Government House.
		Annual Report – House of Mercy
	1909	Medical Department
		Dietary sheet for the first eighteen months of life
		Association of the establishment of a House of Mercy for Perth and Fremantle – Prospectus
		Water Supply Sewerage and Drainage Department – Sewerage System
		Plan of Maternity Hospital at Highgate (House of Mercy) Amended sketch
	1949	Government House re opening of Alexandra Training School
	1954	The Director of Child Welfare, Child Welfare Department
	1955	The Director of Child Welfare, Child Welfare Department
	The State Housing Commission	
1967	Minister for Health – Churchill Scholarship for Matron Grant	
ACC 6093A/70	n.d., October 1904	House of Mercy Association (Incorporated) Includes a letter stamped from The President, Legislative Council of Western Australia to Mrs LeFroy relating to an overdraft
ACC 6093A/71	15 March 1895	Letter from Under Secretary for Lands to Mrs E Hensman regarding the grant of land
ACC 6093A/72	11 July 1896	Certificate of Associations Incorporation regarding the House of Mercy
ACC 6093A/73	11 July 1896	Certificate of Associations Incorporation regarding the House of Mercy
ACC 6093A/74	4 August 1900	Letter from Town Clerk to Mrs Lefroy and Miss Denbigh regarding land at Hyde Park
ACC 6093A/75	24 November 1916	Certificate of Associations Incorporation regarding The Alexandra Home for Women
ACC 6093A/76	24 November 1916	Certificate of Associations Incorporation regarding The Alexandra Home for Women
ACC 7268A/18	n.d.	Religious blessing for The Alexandra Home for Women
		HISTORIES
ACC 6093A/144	n.d.	Manuscript and published pamphlet of "The Story of the Alexandra Home for Women" by Dr Roberta Jull and a publication titled "Three Score Years and Ten" containing a Retrospect and a listing of significant dates

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ACC 7268A/19	n.d.	"The Battle for a Site"; "History of the House of Mercy" by Edna Mattinson; "Training in Mothercraft" by Marie Healy; notes by HE Graham; "110 years A History of Loving Care for Families 1898 - 1999"
ACC 6093A/145	n.d.	File No 13 - Titled References to Day Care Centre A typed copy of a speech for the opening of the Day Care Centre and addressed to "Your Excellency" contains a short history of the organisation
ACC 6093A/189	1977	Interview with Mrs Nell Duncan about her experiences at NGAL-A beginning 1949
		INDENTURES
ACC 6093A/146	13 August 1902	Indenture of Adoption between M E Brimson and Mary Walsh regarding the adoption of Eva Brimson
ACC 7268A/20	28 May 1952.	Between Alexandra Training School and JM Le Coultre
		INSURANCE RECORDS
ACC 6093A/147	1959 - 1961	File No 30 - Titled Insurance
ACC 6093A/148	1961 -1968	File No 41 - Titled Forsaith Bucknell and Liggins - Letters Only
ACC 6093A/149	1967 - 1971	File No 51 - Titled F.B.L. Insurances
ACC 6093A/150	1968 - 1969	File No 52 - Titled Forsaith Bucknell and Liggins - Insurance Policies Etc and Royal Insurance Engineer
ACC 6093A/151	1969 - 1970	File No 57 - Titled Workers Compensation Insurance
		INVENTORIES
ACC 6093A/152	1959 - 1967	File No 31 - Titled NGAL-A Original Stock Purchased August 1959 plus Inventories
		LEASES
ACC 6093A/153	n.d., 1896 and 1958	File No 3 - Titled Lease Documentation for The House of Mercy and Alexandra Home for Women and Babies Includes a Lease Indenture between Minister for Works and Alexandra Home, An Agreement (in ink and waxed sealed) between George Clyde and The House of Mercy Association, An unsigned undated Affidavit Verifying Memorial to be signed by Madeleine Onslow, Mary Lefroy and Caroline Drummond
		LISTS
ACC 6093A/188	28 September 1993	A box listing of NGAL-A documents for archiving, signed by Rae Walter, Executive Director, NGAL-A
ACC 7268A/21	1968 - 1985.	Prizewinners for Russell & Muriel Dumas Prize and May Morrow Memorial
		MINUTE BOOKS
ACC 5679A/2 <b>Microfilm (Restr.)</b>	September 1890 - June 1893	First minute book detailing establishment of a Refuge for Fallen Women
ACC 6093A/1	1890-1915	House of Mercy - Precis of Minutes compiled by Dr Roberta Jull
ACC 6093A/2	1893 - 1898	House of Mercy - General Committee
ACC 6093A/3	1898 - 1900	House of Mercy - House Committee
ACC 6093A/4	1901 - 1904	House of Mercy - House Committee
ACC 6093A/5	1902 - 1913	House of Mercy - House Committee
ACC 6093A/6	1904 - 1913	House of Mercy - House Committee

