

LEAVING A BEQUEST TO THE STATE LIBRARY OF WESTERN AUSTRALIA

Leaving a bequest to the State Library of Western Australia in your Will is a generous and important way of making a lasting legacy. Your gift will continue to benefit State Library programs and thousands of Library users for many years to come.

The State Library encourages donors to leave a bequest for general purposes which the Library will use to make available programs and collections such as:

- Family Literacy and Lifelong Learning;
- Indigenous Literacy;
- Western Australian heritage;
- digitisation for online access;
- public exhibitions; and
- professional development and research opportunities including scholarships and fellowships.

DIFFERENT KINDS OF BEQUESTS

There are different ways you can leave a bequest in your Will:

- **A specific amount of money.**
- **A percentage** of your estate or your entire estate.
- **A residuary gift.** The State Library to receive the balance of your estate after providing for your family and other beneficiaries.
- **A contingent bequest.** If your primary beneficiary or beneficiaries pre-decease you, then the State Library can be named in their place.
- **Perpetual Trust.** If you are a Trustee of a Family Trust, Perpetual Trust or Charitable Trust.

The above is a guide only and before making out a Will it is recommend you seek professional advice from a solicitor or Public Trustee or financial institution.

TO LEAVE A BEQUEST OF SIGNIFICANT COLLECTION MATERIALS

The State Library welcomes offers of both physical and digital materials that build and enhance the Western Australian collections.

If you believe you have suitable personal letters, diaries, photographs or other documents to donate to the heritage collections, or if you are considering making a donation or bequest through the Cultural Gifts Program* and before you write these items into your Will, we recommend you call the Collection Liaison Team on 08 9427 3230. Offers of materials will be assessed by collection specialists according to the Collections Policy. It is important for us to ensure that we would be able to fulfil your wishes.

* Please note that under Australian Tax Office ruling on Cultural Gifts there is no tax deduction on making a cultural gift via a bequest.

LETTING US KNOW

If you have made a bequest in your Will it is helpful to advise the State Library. This allows the Library to plan for the future and to thank and acknowledge you within your lifetime. The Confidential Bequest Advice form should be completed and returned. We will respect your wishes if you prefer to keep your bequest confidential.

Please Contact us in Confidence

If you would like to discuss your wishes regarding your Will, to let us know you have already left a bequest in your Will and your preference on how to be acknowledged, or to request more information on leaving a bequest, call the Fundraising Coordinator on 08 9427 3111 or email donations@slwa.wa.gov.au

We appreciate your Will is very personal and any information you provide is treated in accordance with our Privacy Policy available at slwa.wa.gov.au/privacy

SUGGESTED WORDING FOR YOUR WILL

The following wording may be used when you are writing a new Will or if you are amending an existing Will (adding a Codicil).

"I give [insert dollar amount or entire estate or percentage of estate or the residue of my estate or my property] free of all duties and taxes to the Library Board of Western Australia, trading as 'State Library of Western Australia' (ABN 78 170 824 164), of 25 Francis St, Perth, at its absolute discretion for its general purposes, free of all duties.

My gift is for the use and benefit of the State Library of Western Australia at its absolute discretion. The receipt of the Chief Executive Officer and State Librarian, Chairman or authorised officer shall be an absolute discharge to my executors".

Use the following wording to address the circumstance of your primary beneficiary or beneficiaries pre-deceasing you and the State Library is named in their place (Contingent bequest):

"I give [insert dollar amount or percentage of estate or the residue of my estate or clearly described item] to [insert names of all primary beneficiaries] but if [insert all primary beneficiaries] predecease me, then to the Library Board of Western Australia, trading as 'State Library of Western Australia' (ABN 78 170 824 164), of 25 Francis St, Perth, at its absolute discretion for its general purposes, free of all duties."

State Library of Western Australia
Perth Cultural Centre
25 Francis Street
Perth WA 6000

Tel: 08 9427 3111 Email: info@slwa.wa.gov.au

ABN 78 170 824 164

Confidential Bequest Advice Form

Complete this form to advise the State Library of Western Australia that you have made a provision in your Will or if you are considering making a bequest to the State Library.

This form is not legally binding and all information will be treated in the strictest confidence.

Title: _____ First Name: _____ Last name: _____

Postal address: _____

Town/Suburb: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

Tick relevant box(es):

- I intend to include a bequest to the State Library of Western Australia in my Will.
- I have included a bequest to the State Library of Western Australia in my Will.
- A copy of my Will is attached for your information.
- I would be pleased to be acknowledged as a benefactor of the State Library. Please acknowledge my contribution in the following name(s):
- I would prefer my contribution to remain anonymous.
- I would like to find out more about how a bequest can help the State Library of Western Australia. Please contact me.

Thank you for supporting the State Library of Western Australia in this significant way.

Mail your completed form to:

Fundraising Coordinator
State Library of Western Australia
Perth Cultural Centre
25 Francis St, PERTH WA 6000

or email to donations@slwa.wa.gov.au