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ACC 6093A/7	1910	House of Mercy – titled Committee Members from 1910 – includes dates from 1890, list of Matrons and Assistant Matrons and some doctors
ACC 6093A/8	1913 – 1927	House of Mercy / Alexandra Home for Women – Minutes Quarterly Meetings
ACC 6093A/9	1923 – 1930	Alexandra Home for Women - House Committee
ACC 6093A/10	1927 – 1944	Alexandra Home for Women – House Committee
ACC 6093A/11	1930 – 1940	Alexandra Home for Women – House Committee
ACC 6093A/12	1943 – 1953	Alexandra Home for Women – Minutes of Quarterly Meetings
ACC 6093A/13	1947 – 1949	Alexandra Home for Women – Minutes of Monthly Meetings – House Committee
ACC 6093A/14	1949 – 1951	Alexandra Home for Women – Minutes of Monthly Meetings – House Committee – includes Receipts and Expenditure for May 1951, Safe Custody Receipt lodged and correspondence from Commercial Bank of Australia Ltd, and correspondence from the Perpetual Executors trustees and agency Co (WA) Ltd re the Estate of the Late Mrs Emma Griffin
ACC 6093A/15	1952 – 1955	Alexandra Home for Women – Minutes of Executive Committee – includes Financial statements
ACC 6093A/16	1954 – 1964	Alexandra Home for Women/NGAL-A – Minutes of Executive Committee
ACC 6093A/17	24 April 1958 – 30 October 1958	NGAL-A – Building Fund Committee Minutes
ACC 6093A/33	9 July 1959	NGAL-A – Minutes of the General Meeting held at The Alexandra Home
ACC 8942A	13 August 1959.	Minutes of the General Meeting
ACC 6093A/18	1959 – 1968	NGAL-A – Minutes Medical Advisory Board
ACC 6093A/19	2 July 1964 – 14 March 1985	NGAL-A – Minutes of Meetings of Business Advisers and Superannuation Trustees
ACC 6093A/20	October 1955 – October 1960	Alexandra Home for Women/NGAL-A – Committee Minutes
ACC 6093A/21	November 1960 – June 1964	NGAL-A – Committee Minutes
ACC 6093A/22	26 November 1964 – 2 March 1978	NGAL-A – Executive Minutes
ACC 6093A/23 OSM	April 1967 – March 1970	NGAL-A – Committee Minutes
ACC 6093A/24	April 1970 – August 1973	NGAL-A – Committee Minutes
ACC 6093A/25	20 September 1973 – 15 September 1977	NGAL-A – Committee Minutes
ACC 6093A/26	20 October 1977 – 16 August 1979	NGAL-A – Committee Minutes
ACC 6093A/27	6 April 1978 – March 1987	NGAL-A – Committee Minutes
ACC 6093A/28	September 1979 – July 1980	NGAL-A – Committee Minutes
ACC 6093A/29	March 1982 – November 1983	NGAL-A – Committee Minutes
ACC 6093A/30	December 1983 – January 1985	NGAL-A – Committee Minutes
ACC 6093A/31	February 1985 – December 1985	NGAL-A – Committee Minutes

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ACC 6093A/32	November 1959, 15 September 1963, 22 November 1967	NGAL-A – Minutes of Medical Advisory Committee
		MINUTES
ACC 6093A/162	1890	Original Minutes
ACC 7268A/22	1955.15 February, 26 October, 7 November, 22 November,	Executive and Special meetings
		MISSION STATEMENT
ACC 7268A/23	1993-94.	For Ngal-a
		NOTE BOOKS
ACC 6093A/154	1960 - 1975	Includes 'Sewing Auxiliary NGAL-A, Articles Provided, July 1 <sup>st</sup> 1960', 'Sewing Auxiliary NGAL-A, October 1968', 'Maintenance Book, Number 2', 'Melville & R & I Bank, Morning Teas', '1975 Morning Teas'
		NOTES
ACC 6093A/155	1958	File No 15 - Titled Presidents Notes Re E.S. Trip Includes 'Notes of President (Mrs P Wardlow) on a visit to mothercraft homes in other states prior to establishment of NGAL-A'
		PAPERS
ACC 6093A/156	1954 - 1959	File No 9 - Titles The First Steps Towards NGAL-A - Fundraising, Planning and Publicity
		PHOTOGRAPHS
ACC 6093A/157	n.d. and 1969	Mary Henley, publicity photographs + one newspaper cutting. 8 photographs
ACC 6093A/158	n.d. 1962 and 1970	NGAL-A – Promotional photographs. 6 photographs, number 3 has three copies, number 4 has two copies
ACC 7268A/24	13 November 1999.	Photo of Yvonne Ward (Morrison) and Beryl Grant
ACC 7268A/25		Children and nursing staff 25 photographs, numbered 1-27, number 16 not allocated
		PLANS
ACC 6093A/159	[1914]	Drainage Diagram of House of Mercy's Property
ACC 7268A/26a	July 1993.	Demolition plan
ACC 7268A/26b	December 1993.	Schematic landscape scheme. For proposed Family Resource Centre for Ngala
		POSITION PROFILES
ACC 7268A/27		Position descriptions for Quality Assurance Coordinator; Quality Assurance and Ethics Committee; Board of Management; Business Development Manager
		PROJECT PROPOSALS
ACC 7268A/28	April 1994 and August 1994.	Joint proposal between Ngal-a and Ancast-N

REQUEST THIS NUMBER	DATE RANGE	DESCRIPTION
		PROSPECTUS
ACC 6093A/160	n.d. and 1890	'Prospectus of a Scheme for the Establishment of a House of Mercy' and 'Association for the Establishment of a House of Mercy'
		PROGRAMMES
ACC 6093A/161	1978-1982	File No 58 - Titled Mothercraft Lecture Programmes
ACC 7268A/29	24 February 1989.	Graduation ceremony of final graduates of the Ngai-a Mothercraft course
		PUBLICITY MATERIAL
ACC 7268A/30		"The Crying Baby" and "Breast Feeding"
		RECEIPTS
ACC 6093A/163	1902 - 1908, 1926-1957	File No 7 - Titled Alexandra Home for Women (Inc) Accounts and Receipts - Includes Foy and Gibson, Boans Ltd, Our Boys Butcher
ACC 7268A/31	1 October 1953	For Mothercraft registration fee from Health Department for JM Le Coultre
		REGISTERS
ACC 6093A/164	1953 - 1959	File No 18 - Titled 'Register of Trainee Mothercraft Nurses from 13-7-53 to -1-59 - Waiting List at Back'
		REPORT BOOKS
ACC 6093A/165	1904	File No 1 - untitled on front cover The Infants Home, House of Mercy, Highgate Hill
ACC 6093A/166	1925 - 1930	File No 2 - Titled 'Report Book Aug 1925 - Dec 1930'
ACC 6093A/167	1948 - 1949	File No 3 - Titled 'Matrons Committee Reports from September 1948 to'
ACC 6093A/168	1948 - 1952	File no 4 - Titled 'Reports Matron's 1948-52'
ACC 6093A/169	1956 - 1959	File No 5 - Titled 'Matron Mathews Report 1956'
ACC 7268A/32	7 October - 19 November 1959	Ngai-a nurseries
ACC 7268A/33	21 June - 1 July 1960	Ngai-a evening report
ACC 7268A/34	1 October - 31 October 1960.	Ngai-a day report
		REPORTS
ACC 6093A/170	n.d.	'Report Following Five Months AsTemporary, Full/Time Social Worker with the NGAL-A Mothercraft Home' by M Silver B.A. Dip. S.W.
ACC 6093A/171	1963	Report to the Medical Advisory Committee regarding the 'subject of placing native or part native babies in adopting and foster homes'
ACC 6093A/172	13 August 1963	Copy of a letter and report from W B Macdonald, Professor of Child Welfare to Commissioner for Native Welfare regarding adoption
ACC 6093A/173	1 July 1937	File No 13 - Titled 'Valuation Report of Alexandra Home for Women 1/7/1937'

REQUEST THIS NUMBER	DATE RANGE	DESCRIPTION
ACC 6093A/174	1959	File No 22 - Titled 'Social Worker Report on Baby Adoption' Includes variety of correspondence with regards to adoption applications
ACC 6093A/175	1968	File No 55 - Titled ' Study Programme - Deprived children and problems associated with unmarried mother and her child' by Beryl Grant
ACC 6093A/176	May 1969	File No 56 - Titled 'NGAL-A - Feasibility Study of a Proposed Appeal for Funds' - presented by the National Fund Raising Counsel of Australia
ACC 6093A/177	June 1979	File No 61 - titled 'Discussion Document prepared by Matron for the Committee of NGAL-A on the Present and Possible future Facilities of the Organisation'
ACC 6093A/178	November 1981	File No 62 - Titled 'NGAL-A - Report - Childcare Needs in Bullcreek by Yvonne Townes
ACC 7268A/35	N.d.	Report to the Hon. Minister for Community Services of the Mothercraft Training Working Group
ACC 7268A/36	August 1968.	Report of a study programme undertaken under the Winston Churchill Fellowship, to study in the field of deprived children and the problems associated with the unmarried mother and her child
ACC 7268A/37	July 1980.	Tradition & Change by Sue Booth
ACC 7268A/38	July 1980.	A summary of the major report titled Tradition & Change
ACC 7268A/39	August 1987.	Working group report re funding of Ngal-a
ACC 7268A/40	29 March 1985.	Working party report to the committee of management
ACC 7268A/41	April 1989.	Public relations profile
ACC 7268A/42	November 1989.	Report to the Ngal-a Implementation Committee
ACC 7268A/43	September 1992	Report on the Childrens Services Review
ACC 7268A/44	November/December 1993.	Quality assurance report
ACC 7268A/45	January/February 1994.	Quality assurance report
ACC 7268A/46	April 1994.	Social work report
ACC 7268A/47	July/August 1994.	Quality assurance/special projects report
ACC 7268A/48	January-March 1995.	Quality assurance report
ACC 7268A/49	May/June 1995.	Quality assurance/special report
ACC 7268A/50	July-September 1995	Quality assurance report
ACC 7268A/51	April – June 1998.	Community needs assessment in Cockburn, Rockingham, Mandurah and Kwinana report
ACC 7268A/52	1 July – 31 December 2001	Ngal-a early parenting community services report
		REVIEWS
ACC 7268A/53	N.d.	Comments on “Effective Parenting: A review of parent education in Western Australia”
ACC 7268A/54	April 11 1984.	Training schools review
ACC 7268A/55	1984/85.	Review of administration structure
ACC 7268A/56	November 1986.	Examination of funding; departmental review of residential services
ACC 7268A/57	May 1991.	Review of children’s residential service
ACC 7268A/58	July 1991.	Review of telephone intake service
ACC 7268A/59	September 1991.	Review of outreach service
ACC 7268A/60	March 1992.	Review of parent education programme
ACC 7268A/61	April 1992.	Review of social work service
ACC 7268A/62	February 1993.	Review of Rockingham outreach service
ACC 7268A/63	May 1993.	Summary of the review of the Rockingham outreach service

REQUEST THIS NUMBER	DATE RANGE	DESCRIPTION
ACC 7268A/64	October 1993.	Ngal-a family resource centre review
ACC 7268A/65	November 1993.	Administration review
ACC 7268A/66	November 1993.	Review of the family residential service
ACC 7268A/67	15 February 1994.	Complete review of Ngal-a family resource centre
ACC 7268A/68	5 December 1997.	Family services review
		<b>RULES</b>
ACC 6093A/179	1924, 1941, 1955	File No 16 - Titled Rules and Regulations of Other Organisations - Princess Margaret Hospital for Children Home of Peace for Dying and Incurable Silver Chain District Nursing Association Spastic Welfare Association of WA
ACC 6093A/180	n.d., 1892	West Australian House of Mercy House Rules; Rules of the House of Mercy Association; Alexandra Home for Women (incorporated) Formerly known as the House of Mercy, Rules; Constitution NGAL-A Mothercraft Home and Training Centre Inc
ACC 7268A/69	N.d	Alexandra Home for Women(Incorporated) Formerly known as the House of Mercy
		<b>SPECIFICATIONS</b>
ACC 6093A/181	1968	File No 53 - Titled 'Specifications for 1 <sup>st</sup> floor extensions (cnr Jarrah Rd and George St) for NGAL-A - Copy No 4 and Copy No 5'
		<b>SPEECHES</b>
ACC 7268A/70	26 September 1972.	On the occasion of conferring life membership on Mrs Helen Duncan
ACC 7268A/71	24 March 1995.	Ngal-a dedication, speech by Beryl Grant
		<b>STOCKS AND SHARES</b>
ACC 6093A/182	1963 - 1971	File No 49 - Titled ' Shares: Boans Ltd, commonwealth Cash Loan, Home Building society, Perth Building Society, Peters Ice Cream WA Ltd
		<b>SUBSCRIPTIONS</b>
ACC 6093A/183	1940	File No 7 - Titled 'Alexandra Home for Women Inc - annual Subscribers 1940'
		<b>SURVEYS</b>
ACC 7268A/72	July 1992.	Includes blank forms, how to complete, survey records, survey evaluation and computer disc
		<b>VIDEOS</b>
ACC 7268A/73	September 1989.	' A century of loving care'
		<b>VISITORS BOOKS</b>
ACC 6093A/184	1893 - 1902	House of Mercy
ACC 6093A/185	1939 - 1960	Alexandra Home/NGAL-A
ACC 6093A/186	1949 - 1972	'Visitors Book - Alexandra Mothercraft Training Centre and Ngal-a Mothercraft Home and Training Centre - 13 <sup>th</sup> August 1959' Note - dates entered in book start at 1949
		<b>WAGES BOOKS</b>

REQUEST THIS NUMBER	DATE RANGE	DESCRIPTION
ACC 6093A/187	June 1956 - July 1957	Alexandra Home Salaries and Wages

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